

TOWN OF RIB MOUNTAIN
Town Board Meeting
May 7, 2019

Chairman Allen Opall called the May 7, 2019 Regular Meeting of the Rib Mountain Town Board to order at 6:02 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road, Wausau WI. Supervisors present included Brad Conklin, Jim Legner and **Gerry Klein. Supervisor Fred Schaefer was excused.

**Gerry Klein arrived at 6:05 p.m.

Also present were Administrator Gaylene Rhoden, Community Development Director Steve Kunst, Finance Director Nicole Dunbar, Street/Park Superintendent Scott Turner, Clerk Joanne Ruechel, SAFER Deputy Fire Chief Josh Finke, and Attorney Alyson Dieckman.

On May 3, 2019, copies of the meeting notice were made available to the media, Town Board, Town Attorney, and posted at the Rib Mountain Municipal Center and Town website.

Comments from the Public Related to Town Board Agenda Items – None

Approve Minutes of the April 16, 2019 Regular Town Board Meeting and the April 9, 2019 Strategic Planning Meeting – Motion by Legner/Conklin to approve the April 16, 2019 Regular Town Board meeting and the April 9, 2019 Strategic Planning meeting minutes. Questioned and carried 4:0.

Plan Commission

- a. Plan Commission Minutes from the 04/24/2019 Meeting for Review- Community Development Director Kunst stated that there was a public meeting held to discuss the animals of husbandry. There was no representative at the meeting, so that issue was tabled. A resident is also interested in putting in a solar panel array as part of a new home development. The solar panel discussion will be held at the May 8, 2019 Planning Commission meeting.

- b. American Asphalt, applicant, requests conditional use approval for a temporary asphalt plant at the property addressed 6703 South Mountain Road. Parcel #34.192807.002.002.00.00. Docket #2019-11- Director Kunst stated that this is a temporary asphalt plant that mirrors the temporary plants that were approved in 2016 and 2018. The proposal calls for asphalt mix production, Monday through Saturday, between May of 2019 and July 31, 2019. The plant would encompass roughly four (4) acres on the southeast portion of the property. Director Kunst stated that he did receive a letter from a resident concerned about the hours of operation. The plant would run Monday thru Saturday from 6:00 a.m. to 7:00 p.m. The Town Attorney sees no problem with the conditional use permit. The Plan Commission recommends approval with conditions. **Motion by Conklin/Klein to approve the conditional use request of American Asphalt with the following conditions:**
 - Hours of operations shall be limited to those proposed (6:00 AM – 7:00 PM)
 - Approval should be only for the asphalt season of the 2019 calendar year
 - Trucking shall occur on County Trunk Highways, when possible, in lieu of Town Roads.
 - Materials (mud, spilled asphalt, etc.) tracked onto roadways shall be cleaned by the end of the working day. Questioned and carried 4:0.

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Approval of Annual Appointments: Attorney, Building Inspector, Clerk, Treasurer, Fire Chief and Assessor- **Motion by Klein/Legner to approve the one-year appointments of Attorney Dean Dietrich, Building Inspector Paul Kufahl, Clerk Joanne Ruechel, Treasurer Nicole Dunbar, Assessor Gregory Schmidt and SAFER Fire Chief Matt Savage. Questioned and carried 4:0.**

Approval of Agreement for Lake Access Survey- Public Works Superintendent Turner stated that the survey would be for a parcel near Liberty Park adjacent to Rainbow Lane. The site, if possible, would be used for a kayak launch point. Superintendent Turner feels that right now the slope is too steep for anyone to navigate it safely. The Town Board discussed that the Town has right-of-way access to the lake from Lakeshore Drive and there are noted encroachments in the right-of-way. According to the Town Attorney, a landowner could not claim government property by adverse possession. **Motion by Klein/Legner to approve the agreement with REI for surveying the lake access near Liberty Park in the estimated amount of \$2,300, subject to verification of traversability of the slopes by Staff. Questioned and carried 4:0.**

Approval of New Hires

a) GIS Intern/Seasonal Public Works- Superintendent Turner stated that the GIS position would be shared between Rib Mountain Sanitary District and the Rib Mountain Public Works Department. The Street and Park Superintendent and the Director of the Sanitary Department recommend the hiring of Chad Goretski.

