

Rib Mountain Park Commission
January 18, 2017
Meeting Minutes

Present: Chairman Conklin, Bill Bursaw, Jerry Muehlbauer, Marne' Bruner, Chad Grundemann, Dana Lahr and Andrea Larson. Street/Park Superintendent Scott Turner and Deputy Clerk Michelle Peter were also present.

Approval of Minutes: Motion by Bursaw/Bruner to approve the minutes of the December 13, 2016 meeting Questioned and carried.

SUMMER RECREATION PROGRAM DIRECTOR RESIGNATION – Becky Paul submitted her letter of resignation to the Park Commission noting her reason was due to family obligations. Bill Bursaw discussed what past practice was hiring/filling the position. They have hired/promoted within. Members concurred they would prefer to promote within due to the fact, staff is aware of the program structure. Becky would recommend the promotion of Emily Norton. She has been with the Summer Playground Program for the past three years and is a teacher in the Clintonville school district.

Becky stated she would stay on until the position has been filled. She also presented the Committee with a 2017 draft brochure. The Committee reviewed the duration of the program and location sites. Due to the Wausau School District's summer school ending two weeks prior to the Town's, program, it was recommended the last two weeks of the session be held at Rib Mountain Elementary. **Motion by Bursaw/Bruner to recommend the promotion of Emily Norton as the Summer Playground Director. Questioned and carried.**

STREET & PARK REPORT – Street/Park Superintendent Turner stated the Doepke ice rink has been used heavily while it was opened. Currently closed due to weather conditions. Chairman Conklin praised Jason Kickbucsh's contributions to the ice rink. He has heard many kudos on the ice conditions.

ROOKERY PARK KIOSK MAP DESIGN – Scott Turner stated he has been in contact with Andrew at the Leigh Yawkey museum who put him in contact with Dan Belter who created the "Birding at Rookery View Park" article. Marne' suggested breaking the article out into bullet points for an easier read. Chad noted this is a great educational focal point. Besides the article, pictures of habitat birds should be added to the kiosk. It was suggested to incorporate the article and pictures on the Town's website.

NATURE TRAIL SIGNS – Scott distributed the trail sign details by UWSP students for review. Bill noted he might have an in-house contact graphic designer.

OLD BUSINESS –

- A. Potential Eagle Scout Projects – No updates.
- B. Domtar Disc Golf – A meeting is scheduled for the end of the month regarding maintenance issues.
- C. Doepke Park – Grill Station – Grills are currently on sale and members strongly recommended purchasing a smaller grill for starters.
- D. Kayak Launch – Grant Application – No updates

- E. Emerald Ash Borer Planning – Grant Application – No updates
- F. Dog Park - Planning – Turner stated the Town recently held a meeting with the residents by the purposed dog park.

PARK PROJECT LIST – REVIEW AND DISCUSSION – Chairman Conklin stated the project list is currently updated. He noted he will archive completed projects.

FINANCIAL STATEMENT – Reviewed.

REPORTS FROM COMMISSION MEMBERS – Chad expressed kudos to the Town’s Public Works Department in addressing the plowing and maintenance of parks. Bill presented Scott with a brochure on safe trails.

ADJOURNMENT: Motion by Bursaw, seconded by Grundemann to adjourn at 6:22 p.m. Questioned and carried.

Submitted by
Michelle Peter, Deputy Clerk