

TOWN OF RIB MOUNTAIN
Town Board Meeting
July 7, 2020

Chairman Allen Opall called the July 7, 2020, Regular Meeting of the Rib Mountain Town Board to order at 6:06 p.m. at the Rib Mountain Municipal Center, 227800 Snowbird Avenue, Wausau Wisconsin.

Other Supervisors present included Fred Schaefer, Brad Conklin, Dan Fiorenza and Gerry Klein.

Also present were Administrator Gaylene Rhoden, Community Development Director Jared Wehner, Street and Park Superintendent Scott Turner, Finance Director Nicole Dunbar, Clerk Joanne Ruechel, and SAFER Fire Chief Matt Savage.

On July 2, 2020, copies of the meeting notice were made available to the media, Town Board, Town Attorney, posted at the Rib Mountain Municipal Center, SAFER Fire Department, Rib Mountain Sanitary District office, and the Town website.

Comments from the Public Related to Town Board Agenda Items- None

Approve Minutes of the June 16, 2020, Regular Town Board Meeting. **Motion by Schaefer/Fiorenza to approve the June 16, 2020, Regular Town Board Meeting minutes. Questioned and carried 5:0.**

Plan Commission

Acknowledgment of Plan Commission minutes from June 24, 2020 meeting. Supervisor Schaefer questioned if the Certified Survey Map for the Royal View Estates would need to be approved by the Board. Community Development Director Wehner will be bringing the Certified Survey Map to the July 21, 2020 meeting for approval. Supervisor Klein also stated that in the Planning Commission minutes, it's listed as the Royal Ridge Estates and it should say the Royal View Estates.

Discussion and Action on Disallowance Notice of Claim at 222512 Starflower Drive- Street and Park Superintendent Turner stated that during the week of May 25, 2020, the Public Works replaced a culvert on Bluebell Lane near the intersection of Goldenrod Road. Traffic control cones and road closed signs were present at this location. On May 28, 2020, the claimant drove their vehicle through the gravel patch damaging the bottom of the vehicle. They filed a claim against the Town for \$2,083.57 for vehicle damages. The Town's insurance carrier determined that there were adequate traffic controls installed and disallowed the claim. **Motion by Schaefer/Klein to approve the disallowance Notice of Claim at 222512 Starflower Drive and send a certified letter from the Town subject to Town Attorney review. Questioned and carried 5:0.**

Discussion and Action Resolution 20-06 Debt Management Policy- Finance Director Dunbar stated that this item had been recommended by the auditors and had been recommended by the Finance and Personnel Committee for approval. **Motion by Schaefer/Klein to approve the new debt policy. Questioned and carried 5:0.**

Discussion and Action Resolution #20-07 Providing for the Sale of Approximately \$1,865,000 General Obligation Promissory Notes- Dawn Gunderson Schiel from Ehlers was present via GoToMeeting. She went over the summary of the Town's proposed debt as well as the proposed debt issuance schedule. The method of the sale would be general obligation promissory notes and they would fund the 2020 and 2021 capital projects. Dawn also advised that the Town has a very strong AA rating and would be going out for another rating review with this issuance. The Town Board discussed our rating and what debt might affect it. **Motion by Schaefer/Fiorenza to approve resolution #20-07. Questioned and carried 5:0.**

Discussion and Action on Hire-Public Works Operator/Technician- Street and Park Superintendent Turner stated that this job position was approved by the Finance and Personnel Committee in June 2020. One internal employee applied for this job. **Motion by Schaefer/Conklin to approve the hire of Derek Wilichowski for the Public Works Operator/Technician position at the hourly rate of \$24.95 per hour. Questioned and carried 5:0.**

Approval of Revised Resolution #19-10 Salaries and Wages for 2020- Street and Park Superintendent Turner explained that this resolution goes with the hiring of the new Public Works Operator/Technician job classification. **Motion by Schaefer/Conklin to approved the revised Resolution #19-10 Salaries and Wages with the new position of Public Works Operator/Technician, Grade 6. Questioned and carried 5:0.**

Discussion and Action of Contract for Engineering Services for TID Feasibility Study- Community Development Director Wehner stated that this item was brought before the Finance and Personnel Committee and they recommended working with MSA on this project. **Motion by Schaefer/Kline to approve Staff to work with MSA to complete the required engineering elements of the TID feasibility study. Questioned and carried 5:0.**

Discussion and Action of Contract for GIS Services- It was explained by Community Development Director Wehner that this item was also approve by the Finance and Personnel Committee. It was approved to enter an agreement with Mi-Tech for GIS services which would move our data from ArcReader to ArcOnline. **Motion by Klein/Schaefer to approve the contract with Mi-Tech to move the data to ArcOnline. Questioned and carried 5:0.**

Discussion and Selection of the name for the Unnamed Road- Community Development Director Wehner announced that the winning name for the unnamed road is Valley Inn Way with 257 votes. The Town will have a resolution at the next Town Board meeting to adopt the name. **Motion by Fiorenza/Schaefer to select Valley Inn Way to for the name of the Unnamed Road. Questioned and carried 5:0.**