The Town of Rib Mountain needs 2 seasonal maintenance employees for park mowing and general maintenance. One person has applied and has been interviewed. Superintendent Turner recommended hiring Ben Johnson and the other position will remain open until it is filled. **Motion by Legner/Conklin to approve the hire of Chad Goretski for the Public Works GIS Intern at the wage rate of \$12.50 per hour subject to background check and to approve the hire of Ben Johnson for Seasonal Public Works Maintenance at the wage rate of \$11.49 per hour subject to background check. Questioned and carried 4:0.**

b) On-Call Animal Control Officer-Administrator Rhoden stated that the Town currently has two on-call animal control officers to respond to after hours animal complaints and they are looking to hire one more person. Administrator Rhoden and Code Enforcement Officer Nitzke recommends hiring Mary Grund. **Motion by Legner/Klein to approve hiring of Mary Grund at the stipend rate of \$40 per call plus mileage. Questioned and carried 4:0.**

Approval of Appointments

a) Park Commission- Superintendent Turner reported that there is a vacancy on the Park Commission. He is recommending the approval of Peter McCarthy to the Parks Commission. **Motion by Conklin/Legner to approve the appointment of Peter McCarthy to the Park Commission. Questioned and carried 4:0.**

Approval of Quit Claim Deed at 3206 Eagle Avenue- Superintendent Turner stated that the property at 3206 Eagle Avenue is for sale. During the review of the title work, the right-of-way width for Eagle Avenue was not specified on the property deed. The purchaser requested that

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this be formalized. Town Attorney Dieckman stated that she would like to make sure that it complies with the Town Ordinances. **Motion by Klein/Legner to approve execution of the quit claim deed subject to Town Attorney approval. Questioned and carried 4:0.**

Alcohol Licenses Application-Kwik Trip- Clerk Ruechel stated that this license would allow Kwik Trip to sell beer, wine, and liquor. They have had no violations in the past selling beer with their class "A" beer license. Store Manager Jeremy Schmidt was present to answer any questions that the Town Board had. Town Attorney Dieckman recommends approval of the Class "A" liquor license. **Motion by Conklin/Legner to approve the Class "A" liquor license for Kwik Trip. Questioned and Carried 4:0.**

Approval of Liquor Licenses- Clerk Ruechel began by stating that the Town has a total of 29 locations in the Town of Rib Mountain that have beer and/or liquor licenses that may be renewed this year. The report that is coming to the Town Board tonight covers 14 of the locations. **Motion to approve the renewal of liquor licenses for: Kwik Trip, Sam's Club, The Store, Walmart, Blades and Boards, Rocky Rococo's, HuHot Mongolian Grill, El Tequila Salsa, Granite Peak, Hilton Garden, Rib Mountain Tap House, Texas Roadhouse, Michael's Supper Club and Red Robin. Questioned and carried 4:0.**

Approval of Cigarette and Tobacco Licenses- There are 6 vendors in the Town of Rib Mountain that sell cigarette and tobacco items. Clerk Ruechel reported that she is bringing 3 vendors before the Town Board tonight. **Motion by Legner/Conklin to approve the cigarette and tobacco licenses for Kwik Trip, The Store and Walmart. Questioned and carried 4:0.**

Approval of Amusement Device Licenses- Clerk Ruechel reported that the Town of Rib Mountain has 10 current businesses that have amusement device licenses. Five are coming to the Town Board tonight. **Motion by Legner/Conklin to approve the amusement device licenses application for Walmart, Rib Mountain Tap House, Michael's Supper Club, El Tequila Salsa and Blades and Boards. Questioned and carried 4:0.**

Approval of Operator Licenses- There are 24 operator's licenses coming to the Town Board. Four of them are for new operators and twenty of them are for the renewal of operator's licenses. Attorney Dieckman did have questions on one individual. **Motion by Klein/Legner to approve the operator's licenses for Amber Bernthal, Cheryl Breneman, Martin Colip, Paul Deininger, Hong Duong, Quyen Duong, Scott Holmes, Cody Ihle, Fredrick Juan, Stephanie Juan, Theresa Keskinen, Jenny Nienow, Kirk Ninnemann, Scott Lang, Megan Maurer, Shawn Olm, Cristine Palmer, Melanie Parish, James Reiche, Jeffery Reisenauer, Catherine Schaefer, Tuan Uong, David Walbecq, and Victoria Zirbel pending the approval of one operator's license by the Town Attorney. Questioned and carried 4:0.**

