

TOWN OF RIB MOUNTAIN
Town Board Meeting
September 1, 2020

Chairman Al Opall called the September 1, 2020, Regular Meeting of the Rib Mountain Town Board to order at 6:07 p.m. at the Rib Mountain Municipal Center, 227800 Snowbird Avenue, Wausau Wisconsin.

Other Supervisors present included Brad Conklin, Dan Fiorenza, and Gerry Klein.

Excused: Fred Schaefer

Also present were Administrator Gaylene Rhoden, Community Development Director Jared Wehner, Street and Park Superintendent Scott Turner, Clerk Joanne Ruechel, SAFER Fire Chief Matt Savage, Finance Director Nicole Dunbar and Town Deputy Cassandra Seubert. Attorney Dean Dietrich was present via telephone conference.

On August 28, 2020, copies of the meeting notice were made available to the media, Town Board, Town Attorney, posted at the Rib Mountain Municipal Center, SAFER Fire Department, Rib Mountain Sanitary District office, and the Town website.

Comments from the Public Related to Town Board Agenda Items- None

Approve Minutes of the August 18, 2020, Regular Town Board Meeting. It was mentioned that under SAFER reports, the request for proposal was for EMS service, not fire service. **Motion by Kline/Fiorenza to approve the August 18, 2020, Regular Town Board Meeting minutes with the change. Questioned and carried 4:0.**

Plan Commission

Docket #2020-014: Discussion and action on a requested Zoning Map Amendment from RR-35 Rural Residential to CR-5 Countryside Residential at 226609 Thornapple Road- Community Development Director Wehner stated that the buyer of this property wishes to build a single-family home and have a hobby farm on the property. The current zoning of Rural Residential makes the lot unbuildable. In order to build on this property, the zoning needs to be changed to Countryside Residential. **Motion by Fiorenza/Conklin to approve Resolution #20-12 rezoning the parcel from RR to CR-5. Questioned and carried 4:0.**

Docket #2020-015: Discussion and action on a requested Conditional Use Permit for a second driveway in a residential zoning district at 151010 Aster Road- Director Wehner stated that the property owner is looking to build an attached workshop on the home. The workshop will not meet the setbacks on the east side where the garage is. The workshop is proposed to be served by a driveway and this is why the second driveway access is being requested. The applicant will install a culvert and pave the first 20 feet of the driveway and have the rest of the driveway be gravel.

The Town Board discussed how much of the driveway they would like to see paved. They discussed our current Ordinances in relation to paved driveways. **Motion by Fiorenza/Conklin to approve Resolution #20-15 Conditional Use Permit for a second driveway in a residential zoning district at 151010 Aster Road. Questioned and carried 4:0.**

Docket #2020-016: Discussion and action on draft ordinance no. 2020-03 for a Zoning Code Text Amendment for Section 17.174 Off-Street Parking and Traffic Circulation Standards; adding standards for on-site bicycle and pedestrian facilities for new non-residential development.- Director Wehner stated that we currently do not have language that new non-residential development be required to add bike and pedestrian facilities. The new Ordinance would only affect new development and would create 1 bike stall space for every 20 vehicle parking stalls.

The Ordinance also would establish that any development adjoining to a bike trail must extend the trail across the private or public property. The Town Board stated that if the trail is on our trail map, the trail must be continued. **Motion by Klein/Fiorenza to approve Ordinance #20-03 amending Section 17.174 off-street parking and traffic circulation and bring this back to the Town Board with the additional piece of the trail being continued if it is on the Town's trail map. Questioned and carried 4:0.**

Discussion and Possible Action on the draft resolution no. 20-11 amending the 2014-2019 Outdoor Recreation Plan to pursue the installation of a 9-hole disc golf course at Liberty Park- Director Wehner stated that he sent out a survey regarding a 9-hole disc golf course at Liberty Park. The Town received 128 responses back and most were in favor of the disc golf course. Director Wehner stated that this would need to go back to the Planning Commission for their approval as well. The Town Board discussed the results of the survey and agreed that it would be a nice addition to the Town. **Motion by Klein/Conklin to approve the change to the 2014-2019 Outdoor Recreation Plan as presented. Questioned and carried 4:0.**

Approval of Recycling Cooperative Agreement with Marathon County- Administrator Rhoden stated that this agreement has come before the Town Board in the past. The Solid Waste Board will assist in educating the Town residents and business on recycling and in exchange, the Town would receive additional recycling state grant funds. **Motion by Klein/Conklin to approve the Marathon County Responsible Units of Recycling Cooperative Waste Reduction, Reuse, and Recycling Education Program Agreement. Questioned and carried 4:0.**

