

TOWN OF RIB MOUNTAIN
Town Board Meeting
November 5, 2019

Chairman Opall called the November 5, 2019 Regular Meeting of the Rib Mountain Town Board to order at 6:00 p.m. at the Rib Mountain Municipal Center, 227800 Snowbird Avenue, Wausau Wisconsin.

Other Supervisors present included Brad Conklin, Gerry Klein, and Jim Legner.

Excused: Fred Schaefer

Also present were Administrator Gaylene Rhoden, Street/Park Superintendent Scott Turner, Building Inspector Paul Kufahl, Clerk Joanne Ruechel and Attorney Dean Dietrich.

On November 1, 2019, copies of the meeting notice were made available to the media, Town Board, Town Attorney, and posted at the Rib Mountain Municipal Center, SAFER Fire Department, Rib Mountain Sanitary District office and the Town website.

Comments from the Public Related to Town Board Agenda Items- None

Approve Minutes of the October 15, 2019 Regular Town Board Meeting, Special Town Board Meeting and Open Meeting Minutes- **Motion by Conklin/Legner to approve the October 15, 2019 Regular Town Board Meeting, Special Town Board Meeting and Open Meeting minutes. Questioned and carried 4:0.**

Plan Commission

a. Minutes from the 10/23/2019 Meeting- Building Inspector Kufahl stated that the minutes were included in the packet.

b. Modification of the Conditional Use Approval for Docket #2019-38-Gray's Rib Mountain LLC – Superintendent Turner stated that the Developers Agreement is not needed as the Board modified the improvements on the Unnamed Street. Gray's Rib Mountain LLC asked that the developers agreement condition be removed. Attorney Dietrich stated that the Town wishes to proceed but that the Town is concerned about the large amount of water running off of the property. That issue is currently being looked at. **Motion by Legner/Klein to modify the original approval conditions for the Gray's Rib Mountain LLC Conditional Use with the following conditions:**

- **Final approval of a stormwater management plan by the Street and Park Superintendent**
- **Final approval of a stormwater management maintenance agreement by the Street and Park Superintendent**
- **The Town receiving cross access agreements permitting Culvers access to each proposed access road.**

Questioned and carried 4:0.

c. Discussion and Possible Action Ordinance #19-05- Electronic Message Sign Requirement Amendments- Building Inspector Kufahl said that this amendment would allow the conditional use of installing electronic messaging signs in the Suburban Office Zoning District. Our current code does not allow this type of sign in the Suburban Office Zoning District. The setback requirement from

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residential properties would be 150 feet. **Motion by Legner/Klein to approve the proposed amendment to Rib Mountain Municipal Code Section 17.241(3)-Electronic Message Sign Requirements, as presented. Questioned and carried 4:0.**

Approval of Cross Access Agreement for the Yard Waste Site- Superintendent Turner stated that this easement will utilize the existing driveway access on County Road N and gravel road to the Mathy pit located southwest of the yard site. **Motion by Legner/Conklin to approve the Cross-Access Agreement for the Yard Waste Site. Questioned and carried 4:0.**

Approval of Extended Services with Advanced Disposal- Administrator Rhoden stated that as of January 1, 2020, Harter's Disposal will become the garbage and recycling hauler for the Town. The new bins from Harter's will be delivered around December 20, 2019. Advanced Disposal will be picking up their refuse and recycling bins the week of January 5, 2020. There will be an overlap of the bins from both haulers from December 20, 2019 to January 9, 2020. In order to ensure that residents have their refuse and recycling picked up and with a minimal of confusion, Advanced Disposal agreed to extend their pickup days until January 9, 2020. **Motion by Conklin/Legner to move forward with the attached agreed services from Advanced Disposal in the amount of \$6,000. Questioned and carried 4:0.**

Approval of Municipal Building HVAC Replacement Proposal- Building Inspector Kufahl stated that the Municipal Center is in need of replacement furnaces and air conditioning units. The Town received three proposals for the replacement work. The lowest bid came from Malbrit Mechanical for \$33,600. Malbrit has replaced the two most recent furnaces and inspected the remaining air conditioning units in the past. **Motion by Legner/Conklin to approve the proposal with Malbrit Mechanical for \$33,600 to replace four furnaces and six air conditioning units. Questioned and carried 4:0.**

Approval of Temporary Office Help- Administrator Rhoden explained that the Town is currently short staffed in the front office. She would like to bring Sharon Drefcinski back temporarily for tax collection and for front office help. Mrs. Drefcinski has worked for the Town in the past. **Motion by Legner/Klein to approve hiring Sharon Drefcinski on a temporary basis for Office Assistant at a pay rate of \$16.00 per hour effective November 1, 2019. Questioned and carried 4:0.**

