

**Rib Mountain Park Commission  
October 9, 2018  
Meeting Minutes**

**1. Call to Order**

The meeting was called to order at 5:00 p.m. by Interim-Chairman Chad Grundemann

- 2. Roll Call:** Interim-Chairman Chad Grundemann, Bill Bursaw, Jerry Muehlbauer, Dana Lahar, Marne' Bruner, Andrea Larson, Street/Park Superintendent Scott Turner, minutes taken by Joanne Ruechel. Brad Conklin was excused.

**3. Approval of Minutes**

The word assassinated on the first page last paragraph was changed to associated.

**Motion by Bursaw/Lahar to approve the minutes of the September 11, 2018. Questioned and carried.**

- 4. Street and Park Report** – Street/Park Superintendent Turner reported that the dog park is open and everything is going well. The guards on the taller playground equipment at Doepke Park has been inspected and repairs done. The lights need to be fixed in the women's restroom at Doepke Park. Nothing new to report for the other parks.

**5. Discussion and Recommendation for 2019 Summer Program**

This item is being tabled until the next meeting. Street/Park Superintendent Turner reported the program director has not gotten back to him with the information from the 2018 program. This item will be discussed at the next meeting.

**6. Discussion and Recommendation 2019 Budget**

Street/Park Superintendent Turner is looking into purchasing an automatic reservation system software for Doepke Park. The cost would be approximately \$2,000 to \$3,000 per year. These costs were included in the budget, but it will be taken out per the Town Board review. Administrator Rhoden mentioned using the parkland fund, but this is a limited funding source. The parkland funds have been used in the past to purchase playground equipment. The Commission discussed the new software that the state purchased for reserving campground sites at Rib Mountain State Park. Reservation system software options will be reviewed in 2019 and discussed for the 2020 budget. The 2019 budget did increase slightly due to the supplies and portable toilets for the dog park.

**Motion by Bursaw/Bruner to approve the 2019 Budget. Questioned and carried.**

**7. Discussion and Recommendation for Wausau Youth Baseball- Amendment to Park Use Agreement**

This item was discussed at last month's meeting. Additional clarifications were added to the previous draft. The agreement is more specific about the field names, public use, and maintenance of the fields.

**Motion by Muehlbauer/Lahar to approve the Amendment to the Park Use Agreement with Wausau Youth Baseball. Questioned and carried.**

**8. Approval of “Reindeer Run” at Doepke Park**

Street/Park Superintendent Turner stated that this application came in August from the Rotary Club. The run would be a loop around Doepke Park and local streets. A road use permit application was also submitted. They expect around 100 people to participate in the run. At the past meeting it was discussed not having large events at Doepke Park due to parking constraints. The Rotary has already spoken with Mountain of the Lord Church and South Mountain Elementary School about using their parking lots. The Rotary Club is very organized with preparing for this race and they are aware of the needs of hosting a race of this size. The race will be held on the 8<sup>th</sup> of December.

**Motion by Bruner/Larson to approve the “Reindeer Run” at Doepke Park. Questioned and carried.**

**9. Approval of Craft Show at Doepke Park Shelter**

This event was held last year by the same people wanting to have the craft show again this year. Street/Park Superintendent Turner stated that it would be one or two vendors only. The Commission was very concerned about the parking around Doepke Park during this event. They didn’t want the park taken over by the craft show and not allow other people to enjoy the park. The Commission discussed what was the intent of the park to begin with. They are going to look at future requests for Doepke Park Shelter on a case-by-case basis due to the parking concerns and they don’t want the events to get too big.

**Motion by Bruner/Bursaw to approve the craft show at Doepke Park for this year. Questioned and carried.**

Bill Bursaw left the meeting at 5:31 p.m. The meeting continued with a quorum.

**10. Old Business**

**a. Update to the 5-year Outdoor Recreation Plan**

Street/Park Superintendent Turner began the discussion by stating the we do have specific requirements that we have to meet with a 5-year plan. Our plan expires December 31, 2019. The requirements are to 1) update the community demographics 2) survey the residents 3) update the goals and objectives 4) updating recommendations to satisfy standards of residents input. The majority of the \$6,000 costs will be from the survey. We will need this plan done to apply for DNR Stewardship Grants in the future. The Commission discussed the pros and cons of having the Outdoor Recreation Plan done and also applying for the DNR Stewardship Grant money to do a park upgrade in the next five year. The last WDNR grant submittal was for Rookery Park. Funds were not award. The WDNR grant money could also be used for land acquisition. We can update this plan at any time. If it lapses, it won’t hurt the town financially.

**b. Large Events at Doepke Park**

The Commission has concerns about large events at Doepke Park. They don’t want events to get so large that the park would become unusable to other residents. Street/Park Superintendent Turner would like to keep the existing events and look at other events on a case-by-case basis. This item can be taken off of the agenda at this time.

**c. 2019 Doepke Rental Fee Schedule**

Street/Park Superintendent Turner indicated the shelter fees will be as motioned at the September meeting. The rental fee will include applicable taxes. This item can be taken off of the agenda.

**d. Emerald Ash Borer Planning**

This is no update on this topic. The Commission would like this item taken off of the agenda.

**e. Liberty Park Improvements**

Per Street/Park Superintendent Turner, this park would be used for disc golf. We would also need to get approval from the Sanitary District since they own the land. In order to put in a disc golf park, \$10,000 would need to be raised. Grundmann also mentioned having a clear access point to the Wisconsin River. Street/Park Superintendent Turner stated that he worked creating access points into the 2019 budget for surveying. The Commission discussed that this would be a safe access point onto the river. We need to identify the property boundaries and do a survey of the land. It was discussed that the Town could sell some land to raise the money for the park, but that might be hard for future land use. It was also mentioned to add playground equipment to the park and possibly work with the Lions Club. This item will be left on the agenda for the future.

**11. Park Project List- Review and Discussion**

This is a list that Brad prepares. The Commission discussed adding this item into the 5-year plan. They also brought up adding playground equipment at Liberty Park.

**12. Financial Statement**

Expenses are in good standing.

**13. Reports from Commission Members**

The dog park is a hit with residents. The next scheduled meeting is Tuesday, November 13<sup>th</sup>, 2018.

**14. Adjournment**

**Motion by Larson/Lahar to adjourn. Motion carried.  
Meeting was adjourned at 5:58 p.m.**

Submitted by  
Joanne Ruechel