

**Rib Mountain Park Commission**  
**March 10, 2015**  
**Meeting Minutes**

Present: Chairman Bill Bursaw, Chad Grundemann, Liesle Markevitch, Andrea Larson and Brad Conklin. Streets Superintendent Scott Turner and Deputy Clerk Michelle Peter were also in attendance. Duane Zeichert was absent.

**Approval of Minutes: Motion by Conklin/Markevitch to approve the amended minutes of the February 10, 2015 minutes. Questioned and carried 5:0.**

Scott Turner introduced the Town's spring intern Nathan Fehrman to the committee.

**Streets and Park Report** – Streets Superintendent Turner stated that most of the boardwalk on the new Doepke Trail has been framed up. They are still on track for a May 1<sup>st</sup> completion date. Ice rinks are closed for the season. It was another great year. The crew will start park work in April.

**Approval of Tennis Program** – Theresa Miles would like to conduct tennis lessons again this year. **Motion by Markevitch/Conklin to proceed with the tennis program for the 2015 season. Questioned and carried 5:0**

**Approval of Project for 2015 WDNR Stewardship Grant Program** – Scott asked if the Commission wanted to pursue the stewardship grant for the conceptual plans of Rookery View Park, the request would need to be submitted by May 1<sup>st</sup>. Scott has contacted MSA Engineering Firm who has submitted a proposal for \$2500 to draft the grant and its submission. MSA also provided a grant submission history with only one denial. Commission members stated Rookery View is a premier location. It's one of the corridors into the township. **Motion by Grundemann/ Conklin to recommend the selection of Rookery View Park for the Stewardship Grant Application. Questioned and carried 5:0.**

**Recommendation of Approval for Grant Writing Assistance** – Scott stated it the WDNR Stewardship grant is 50/50. Scott noted he applied for this grant last year and spent at least 40 hours on the application and received a low ranking. If the Town was to retain MSA they could offer assistance in the writing of the grant and provide all the required leg work. Chairman Bursaw noted funding is becoming less and less each year and strong grant writing is required to obtain the awarded funding. **Motion by Larson/Conklin to recommend the approval of**

hiring MSA for \$2500, for assistance with the WDNR Stewardship Grant writing and submission and requested MSA provide the Committee a draft by the April 14<sup>th</sup> meeting. Questioned and carried 5:0.

**Park Project List** – Brad provided in the packet an updated project list. He asked Committee members if there were projects that they would like to achieve this year. The Committee earmarked the following items for completion: Doepke kiosk, local park mapping, benches within the playground area, pet waste station at the Wisconsin River crossing, second choice for pet waste Liberty Park, create a conceptual disk golf plan and bike/ped accommodations at the Rib Mountain Travel Center should this area be developed this year.

**Financial Statement** – Report provided.

**Reports from Commission Members** – None

**Adjournment** – Motion by Markevitch/Grundemann to adjourn at 6:18. Questioned and carried 4:0.

Submitted by  
Michelle Peter, Deputy Clerk