

TOWN OF RIB MOUNTAIN
Town Board Meeting
April 16, 2019

Chairman Allen Opall called the April 16, 2019 Regular Meeting of the Rib Mountain Town Board to order at 6:33 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road, Wausau WI. Supervisors present included Brad Conklin and Jim Legner. Fred Schaefer and Gerry Klein were excused.

Also present were Administrator Gaylene Rhoden, Community Development Director Steve Kunst, Finance Director Nicole Dunbar, Street/Park Superintendent Scott Turner, Clerk Joanne Ruechel, SAFER Fire Chief Matt Savage, Attorney Dean Dietrich and Attorney Alyson Dieckman.

On April 12, 2019, copies of the meeting notice were made available to the media, Town Board, Town Attorney, and posted at the Rib Mountain Municipal Center and Town website.

Comments from the Public Related to Town Board Agenda Items – None

Approve Minutes of the April 1, 2019 Regular Town Board Meeting and the April 1, 2019 Open Meeting – **Motion by Legner/Conklin to approve the April 1, 2019 Regular Town Board meeting and the April 1, 2019 Open meeting minutes. Questioned and carried 3:0.**

Plan Commission

- a. Reappointment of Jim Hampton- Community Development Director Kunst stated that Mr. Hampton has been a good fit on the Plan Commission. **Motion by Legner/Conklin to approve the reappointment of Jim Hampton to the Rib Mountain Plan Commission for the term beginning in May of 2019, through April of 2024. Questioned and carried 3:0.**

- b. Reappointment of Harlan Hebbe- It was again stated by Community Development Director Kunst stated that Mr. Hebbe has also been a good fit on the Plan Commission. **Motion by Legner/Conklin to approve the reappointment of Harlan Hebbe to the Rib Mountain Plan Commission for the term beginning in May of 2019, through April of 2024. Questioned and carried 3:0.**

Approval of Amended Purchase Agreement- NSG Development LLC- Community Development Director Kunst asked that this item be pulled from the agenda.

Approval of Disallowance Notice of Claim at 1115 Brookfield Lane- Street and Parks Superintendent Turner stated that on March 13-16, 2019 flooding occurred throughout the Town of Rib Mountain. The property owner at 1115 Brookfield Lane filed a claim against the Town for damages. The insurance company that represents the Town of Rib Mountain recommended that this claim be denied. **Motion by Legner/Conklin to approve the disallowance notice of claim at 1115 Brookfield Lane and send a certified letter from the Town subject to the Town Attorney review. Questioned and carried 3:0.**

Approval of New Hire-Summer Recreation Program- Street and Superintendent Turner reported that we need to hire one more person for the summer recreation program. A total of three applications were received and all three applicants were interviewed by Christian Kiepke, Program Director. It is recommended by Mr. Kiepke and the Park Commission to hire Jakob Tordsen. A background check has been completed. **Motion by Legner/Conklin to approve the new hire of Jakob Tordsen for Co-Activities Director at the wage rate of \$10.81 per hour. Questioned and carried 3:0.**

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Approval of 2019 Pavement Maintenance Contracts- Street and Park Superintendent Turner stated that there were 7 contracts in all. The budget summary and bid sheets papers were given out in the packet. The contracts are all unit price contracts. On one of the contracts, the lowest bidder was not awarded the job because they were not qualified for the job as they had only done parking lot work and not road work. **Motion by Conklin/Legner to approve the 2019 pavement maintenance contracts of:**

- 1. Rubberized Crack Sealing - Precision Seal Coating, Inc. \$60,000**
- 2. Mastic Crack Sealing - Fahrner Asphalt \$10,200**
- 3. GSB-88 Asphalt Pavement Sealer - Fahrner Asphalt \$37,00**
- 4. Miscellaneous Asphalt Pavement Patching - American Asphalt \$45,400**
- 5. Trillium Ln Asphalt Shoulder Widening - - American Asphalt \$21,392**
- 6. Pavement Marking Epoxy- Re-bid**
- 7. Thin Lift Asphalt Overlay - American Asphalt \$486,528**

Questioned and carried 3:0.

Approval of Ordinance #19-01 Precondition for Grant of License or Permit- Clerk Ruechel stated that this is an Ordinance that would allow the Town to withhold an alcohol license or renewal of an alcohol license until all personal property taxes, fines, special assessment and fees that are due from a business are paid. Attorney Dietrich stated that this would give the Town the ability to make sure that those individuals making the request have paid up anything that is due to the Town. **Motion by Legner/Conklin to approve Ordinance 19-01 An Ordinance Amending the Code of Ordinances Chapter 12. Questioned and carried 3:0.**

Update on MS4 Storm Water Permit Renewal-Street and Park Superintendent Turner stated that the annual report that the Town submits to the DNR regarding the MS4 storm water permit is complete. The Town is in compliance however there are a few minor items that need improvement. The Public Works Department is working on the improvements.

Reports/Minutes-

Town Board – Supervisor Conklin said that the Easter egg hunt is going well.

SAFER –Fire Chief Matt Savage stated that the new ambulance should be here within a month. If the weather cooperates, SAFER will have a controlled burn in Weston on Friday.

Other Agencies – No report

Town Attorney – Attorney Dietrich said that we are awaiting a decision by the State Supreme Court related to rural naming and numbering system.

Town Administrator – A written report was provided. Administer Rhoden stated that the Friends of the Rib Mountain Dog Park had a meeting this evening as well. With the wet weather coming in, it might be awhile until the dog park is able to be reopened.

Community Development Director – A written report was included in the packet. Director Kunst said we have issued several single-family residential home permits. The Planning

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Commission will meet next Wednesday. There will be a Zoning Board of Appeals meeting next month. It will be the first time in 5 years that the Zoning Board of Appeals will be meeting.

Street-Parks Superintendent – A detailed report was provided. Superintendent Turner reported that the Easter egg hunt is going well. The Town has received over \$1,000 in donations from various Town businesses for the Easter baskets. The new street sweeper has been used and is working well.

Finance Director – A written report was included in the packet. Finance Director Dunbar stated that the March financials are in the packet. Next week Finance Director Dunbar will be at the WGFOA conference in Elkhart Lake Wisconsin.

Town Clerk – A written report is included in the packet. Town Clerk Ruechel reported that the election went well and that the election statistics are in the report.

Code Enforcement Officer – A written report is included in the packet.

Park Commission – Superintendent Turner stated that we finished up the Easter egg hunt planning at the last meeting.

Finance & Personnel –The minutes are in the packet.

Public Works Committee –No report.

Public Safety Committee – No report.

Bicycle/Ped Committee –There will be a meeting on April 18, 2019.

General Comments – None

Adjourn - Motion by Legner/Conklin to adjourn at 6:50 p.m. Questioned and carried 3:0.

Submitted by
Joanne Ruechel, Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.