

TOWN OF RIB MOUNTAIN  
PARK COMMISSION  
May 14, 2013

Chairperson George Snyder called the meeting to order at 5:01 PM.

Roll Call was taken. Bill Bursaw, Liesle Dille-Markavitch, Scott Miles, George Snyder and Duane Zeichert were present. Mai Herr was excused. Gaylene Rhoden, Town Administrator, and Chad Grundemann also attended the meeting. Scott Turner, Streets and Park Superintendent was excused.

Park Commission Recommendation: Chad Grundemann addressed the Commission about his interest in serving on the Park Commission. (Bert Nitzke resigned from the Commission leaving a vacancy.) Chad is a current resident of the town and has a background in civil engineering.

A motion was made by Bill B and seconded by Liesle M to recommend Chad Grundemann for the Park Commission to the Town Chairman. The motion passed unanimously.

Approval of Minutes: The minutes from the April 15, 2013 meeting were corrected. A motion by Scott M and a second by Duane Z to approve the minutes passed.

Streets and Parks Superintendent Report: Gaylene R gave us updates on several projects.

A. Doepke North Trail Update – The wetlands will be delineated in the next several weeks. Construction on the trail will begin in fall (2013).

B. 51/39 Trail – The bid for the trail construction was awarded to Earth Inc. from Arpin, WI. They were the lowest bidder at \$288,399.40. The trail work will begin shortly and should be completed by the end of July (2013). A ribbon cutting ceremony for those who have worked for over 20+ years to see this project completed is being planned.

C. The soda machine should be installed within the next week or two. Proceeds from the sales will be designated for park maintenance.

Rookery View Stewardship Grant: George S and Gaylene R described some of the background on Scott Turner's work on this proposal. The draft plan was completed by Scott and filed in time to be considered later this year. Once approved, the Park Commission will review the plans. Several ideas were discussed and will be considered once the grant is approved. They include:

Access to the water for ice shanties will be included.

Light locations and timers will be considered.

Access to County Hwy N remains a concern.

Increased parking spaces will result in more traffic into and out of the park.

Entrance and exit to the parking area may be a right turn in/out only plan.

George S thanked Scott Turner for all his work on the draft plan for the Rookery View Stewardship Grant.

Trail Bench Design and Cost: After reviewing the choices presented, Duane Z made a motion to approve the "Covington" design at a total cost (including installation) of \$1000. Liesle M seconded it and the motion passed unanimously.

Doepke Park Shelter Rental/Reservations Proposal: George S and Gaylene R discussed some of the issues and proposed changes in the current rental policy for the Doepke Park Shelter.

One issue is "reservations". Currently, a December 1st reservation date is used with residents or groups making reservations for the following year on that date. This has been confusing for some unfamiliar with the policy and has caused some record-keeping issues for staff. One alternative would be to use a policy similar to that used throughout the state parks – a rolling registration plan. This would allow residents or groups to make reservations one year ahead. After much discussion, a motion was made by Liesle M to adopt a rolling 12 month registration system beginning on August 1, 2013. Duane Z seconded the motion and it passed. Gaylene R said this new policy could be fully explained in the "Town Beat" and posted on the Town's web page.

A second issue of "major events" was also discussed. No action was taken on this but the Commission asked staff to prepare information about the size (what constitutes a "major event") and scope (what type of activities are done at these larger events) of the major events at Doepke Park. In addition, staff should make the Commission aware of problems and concerns related to these events. This item will be on the next agenda for further discussion.

Financial Report : No Report

Open Discussion:

Duane Z asked about the locks at the Doepke Park shelter. They are still not operational.

Bill B asked to have the Park and Recreation Plan placed on our next agenda so we can begin to discuss the mandatory updates. These updates need to be completed before future Stewardship Grants can be considered. Assistance is available from Marathon County.

George S had pictures from the North Trail being planned for Doepke Park.

Motion to adjourn made by Bill B and seconded by Duane Z. Motion passed.