

TOWN OF RIB MOUNTAIN
Public Works Committee
February 5, 2019

Chairman Fred Schaefer called the meeting of the Public Works Committee to order at 5:00 p.m. at the Town of Rib Mountain Municipal Center, 3700 North Mountain Road. Present was Gerry Klein and Brad Conklin. Allen Opall was excused.

Also present were Supervisor Jim Legner, Town Administrator Gaylene Rhoden, Streets/Parks Superintendent, Scott Turner, Community Development Director Steve Kunst, Finance Director Nicole Dunbar and Town Clerk Joanne Ruechel.

Approval of Minutes from September 9, 2018 – Motion by Klein/Conklin to approve the minutes of September 9, 2018 Public Works meeting. Questioned and carried 3:0.

Discussion and Recommendation for Royal View Developers Agreement Amendment #3 – Community Development Director Kunst stated as part of the development of Royal View Estates subdivision, that the Public Works Committee and the developer agreed to have the new Strawberry Lane paved. The previous deadline was November 15, 2018, but the new proposed deadline is June 30, 2019.

Supervisor Schaefer questioned if the trail is completed yet. Director Kunst explained that the trail and road construction were supposed to happen at the same time. Right now, the goal is to get the Bittersweet section of the trail done. The paving company that the developer has been working with ran into some issues at the end of last year and that's why the paving didn't get done.

Motion by Schaefer/Klein to Approve Amendment #3 of the Royal View Estates Developers Agreement with the condition that the first lift of pavement be completed on Strawberry Lane by June 30, 2019 and that the amendment would include finishing the Bittersweet Trail. Questioned and carried 3:0.

Discussion and Recommendation for Stone Horizon Developers Agreement –Community Development Director Kunst began the discussion by stating that this is a draft agreement. He is still working on the stormwater management and what the state will require.

Supervisor Schaefer mentioned that there are different ways to get a security deposit on this project. The developer could do a letter of credit, a surety bond or the Town could take a security interest in a couple of lots on the property. They could also look to McDevco to help with the financing.

The Public Works Committee discussed the stormwater and what management of the stormwater would look like. Street and Park Superintendent Turner stated that the Town would take ownership of the stormwater pond and also have the final say in how it's built. It was mentioned that the Town has strong stormwater rules because the Town used to flood constantly and these rules have been effective. The Committee also spoke about fences around ponds. If required, the Town would partner with the developer to install a fence around the pond.

Recommend Approval of Sale of 2007 Sterling Patrol Truck/Dump Truck- Street and Park Superintendent Turner said that the vehicle was put on a surplus auction website and the top offer was \$42,000. There was a discussion by the Committee whether we should hold onto the vehicle and try to get more money for it in the fall or sell it now.

Motion by Schaefer/Klein to approve the Sale of Equipment Public Works-2007 Patrol/Dump Truck with the minimum bid of \$42,000 from Midstate Truck. Questioned and carried 3:0.

Recommend Approval of Purchase of Street Sweeper- Street and Park Superintendent Turner studied various street sweepers and determined that a demo unit from Johnston was the best one for the Town.

Motion by Klein/Conklin to approve the purchase of the Johnston Demo Street Sweeper in the amount of \$240,350. Questioned and carried 3:0.

Discussion and Recommendation for Stormwater Management Pond Fencing- - Street and Park Superintendent Turner stated that the intention of fencing was to put next to the trails to keep everyone safe. Rural Insurance, the town's insurance carrier, stated that fencing is dependent on the proximity of the pond to the trail. The pond that along Bittersweet trail would have fencing on 3 sides of the pond. The fence would be 5 feet tall. Fencing is not needed on the backside due to the backside being wetlands.

Motion by Klein/Conklin to recommend installation of fence along the Bittersweet Trail at an estimated cost up to \$6,000 with the funding coming from parkland funding. Questioned and carried 3:0.

Discussion on Stormwater Utility Planning- Street and Park Superintendent Turner stated that they received the audit back on stormwater planning. The town needs to do enforcement and training according to the audit. The Committee discussed when the Town should start charging for a stormwater utility and what the timeframe should be. It was mentioned that we need to give business and churches enough time to budget for any charges. The Public Works Committee decided to defer implementation of the Stormwater Utility for now.

Update on Swan Avenue Planning and Design- Street and Park Superintendent Turner said that this project may not be ready to go by summer 2019. Frontier Communications has many utility lines that still need to be moved. The project may be delayed until the summer of 2020. The grant that was awarded for this project will just stay as pending.

Discussion and Recommendation for Five Year Town Road Improvement Plan- The Public Works Committee discussed which roads need to take priority for repairs in the future. There is \$84,844 in funds that have not been assigned and can be used for road projects or saved for future road repairs. The roads that were mentioned that are in need of repairs are Red Maple Road, Raven Avenue, Canary Avenue, Meadowlark Lane, Goldenrod Court and Whippoorwill Road. \$39,000 has already been assigned to fix Raven Avenue. It was decided to do Meadowlark Lane repairs and overlay, Goldenrod Court repairs and overlay, and Whippoorwill Road west wedge and overlay. The money would come from the \$84,844 that has not been assigned and the rest from the surplus money. We will look at Red Maple Road and Blackberry Road in the spring and make a determination at that point.

Adjourn- **Motion by Klein/Schaefer to adjourn. Questioned and carried 3:0.**

Adjourned at 5:58 p.m.

Submitted by,
Joanne Ruechel
Town Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.