Approval of Bid for Municipal Center Doors, Access Control System, and DropBox Project- Administrator Rhoden stated that we had 1 bidder which was Findorff. They submitted several bids with different equipment. \$31,000 was budgeted for this project in the 2021 budget. The drop-box installation costs would be 100% reimbursable through the Routes to Recovery funds. Staff is recommending that Findorff install the fiberglass doors with System Technologies doing the security system. **Motion by Fiorenza/Klein to approve the hire of Findorff for Fiberglass Doors with System Technologies with a cost not to exceed \$36,275.00. Questioned and carried 4:0.**

Discussion and Recommendation for Routes to Recovery Funds- Supervisor Opall said that the Town received a letter from County Board Chairman Gibbs asking that any money that we don't use in the Route to Recovery funds be allocated to broadband service. Finance Director Dunbar stated that we

will have approximately \$50,000 to \$80,000 that the Town could allocate to the County to use for broadband service. The Town could also do some broadband service locally with the funds. Due to time constraints, the project would need to be “shovel ready”. A decision on what to do with the funds needs to be made by September 15, 2020, with the funds spent by November 6th.

It is not known at this time if any other municipalities are committing money to the County. The Town Board discussed putting broadband service in other areas such as the Municipal Center parking lot or Doepke Park. **Motion by Fiorenza/Conklin to approve the transfer of \$50,000 to Marathon County to help with their effort to expand broadband services. Questioned and carried 3:0 with Klein Abstaining.**

Approval of Picnic License-Rib Mountain Lion’s Club- Clerk Ruechel explained that this license is for the music festival which will be held on September 18th and 19th on Clover Road. The music festival was approved last month by the Town Board. **Motion by Klein/Conklin to approve the picnic license for the Rib Mountain Lion’s Club. Questioned and carried 4:0.**

Approval of Operator’s Licenses- It was recommended that Chad O’Brien’s license be denied as he has more convictions than what he reported. **Motion by Klein/Fiorenza to approve the alcohol licenses for Brandon Woolever and Noah Szmanda and deny the license for Chad O’Brien. Questioned and carried 4:0.**

Reports/Minutes

Town Board

Supervisor Fiorenza said that he is very appreciative of the bike trails.

Supervisor Klein would like to see the staff and supervisors at the ribbon-cutting for Trillium Trail on September 22nd.

Supervisor Conklin said that residents are enjoying the Trillium bike trail. He also mentioned that there is land available for a Town campground. Supervisor Conklin would also like to remind the bow hunters to communicate with neighbors if they will be hunting nearby.

SAFER – Fire Chief Savage stated that the new paging system went live and it will save time getting the firemen out the door. SAFER will be presenting its budget to the SAFER Board next Tuesday.

Other Agencies – No report.

Town Attorney – No report.

Town Administrator – A written report was provided. Administrator Rhoden stated that there is a property west of Doepke park that is for sale that would be a prime location for the Town to consider. There is a letter from Harter’s in the packet explaining what they recycle.

Community Development Director –A written report was provided. Community Development Director Wehner has been working on the TID project. The Joint Board of Review is on September 9th. The Town Board would take action on the TID at the September 29, 2020 meeting.

Street-Parks Superintendent – A written report was provided. Superintendent Turner stated that the Public Works Department has been doing contractor work and saving the Town money in the process.

Finance Director – A written report was provided. Finance Director Dunbar stated that the first budget meeting would be on September 15, 2020.

Town Clerk – A written report was provided. Clerk Ruechel stated that the 3 new hand sanitizing stations are up and running in the building.

Code Enforcement Officer –A written report was provided.

Park Commission – There was a meeting last week. The outdoor recreation plan and Flax Tot Lot equipment were discussed.

Finance & Personnel – There was a meeting last week. The TID was discussed.

Public Works Committee – No report.

Public Safety Committee – There was a meeting earlier tonight. We will be changing the wording on the Operator's license. They also discussed that the Town will go forward with trick or treating unless the Marathon County Health Department issues any new orders.

Bicycle/Ped Committee –The ribbon cutting for the Trillium Trail will be on September 22nd. Administrator Rhoden will put out a press release and reach out to the Chamber about the ribbon cutting.

General Comments –No comments.

Adjourn - **Motion by Fiorenza/Conklin to adjourn at 7:23 p.m. Questioned and carried 4:0.**

Submitted by
Joanne Ruechel, Town of Rib Mountain Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.