

TOWN OF RIB MOUNTAIN
Public Works Committee
April 21, 2020

Chairman Fred Schaefer called the meeting of the Public Works Committee to order at 5:09 p.m. at the Town of Rib Mountain Municipal Center, 227800 Snowbird Avenue. Present were Supervisors Al Opall, and Brad Conklin. Gerry Klein was present via telephone conference.

Also present were Supervisor Jim Legner, Administrator Gaylene Rhoden, Streets/Parks Superintendent, Scott Turner, Community Development Director Jared Wehner, Finance Director Nicole Dunbar, and Town Clerk Joanne Ruechel.

Approval of Minutes from March 17, 2020 – **Motion by Conklin/Schaefer to approve the minutes of the March 17, 2020, Public Works meeting. Questioned and carried 3:0.**

Update and Discussion on Flooding Areas- Superintendent Turner stated that there have been areas that have been known to flood during the spring thaw. He is looking at preliminary planning and the cost to fix the problem. He went over the areas that are known to flood. The reasons for the flooding are creeks backing up and ditch capacity issues. Superintendent Turner met with Bruce Gerland from Rettler Corporation. Mr. Gerland is going to put proposals together on how to fix the flooding.

The Town Board asked that they see the proposals in writing. They would like to get plans down on paper.

Recommend Approval of Pavement Maintenance Contracts- Superintendent Turner stated that the bids were opened on March 1st. The thin lift overlay bids came in higher than expected. The Town did receive a grant of \$28,000 for the Oriole Lane project bringing the funding need to \$150,000.

Superintendent Turner stated that the Town could use the proceeds from the sale of the Town property, which is \$150,000 to fund the rest of the project. The 2020 budget would need to be amended for the additional approved costs.

Motion by Conklin/Klein to approve the five contracts as follows:

- 1) Rubberized Crack Sealing-Precision Seal Coating, Inc \$60,000**
- 2) Mastic Crack Sealing-Fahrner Asphalt \$10,000**
- 3) Miscellaneous Asphalt Pavement Patching- American Asphalt \$48,620**
- 4) Pavement Marking Epoxy-Century Fence- \$15,000**
- 5) Thing Lift Asphalt Overlay- American Asphalt \$286,320.00 with \$150,000 of proceeds from the sale of Town property and amend the 2020 budget for these additional approved costs.**

Questioned and carried 3:0.

Recommend Approval of Swan Avenue Project Construction Costs- Street and Park Superintendent Turner explained that the estimated costs for culverts, restoration, and ditching on Swan Avenue were underestimated. The current estimate is \$540,000. The Town was awarded a Town Road Improvement Discretionary Grant for \$219,000 based on the \$440,000 estimate. The bid from MSA included doing smaller pocket ditches and using smaller culverts on Swan Avenue.

Finance Director Dunbar stated that the Town could use \$100,000 in the 2018 borrowing note. This includes, \$30,000 in interest, \$22,500 TIA proceeds, \$30,000 surplus equipment funds, and \$20,000 for the emergency siren that has been deferred to a later date. There will be approximately \$14,000 in special charges for driveway culverts.

Motion by Schaefer/Conklin to approve utilizing \$100,000 from the 2018 Borrowing Note for construction of Swan Avenue as detailed by the Finance Director. Questioned and carried 3:0.

Recommend Approval of Engineering Firm for Trillium Trail Construction Administration- Superintendent Turner provided a Statement of Qualifications from three engineering firms that were evaluated and scored by staff for the construction of the Trillium Trail. Based on the evaluation and scoring, it is recommended to hire MSA Professional Services to complete the work.

Motion by Conklin/Schaefer to approve MSA Professional Services to complete the Construction Administration for the Trillium Trail project up to a maximum of \$66,000. Questioned and carried 3:0.

Recommend Approve of Resolution 20-04 for Special Charges on Swan Avenue- Superintendent Turner stated that this special charge would cover charges for culvert materials. He stated that a letter would be sent to all of the property owners notifying them of the special charge and payment date of November 1, 2020.

Motion by Schaefer/Klein to approve Resolution #20-04 Levy Special Charges for Culverts on Swan Avenue with a payment due date of November 1, 2020. Questioned and carried 3:0.

Adjourn- **Motion by Schaefer/Conklin to adjourn. Questioned and carried 3:0.**

Adjourned at 5:32 p.m.

Submitted by,
Joanne Ruechel
Town Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.