



OFFICIAL MEETING MINUTES
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT
Board of Directors Regular Meeting
Tuesday, September 10, 2019 @ 12:00 P.M.

A. Call to Order

The regular meeting of the South Area Fire and Emergency Response District Board of Directors was called to Order at 12:01 P.M. by SAFER Chairman Al Opall.

Members Present

Opall, Langenhahn, Maloney, and Sparks were all present. Legner excused. Also present: Town of Rib Mountain - Finance Director Dunbar and Administrator Rhoden; Village of Weston – Finance Director Trautman and Deputy Finance Director Trittin; SAFER - EMS Division Chief Bechel, Chief Savage, Deputy Chief Finke and BC O'Connor.

B. Correspondence/Comments from the public on issues related to the SAFER District

None

C. Consent Items

Approval of prior meeting minutes from August 13, 2019.

Sparks/Maloney moved to approve prior meeting minutes from August 13, 2019. Motion carried unanimously.

Approval of August 2019 vouchers.

Maloney/Sparks moved to approve August 2019 vouchers. Motion carried unanimously.

D. Business Items

Discussion and possible action on purchase of a SCBA Mask testing unit.

- To rent a fit tester we will be charged \$500.00 every time, plus we have to pay for the shipping. Plus pay to fix it when it is broken and pay to calibrate the unit. A new unit for the District would cost \$8,890.50 to purchase, \$1,790.00 for a 3 year calibration and maintenance contract. For us to use the Wausau Fire Dept fit tester we could get everyone together, pay the \$500.00 and do the test. Then we do a hiring process, pay another \$500.00 to fit test the new hires. Then one of our Battalion Chiefs quit and a new hire is added on and we have to pay \$500.00 more to fit test half way through the year. Also the Wausau Fire Dept is taking a liability with their fit tester when one of our guys go down, OSHA would go after Wausau Fire Dept to make sure it was calibrated correctly. The money to fund this would come from the sale of Med 22 which sold for approximately \$12,000.00.

Action: Maloney/Sparks moved to approve the purchase of a SCBA mask testing unit. Motion carried unanimously.

Possible appointment of vacant Fire Commission position.

- Appointed David Feltz as Fire Commission

Action: Maloney/Sparks moved to approve the Appointment of Fire Commission. Motion carried unanimously.

Discussion and possible action on Town of Stettin contract.

- Waiting for the Town's Finance Committee.

Action: No further action was taken.

Discussion and possible action on update to Marathon Joint Service Agreement.

- The Town Clerk had yet to be followed up with since the previous meeting. Further discussion will take place once we can assure that the Town has an ordinance in place for billing.

Action: No further action was taken.

Discussion and possible action on 2020 budget.

- An attachment was sent out after the last meeting labeled Attachment 1, another attachment was sent out a couple days ago labeled Attachment 2. Figures were not accurate. Right now we don't have enough people that want to work Part Time. The first round of Grants, we were not on it. We are still in for a Grant. A Grant will be 3 years paid 75% for the first year and 35% for the remaining two years. Which will cover pay and insurance costs. Positions have been browned out to help with the budget. The hurdle is more want Full Time than Part Time. The backbone of what we rely on is Part Time people and we don't have any. To cut down on the budget, we will need to cut staffing. We are looking for direction and we need more Part Time people. We will have to figure a raise that will help get more Part Time people to help on the weekend and holidays.

Action: Relook the budget and only increase 5-9% overall.

Discussion and possible action on change in financial institution.

- We don't have enough coverage for the amount of money that is in our checking account at our current bank. We did research and we're looking into People's State Bank. Intercity State Bank has not allowed Claire from Wipfli to look at our account and reconcile for accounting purposes. People's State Bank informed us, that will not be an issue. This will clear the issue we had with the audit.

Action: Maloney/Sparks moved to approve change in financial institution. Motion carried unanimously.

E. Staff Reports

Report from Fire Chief

- New Admin Assistant position filled by Cher Latimer.
- Had a barn fire in the Town of Marathon. Joint response with Marathon. Use 250,000 gallons from near by pond, only used 75,000 gallons from the city. We were not called back, so there was no rekindle.

Report from Deputy Fire Chief

- Tanker Association Meeting and hand them a letter to withdrawal.
- Live burn on October 4, 2019 in the Village of Weston.

F. Remarks from the Board of Directors to set the next meeting date as well as discuss items for the next meeting agenda.

- Sparks asked that we provide the Board with the budget before September 23, 2019.

Action: Chief Savage will work on it this week and email it as soon as it's finished.

The next meeting date is set for Tuesday, October 8, 2019 at 12:00 p.m.

G. Adjourn

Maloney/Sparks moved to adjourn. Opall adjourned at 1:28 P.M.