

**Rib Mountain Park Commission
December 11, 2018
Meeting Minutes**

PRESENT: Chairman Brad Conklin, Bill Bursaw, Jerry Muehlbauer, Dana Lahar, Andrea Larson, Chad Grundemann, Town Clerk Joanne Ruechel and Street/Park Superintendent Scott Turner. Marne Bruner was excused.

APPROVAL OF MINUTES: Motion by Larson/Bursaw to approve the minutes of the October 9, 2018. Questioned and carried 6:0.

APPROVAL OF ROOKERY PARK USE-WAUSAU NOON OPTIMIST YOUTH FISHEREE- Tom Haebig from the Wausau Noon Optimist was present to discuss using Rookery Park for their Youth Fisheree on February 10, 2019 from noon to 3:00 p.m. He stated that the Optimist have used this park in the past for this event and it worked well. **Motion by Bursaw/Grundmann to approve the Rookery Park Use- Wausau Noon Optimist Youth Fisheree. Questioned and carried 6:0.**

APPROVAL OF 2018 SUMMER RECREATION PROGRAM REPORT SUMMARY- Emily Norton, who was the supervisor of the 2018 Summer Recreation Program was present to give information on the program. In 2018, the numbers were down by 11 children from the previous year. The 11-year olds had a higher level of attendance. There were a lot of new kids this year. Due to the behavior of one child, they have decided to use a 3-strike policy. The kids really like the field trips which were brought back. The Commission discussed why the attendance would drop off during various time of the summer.

One staff member from 2018 will returning for the 2019 summer program. It is unknown if the other two staff members will be coming back. Ms. Norton will not be back. One of the staff members that worked last year is interested in Ms. Norton's position. The name of the person was given to Superintendent Turner to get in touch with her for a possible interview. Ms. Norton will reach out to the other two employees to see if they wish to return in 2019.

The Commission discussed what the policy is for children to leave early and how the attendance is monitored. They also discussed the current charge which is \$75.00 for the 8-week program. We will start looking for staff to work at the 2019 summer program in late February or March. **Motion by Bursaw/Larson to approve the 2018 Summer Recreation Program Report Summary. Questioned and carried 6:0.**

APPROVAL OF 2019 SUMMER RECREATION PROGRAM FEES- The Commission discussed the 2019 summer recreation program fees. **Motion by Bursaw/Grundmann to approve the 2019 Summer Recreation Program Fees and leave them as is. Questioned and carried 6:0.**

STREET & PARK REPORT – Street/Park Superintendent Turner reported the fall clean up is finished. The hockey boards have been set up at Doepke Park and the removable fences have been taken down at Doepke Park. Superintendent Turned stated that we need more snow before we begin making ice for the ice rinks. They discussed having snow brought in, but it may have salt or sand in it and would not be good for the rink ice. The tennis courts at Liberty Park have been cracked filled.

The Trillium Trail that connect to Fox Glove Rd is 60% designed and we have the plat approval. We are starting to get acquisition for easements from the property owners. We cannot start the construction until July 1, 2019 due to the Department of Transportation's fiscal year. We can however bid it out now. The dog park is still very popular. The Town is working on additional signage. It was previously decided that we will not install lights at the dog park.

DISCUSSION AND RECOMMENDATIONS OF THE 2019 DOEPKE RENTAL FEE

SCHEDULE/APPLICATION- The Commission looked at the current rental agreement. Superintendent Turner would like the applicant and the person receiving the deposit check back to be the same person. This would be a flat rate fee without the taxes. The deposit will be \$75.00 and the rental fee would be \$125.00. The 2019 rental fees would begin on January 1, 2019. **Motion by Grundmann/Laher to approve the 2019 Doepke Rental Fee Schedule/Application. Questioned and carried 6:0.**

DISCUSSION ON CTH NN WEST TRAIL- This is the trail from west end of Robin Lane to the west Town line. The Metropolitan Planning Organization bike/ped route map does not include this concept as it is a Town Plan. The concept is shown on the proposed facilities map on the Town website. It was mentioned that this could be part of a Granite Peak expansion. This is possible for them to build mountain bike trails because it is in the lease. There is a draft map that is in the GIS system that has been review by the Bike/Pedestrian Committee.

DISCUSSION ON POSSIBLE LOCATIONS FOR FUTURE PARKS- Brad Conklin explained that the Lions Club would like to put up a possible pocket park or storage shed here at the Municipal Center. Superintendent Turner stated that for the 5-year Outdoor Park and Recreation Plan has identified the Municipal Center as a place for a pocket park. A garage for the municipal center been on the capital plan for several years now. The Commission has some issues providing storage for an outside group. They also did not want to see a large building on open park property. The staff will talk to the Lions Club and get their input on their ideas.

OLD BUSINESS:

LIBERTY PARK IMPROVEMENTS- Superintendent Turner stated that there is money in the budget for a disk golf course or other park improvements. He would like to see improvements done at Liberty either for cleanup or improvements to the park. As soon as the Commission decides what they would like to do, then they will determine how the money should be spent.

ACCESSORY BUILDINGS AT TOWN PARKS- The Commission again stated that they are against accessory buildings being placed on park properties unless the items in it are used for park maintenance.

PARK PROJECT LIST – Chairman Conklin brought up the lake access at Liberty Park. This is a priority spot for a kayak launch and ice fishing access. The Commission discussed the different parks and what improvements could be made at them.

FINANCIAL STATEMENT – Park Labor expenses are over budget for 2018 because of construction of the dog park. It was mentioned that the friends of the dog park should research if anyone would

donate dog bags to the park to help with expenses. They also spoke about putting a donation box at the park that needs to be secure, yet user friendly.

REPORTS FROM COMMISSION MEMBERS – None

**ADJOURNMENT: Motion by Bursaw/Larson to adjourn. Questioned and carried.
Meeting adjourned at 6:20 p.m.**

Submitted by
Clerk Joanne Ruechel