Approval of New Hire-Office Assistant- Office Assistant Polly Patnaude resigned her position on October 25, 2019. This created a part-time Office Assistant vacancy. Administrator Rhoden and Finance Director Dunbar conducted interviews and they are recommending Dori Hirsch for the position. **Motion by Klein/Conklin to approve the hiring of Ms. Dori Hirsch as an Office Assistant at the rate of \$16.00 per hour contingent upon successful background check. Questioned and carried 4:0.**

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Transfer of Alcohol License-GPM Southeast LLC- Clerk Ruechel stated that Riiser Oil recently sold all of their gas stations to GPM Southeast. This is a transfer of the alcohol license from Riiser to GPM Southeast for the gas station located at 2100 N Mountain Road. **Motion by Legner/Conklin to approve the Class "A" beer and liquor license for GPM Southeast LLC. Questioned and carried 4:0.**

Transfer of Cigarette and Tobacco License-GPM Southeast LLC- This is the same situation as the alcohol license. This is a transfer of the cigarette and tobacco license from Riiser to GPM Southeast for the gas station located at 2100 N Mountain Road. **Motion by Legner/Conklin to approve the cigarette license for GPM Southeast LLC. Questioned and carried 4:0.**

Approval of Operator's Licenses- Attorney Dietrich reviewed the applications and recommends that the Town Board Chairman approve the Operator's licenses for Amanda Johnson and Grace Leveque and have Chairman Opall speak with Kevin Weber. **Motion by Conklin/Legner to approve the operator's license for Amanda Johnson and Grace Leveque and have Kevin Weber speak with Chairman Opall before his license is issued. Questioned and carried 4:0.**

Reports/Minutes

Town Board – Supervisor Conklin would like the CEO to look into a boat that is parked at the Liberty Park lake access site. Gerry Klein also stated that there is also a brick pile laying on the property as well.

Supervisor Klein stated that he walked the land that was recently donated to the Town for the dog park expansion. Mr. Dick Austin had Marathon Technical Services draw up a site plan for the land and Supervisor Klein stated that it looked like a good plan. He also mentioned that the Wisconsin Department of Natural Resources recently closed the amendments to Granite Peak, but they have opened the master plan for Granite Peak. He would like to know what the Town Board would like to see in the Granite Peak master plan. Supervisor Klein would also like a report as to the amount of ambulance runs to the ski hill. He would also like to see the Master Plan for Granite Peak.

Supervisor Legner inquired as to how long the old street signs need to remain up.

Chairman Opall attended the Marathon County Park Commission meeting. Dr. Fred Prehn asked for the Master Plan to be done on an accelerated time frame. The Marathon County Parks Department also has a goal of connecting Granite Peak and Nine-Mile recreation area via a trail. He also stated that the Western Town Association will be held at the Town of Rib Mountain Municipal Center on January 30, 2020.

SAFER – No report

Other Agencies – No report

Town Attorney – No report

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Town Administrator – A written report was provided. Administrator Rhoden stated she has received six applicants for the Community Development Director job. She will be sending the applicants interview questions via email and then scheduling the top candidates for a panel interview. She’s hoping to have a proposed candidate for the first Town Board meeting in December. Administrator Rhoden also stated that last week the Town of Rib Mountain was ranked number one as the best place for young families in Wisconsin by Lending Tree.

Community Development Director – No report

Street-Parks Superintendent – A detailed report was provided. Superintendent Turner stated that the traffic signal wiring was cut on the corner of County Road R and Park Road. We need to have the wiring repaired to get the lights working again.

Finance Director – A written report was included in the packet.

Town Clerk – A written report was included in the packet. Clerk Ruechel asked that if any Town Board members are not able to make the Board of Review meeting on November 14th, that they let her know. She also stated that two direct seller’s permits were recently issued in the Town.

Code Enforcement Officer –A written report was included in the packet. CEO Quamme stated that the Town residents have been responding to the reports of abandoned vehicles. He has also been clearing signs off of the right-of-way on the Town roads.

Park Commission – Superintendent Turner stated that there is a meeting next week.

Finance & Personnel –Superintendent Klein stated that they have not met recently.

Public Works Committee – No report

Public Safety Committee – No report

Bicycle/Ped Committee –The meeting scheduled for next week has been cancelled.

General Comments –No comments

Adjourn - **Motion by Legner/Conklin to adjourn at 6:50 p.m. Questioned and carried 4:0.**

Submitted by
Joanne Ruechel, Town Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.