

TOWN OF RIB MOUNTAIN
Public Works Committee
March 3, 2020

Chairman Fred Schaefer called the meeting of the Public Works Committee to order at 5:05 p.m. at the Town of Rib Mountain Municipal Center, 227800 Snowbird Avenue. Present were Supervisors Al Opall, Brad Conklin, and Gerry Klein.

Also present were Supervisor Jim Legner, Administrator Gaylene Rhoden, Attorney Dean Dietrich, Streets/Parks Superintendent, Scott Turner, Finance Director Nicole Dunbar, and Town Clerk Joanne Ruechel.

Approval of Minutes from October 1, 2019 – Motion by Conklin/Klein to approve the minutes of October 1, 2019, Public Works meeting. Questioned and carried 4:0.

Discussion on Street Sign Auction Program- Street and Park Superintendent Turner stated that he created a sample bid form and a draft of potential rules for the street sign auction. He stated that we have several multiple signs with the same street name on them.

The Public Works Commission discussed having the general public email the Town with the street signs that they would like. We would then sell the signs to the general public for \$20.00 each. If more residents want a certain sign name than there are signs, we would then put the signs out for an auction. The auction would be held for a certain time frame and the highest bidders would then get the signs. This sale and auction would happen in the fall of 2020.

Discussion and Direction for Naming of Access Road from Rib Mountain Drive to Lilac Lane- Supervisor Schaefer asked Street and Park Superintendent Turner to get 3-4 flower names and bring those names back to the Town Board. After the Board looks at the names, the Town will have a Facebook poll to let the Town residents decide the name of the street.

2020 Trillium Trail Project Status- Street and Park Superintendent Turner stated that the bids are due on March 12, 2020, for this project. He stated that currently, seven people are bidding on this project.

2020 Swan Avenue Project Status and Special Charges- This road still has Frontier pedestals on it that need to be moved by Frontier. Street and Park Superintendent Turner would like this project bided out by April. He stated that there will not be full ditches on this road as half of the driveways have culverts and the other half have ditches.

The Public Works Commission discussed if the Town should be charging back the residents for having work done on their culverts or ditches. It was decided to only charge residents if they have new culverts put in.

The Commission also discussed the status of Frontier Communications. Attorney Dietrich will draft a letter to Frontier Communications stating what work we need to have completed and a deadline to complete the work.

Motion by Schaefer/Kline to have Staff work with Attorney Dietrich on a letter to Frontier that lays out expectations regarding the work to do done on Swan and indicate what we will do if they don't perform the work. Questioned and carried 4:0.

2020 Unnamed Road Project Status and Proposed Sidewalk- Street and Park Superintendent Turner stated that MSA needs a 12-week lead time after the contract is signed in which to start the work. Currently, the work looks to be completed in late summer.

The Bike and Pedestrian Safety Committee asked that a sidewalk be put in on the south side of the unnamed road. Superintendent Turner is working with Kwik Trip currently to see if a sidewalk can be put in. The cost for the sidewalk would be approximately \$8,500. **Motion by Schaefer/Klein to recommend constructing a sidewalk on the south side of the access road not to exceed \$8,500. Questioned and carried 4:0.**

2020 Overlay Program and Special Charges- Street and Park Superintendent Turner explained that American Asphalt plans to have a pit on County Road N again this year. The Town could purchase materials to put down overlays on several Town roads and save on the trucking fees. Currently, the Town has \$254,000 in unassigned funds which could be put towards the project. The funds of \$254,000 need to be assigned to a project to keep our unassigned fund balance at 49%. The Town is trying to avoid having a large surplus at the end of the year and thereby dropping our financial rating.

The Public Works Committee discussed which roads should be worked on in the year of 2020.

Motion by Klein/Conklin to spend the extra money of unassigned funds to do projects 1-6 on the 2020 asphalt overlays listing, Questioned and carried 4:0.

Adjourn- **Motion by Klein/Conklin to adjourn. Questioned and carried 4:0.**

Adjourned at 5:47 p.m.

Submitted by,
Joanne Ruechel
Town Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.