Approval of Operator's Licenses- Clerk Ruechel stated that she spoke with Attorney Dietrich earlier in the day and he recommends that the Chairman speak with applicant Corrine Block before her

operator's license is issued. Supervisor Schaefer requested that the Chairman also speak with applicant Julia Raduechel before her operator's license is issued as well. **Motion by Klein/Schaefer to approve the operator's licenses for Lisa Barwick, Carlos Hernandez, Patricia Cerrato, Salvador Hernandez, Leah Finucan, Paul Deininger, Ryan Bottonley, Mindy Sczygelski, Mary Mittenzwei, Brenda Drake, Alyson Petersen, Magdalena Van Allen, Janice Garcia, Miranda Hanke, Laurie Nibarger, Jesse Huston, Jeremy Nass, Adam Barthels, Nicole Kunst, Mark Peterson, Valerie Contreras, and Nicole Rhyner and have the Chairman speak with Corrine Block and Julia Raduechel about their operator's licenses. Questioned and carried 5:0.**

Approval of Liquor License- Clerk Ruechel explained that this license was submitted late and that the owner of El Mercadito was instructed not to sell alcohol until after this license was approved by the Town Board. **Motion by Schaefer/Klein to approve the liquor license for the Spanish Line D/B/A El Mercadito. Questioned and carried 5:0.**

Reports/Minutes

Town Board

Supervisor Schaefer would like Staff to reach out to Habitat for Humanity about a property that they helped to renovate in the Town. Currently, the property has grass and weed issues and we would like the property cleaned up.

Supervisor Klein stated that a sign at Quality Inn is flashing and he believes that the speed of the flashing is against the Town's sign policy.

Supervisor Conklin brought up the sign at the old Tanglewood property. It's a for sale sign and does not look good. A resident also reached out to him regarding the recycling program with Harter's. The resident stated that Harter's is only taking the #1 and #2 recycling and not the #3-#7 recycling items. The Town Board members spoke that they thought that Harter's was taking all of the recycling. Administrator Rhoden will look into this and report back to the Board. Supervisor Conklin also asked about the status of the garage. Street and Park Superintendent Turner stated that construction is supposed to start next week.

SAFER – Fire Chief Savage stated that there is a SAFER Board meeting next Tuesday, July 14th at the Weston Municipal Safety Building at 6:00 p.m.

Other Agencies – No report.

Town Attorney – No report.

Town Administrator – A written report was provided. Administrator Rhoden reported back on the recycling contract with Harter's. The contract states that they collect the recycling for the Town, but it does not state which numbered recycling pieces actually get recycled. It is in the contract that additional materials may be added to the definition of recycles by request of the Town. Administrator Rhoden is going to follow up with Harter's to find out what recycling they are collecting and what recycling they are discarding.

Community Development Director –Community Development Director Wehner has a report in the packet. He stated that there have not been any new single-family developments since the last meeting.

Street-Parks Superintendent – A written report was provided. Superintendent Turner stated that the Public Works Department has been wrapping up work on Trillium Lane. They have also been working on the overlay projects. Superintendent Turner stated that the Planning Commission had some concerns on the pre-application for the disc golf course. A resident has voiced concern regarding the disc hitting someone walking on the trail. The Town Board stated that they don't want to shelf the disc golf course.

Finance Director – A written report was provided. Finance Director Dunbar has been working on the disclosure for borrowing. She will also have our first submittal for the CARES grant in by the end of the week. She also spoke about the hotel taxes that were being collected by the Central Wisconsin Visitors Bureau. She has contacted the businesses that make the payments and has set it up so that the payments come directly to the Town in the future.

Town Clerk – A written report was provided. Clerk Ruechel will be taking part in the Clerk's Institute from July 13th through July 17th. She has also been working with the Code Enforcement Officer regarding making sure that the alcohol licenses are posted and that the Town laws regarding the alcohol/tobacco/amusement devices are being followed.

Code Enforcement Officer –CEO Quamme has been busy with grass and weed complaints. He has also made contact with a resident who has had numerous rummage sales.

Park Commission – There will be a meeting next week.

Finance & Personnel – There was a meeting prior to this meeting. They covered the contract for the Commercial Inspection Services and Building Inspector Services. They also discussed the debt policy and recommended an engineering firm to do the TID feasibility study.

Public Works Committee – Supervisor Schaefer asked when the overlay coat would be put on Spring Creek Road. Superintendent Turner stated that they were going to put the overlay down after the parade of homes was over.

Public Safety Committee – Supervisor Conklin requested a meeting to be scheduled. He would like to discuss the bow hunting in residential areas.

Bicycle/Ped Committee –There is a meeting scheduled for July 16th at 7:30 a.m. The Bike and Ped Committee would like to do a bike event on the day of the ribbon cutting on Trillium Trail.

General Comments –Marilyn Mohr spoke about the weeds growing at the old Tanglewood Lanes property. John Happli would like the owner of the property to mow the grass and get rid of the weeds as well. Staff will look into this issue and make sure that the owners of the property are following the Town Ordinance regarding grass and weeds.

John Happli also mentioned that there is a for sale sign on the old Tanglewood property and it looks horrible. Community Development Director Wehner stated that the Town has no power over real estate signs per a ruling by the United States Supreme Court.

Adjourn - Motion by Conklin/Fiorenza to adjourn at 7:05 p.m. Questioned and carried 5:0.

Submitted by
Joanne Ruechel, Town of Rib Mountain Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.