

Town of Rib Mountain Park Commission Tuesday, September 13, 2005

Acting Chair George Snyder called the meeting to order. Roll call was taken. Members present: Chuck Kickbusch, Daniel Schneider, Jon Otterbacher, and Lette Becker. Also present were Scott Schatschneider, Street and Park Superintendent and Gaylene Rhoden, Town Administrator.

Absent: Shelley Hertz

Chuck moved the minutes of August 9, 2005, be approved as written. Daniel seconded it. The motion was carried.

FY 2006 Budget: Gaylene explained the tax levy freeze and how it affects our budget. The maximum amount of increase is 2% and all municipalities including the town and county budgets must stay within this. The Park budget only allows for continuance of services as previously with nothing new added. Any capital purchases need other funding sources. The shelter/pavilion needs to be built within the year in order to secure the remainder of funds from the Stewardship Grant.

Park employee wage increases are set at 3%, the same as the rest of the Town's employees. There are no new benefits and seasonal employees have a 600-hour limit even though we expect that additional hours will be needed due to the development of Doepke Park and Recreation Area. Daniel voiced concerns regarding accountability as related to the number of hours being charged to the Park Commission budget for work done by the Town crew. Gaylene explained that wages for services are split throughout all departmental budgets based on approximations for road repair, grass cutting, snow removal, curb and gutter, routine maintenance of all facilities, etc. A complete breakdown of the Town crews' time spent on Park projects is only known after work is completed. The new Street and Park Superintendent, Scott, will be responsible for projects and prioritizing assignments for the Town crew.

Costs for contractual services are best estimates because it's unknown at this time what the heat, electrical and sewer costs will be when full operation of facilities at Doepke Park and Recreation Area takes place.

Chuck moved that we accept the recommended budget proposal and present it to the Board as the Park Recommendation for the 2006 budget. George asked Gaylene for notification of when our budget will be heard by the Board so members of the commission may attend and address to any concerns the board may have on any line-items listed. Jon seconded it and the motion passed.

Administrator's Report: Gaylene received the signed letter of agreement on the electrical work at Doepke Park and Recreation Area back from Wausau Youth Baseball. This means they approved paying \$3120, their share of the electrical installation or 40% of the total cost.

Street/Park Superintendent Report: Scott reported the warming hut has been moved to the Doepke property. Within a couple of weeks the electrical work will be done. WPS will run the lines and Bauer Electric will install the pedestal. The phone line will be run to the warming hut. Scott indicated that a barrier will need to be put around the bottom of the warming hut for insulation purposes. Grading for the rinks should be completed at the end of September or early in October. He advocated the sanitary sewer line be put in at the same time the water line is run into the property. Early estimates for this work were high and Darin Westover of the Rib Mountain Sanitary District offered that they

could do it at considerably less cost or around \$4600. Chuck moved that Scott write a letter of agreement to Rib Mountain Sanitary District to have a 2-inch water line and 4-inch sanitary sewer line laid. He will sign the letter on the Park Commission's behalf. Lette seconded the motion and it passed.

The next items to be completed at Doepke would be installation of the utility posts and lights. There is an individual who may be able to provide us with some poles at a reasonable cost. The other item is the completion of the grading for the soccer field.

Elections of Officers: Nominations for chairman were Jon Otterbacher and George Snyder. George declined nomination and Jon was elected by unanimous vote. For Vice Chairman, Lette nominated George Snyder and Daniel nominated Chuck Kickbusch. Ballots were cast and George was elected. Daniel nominated Lette for Recording Secretary. Lette was elected on voice vote.

Fritz Doepke Recreation Area Update: The only items under this agenda item we did not address as yet were the shelter and skating rinks. We are hoping to meet with Doug O'Donnell, O'Donnell Engineering Associates, for revisions to last year's plan. Scott called him and we are waiting to hear back from him at this time.

Scott indicated the skating rink areas should be graded soon and the surface filled with whatever substrate necessary to prevent any tears to the liners.

Fund Raising Committee Report: George reported a total of \$59,160.64 as of August 25th with an additional \$600 received since that time. He also indicated there may be additional funds forthcoming from companies who have set monies aside but have to wait until the next fiscal year 2006 to release them as a donation.

Summer Program: No report.

Winter Program: Daniel asked about having Jason, the rink manager, work on repair of the hockey boards prior to the start of the skating season. Scott will be monitoring the hours of the rink manager and attendant and preparation of the warming hut for the skating season. Scott will contact Jason concerning this project and when materials are available. Scott will determine when work is to begin.

Buildings and Grounds: The tennis court resurfacing is complete at Rib Mountain school. Shelley oversaw this work and Scott said the invoice was received paid for a total cost of \$7,600.

The next meeting is set for Tuesday, October 11, 2005, at 7:00 PM.

Daniel moved the meeting be adjourned and Chuck seconded it. The meeting was adjourned.

Respectfully submitted,

Lette Becker, Recording Secretary