Reports/Minutes-

Town Board – Supervisor Klein stated that the dog park has dried out and is re-opened. Supervisor Conklin stated that this weekend people were feeding the geese at Rookery Park. He would like the Code Enforcement Officer to ticket the people who feed the geese. He also

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stated that the new soccer nets at Liberty Park look nice. Supervisor Conklin stated that the Rib Mountain State Park hiking path is terrible. It's hard to walk or bike on the path right now due to the sand on the trail. Superintendent Turner and Supervisor Conklin visited Liberty Park to look at possibly putting disk golf at this location. They feel that this would be a good location for disk golf. Supervisor Conklin also had a question about the work that is being done on Thornapple Road. Supervisor Turner will be opening up bids on May 8th regarding paving Thornapple Road.

SAFER –Deputy Fire Chief Josh Finke stated that the new ambulance is here and is in service. The part-time receptionist resigned and they have a new person who just started as the receptionist. They are also looking for a new Battalion Chief and they have two interviews coming up in the next couple of weeks. There was also a large grass fire in the Village of Weston that consumed 23 acres of land last Friday.

Other Agencies – No report

Town Attorney – Attorney Dieckman said that we are still awaiting a decision by the State Supreme Court related to the rural naming and numbering system.

Town Administrator – A written report was provided. Administer Rhoden stated that she spoke with Senator Petrowski and Representative Spiros offices regarding the Governor's budget. Currently, shared revenues and the dark store property valuation have been removed from the budget. Senator Petrowski and Representative Spiros stated that this was typical for items to be removed from the budget. The next issue that Administrator Rhoden spoke on was the goose issue at Rookery Park. She was wondering if the Town Board would agree for her to reach out to the media and put an informational piece out there. The Town Board members wanted to see people who feed the geese receive tickets instead. She also stated that the Sheriff's Department was going to help out in the school zones during the Rib Mountain rummage sales.

Community Development Director – A written report was included in the packet. The Royal View subdivision has been doing well and there has been an interest in it. Director Kunst stated that there will be a Planning Commission meeting on May 8th. They will be reviewing the conditional use permit for animals of husbandry. Scheerer Construction would like to put a new sign in front of the property that they are currently renovating. There are two Zoning Board of Appeals meetings in May. On May 16th, there is an informational meeting and on May 30th, will be the regular Board of Appeals meeting. There will be two new Planning Commission members appointed at the next Town Board meeting. He also spoke to the Town Board about whether or not to appointment members to the Planning Commission that are not Town residents. Supervisor Klein is concerned that this could open up the Town to problems in the future. This is an issue that needs to be looked into and made specific to avoid issues.

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Street-Parks Superintendent – A detailed report was provided. Superintendent Turner reported that the new street sweeper has been used and is working well. The Public Works Department have been working to get the parks ready.

Finance Director – A written report was included in the packet. Finance Director Dunbar stated that she is working to collect first quarter hotel taxes.

Town Clerk – A written report is included in the packet. Town Clerk Ruechel reported that she has spent time working on the renewal alcohol licenses.

Code Enforcement Officer – A written report is included in the packet.

Park Commission – Superintendent Turner stated that we have a meeting on May 14th.

Finance & Personnel – Supervisor Klein said that there is a meeting scheduled for June 4th, but it might be held sooner.

Public Works Committee – No report.

Public Safety Committee – Administrator Rhoden mentioned that we have a concern about people speeding on the Town roads. Supervisor Klein also stated that the Sheriff's Department does not believe that they will not be able to fulfil its commitment to spend more time patrolling for speeders. Administrator Rhoden said that we may be able to get a dedicated Town officer possibly as soon as August of 2020.

Bicycle/Ped Committee – The meeting minutes from April 18, 2019 are in the packet. We have one person interested in being on the Bike and Ped Committee.

General Comments – None

Adjourn - **Motion by Conklin/Legner to adjourn at 6:59 p.m. Questioned and carried 4:0.**

Submitted by
Joanne Ruechel, Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.