

TOWN OF RIB MOUNTAIN

***Town Board Meeting***

***January 15, 2019***

Chairman Opall called the January 15, 2019 regular meeting of the Rib Mountain Town Board to order at 6:00 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road, Wausau WI. Supervisors present included Jim Legner, Fred Schaefer and via conference phone Brad Conklin. Gerry Klein was excused.

Also present were Administrator Gaylene Rhoden, Community Development Director Steve Kunst, Finance Director Nicole Dunbar, Street/Park Superintendent Scott Turner, Clerk, Joanne Ruechel and SAFER Battalion Chief John Lauer.

On January 11, 2019, copies of the meeting notice were made available to the media, Town Board, Town Attorney, and posted at the Rib Mountain Municipal Center and Town website.

Comments from the Public Related to Town Board Agenda Items – None

Approve Minutes of the December 18, 2018, Town Board Meeting – **Motion by Schaefer/Legner to approve the December 18, 2018 Regular Town Board Meeting. Questioned and carried 4:0.**

Plan Commission– Community Development Director Steve Kunst commented that at the next Plan Commission meeting on January 23<sup>rd</sup>, 2019, there will be a Certified Survey Map on the agenda to create an outlet for a private water line. There will also be a comp plan discussion as well.

Approval of Resolution 19-01 Salary and Wages- Administrator Rhoden stated that this is a wage adjustment of 2.5% for all full and part-time employees and 1.5% for seasonal employees. **Motion by Legner/Schaefer to approve Resolution 19-01 Salary and Wages for 2019. Questioned and carried 4:0.**

Approval of Additional Personnel Policies

- a. Cellphone Allowance- This would provide a \$10.00 per-pay-period allowance for Public Works employees cellphones. This policy sets forth the participation, expectations and parameters of what the Town expects when they use their personal cellphones. **Motion by Schaefer/Legner to approve Policy 342 Cellphone Allowance. Questioned and carried 4:0.**
- b. Clothing Reimbursement- This would give the Public Works Department a clothing reimbursement of \$200.00 per employee, per year. **Motion by Legner/Schaefer to approve Policy 341 Clothing Reimbursement. Questioned and carried 4:0.**

Approval of Revision to Personnel Policy 340- Safety Shoe Reimbursement- The policy would increase a reimbursement to \$175 per year for safety shoes for Public Works employees as well as the Building Inspector. Part-time and seasonal employees are eligible for reimbursement every other year. **Motion by Legner/Schaefer to approve revised Policy 340- Safety Shoe Reimbursement. Questioned and carried 4:0.**

Approval of Resolution 19-02 Fee Schedule- Supervisor Schaefer stated that the only change on the fee schedule is to the rental of Doepke Park. This would be a flat fee and would do away with the resident versus non-resident charge with everyone paying the same fee. Staff was also asked to look

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into the motel permit charge, the sportsman's license charge and the picnic license charge. **Motion by Legner/Schaefer to approve Resolution 19-02 2019 Fee Schedule. Questioned and carried 4:0**

Approval of Code Enforcement Officer Vehicle Purchase- Administrator Rhoden stated that there was a request for proposal sent out and three dealerships submitted. Kocourek Ford submitted the lowest bid for a 2018 Ford Escape for \$16,950.00. Kocourek sent in a revised quote bringing down the price even further from their original bid. The Code Enforcement Officer would fine with the Ford Escape. The vehicle also can accommodate the pet carrier. **Motion by Schaefer/Legner to approve purchasing a 2018 Ford Escape from Kocourek Ford at the price of \$16,950.00. Questioned and carried 4:0.**

Approval of New Hire- Call-in Seasonal Snow Plow Driver- Street and Parks Superintendent Turner requested a third call-in person to do seasonal snow plow removal. This person would help out during vacations or when someone is out sick. **Motion by Schaefer/Legner to approve hiring Shane Will for seasonal call-in plow driving at the rate of \$17.28/hour. Questioned and carried 4:0.**

Approval of Re-Hires- Summer Recreation Program- It was explained by Street and Park Superintendent Turner that the Director of the Summer Recreation Program from 2018 is not returning to her position. Administrator Rhoden and Superintendent Turner did interviews last week with the three co-directors from last year. They choose Christian Kiepkke as their recommendation for the Director of the Summer Recreation Program. **Motion by Legner/Schaefer to approve the hiring of Christian Kiepkke as the Director of the Summer Recreation Program at the wage rate of \$16.40 per hour subject to background check and Park Commission recommendation. Questioned and carried 4:0.**

**Motion by Schaefer/Legner to approve the re-hire of Kristin Senalik and Mya Hamann for Assistant Co-Activities Director (s) at the wage rate of \$11.14 per hour subject to background check and Park Commission recommendation. Questioned and carried 4:0.**

Approval of Operator License(s) Attorney Dietrich reviewed the applicants and is recommending approval for all of them without the need for a further interview. **Motion by Legner/Schaefer to approve Operator Licenses for Michael Andreske, Logan Euclide, Zackary Hall, Lucas Hardy, Lisa Perez, Angela Schmitz, James Theobald and Andrew Wadzinski. Questioned and carried 4:0.**

Reports/Minutes –

Town Board – Nothing

SAFER – Chairman Opall expressed his frustration with the ambulance bills in regards to Granite Peak Ski Hill. The Town Board would like to see from SAFER the dollar amounts for the ambulance runs and what the write-offs are.

Other Agencies – The Environmental Resources Committee of Marathon County discussed the Trillium Trail. Chairman Opall stated that Marathon County owns a small piece of property on the trail. The problem is that if Trillium Lane were to ever get pushed through who would be financially responsible for relocating the trail?

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Town Attorney – Attorney Dietrich would like to see a meeting scheduled with the Public Safety Committee to discuss property enforcement.

Town Administrator – A written report was provided. Administer Rhoden also received an email inviting her to join the UW Stevens Point Small City Advisory Board.

Community Development Director – A written report was included in the packet. Director Kunst informed the Board that someone came in asking for a pet license for a racoon and another person asked for a pet license for a fox. Our Town Ordinance only identified that we license as “pets”. The State does regulate that pets need to have licenses. The Town Board recommended that the Public Safety Commission take up the matter.

Director Kunst also spoke about the Wausau Metro Planning Organization is looking at taking a position on the State’s requirement that prohibits a municipality from taking land for trail projects under the eminent domain law. Director Kunst wanted to know where the Town Board stood before speaking on behalf of the Town of Rib Mountain. The Town Board did not have a concern about the Metro Planning Organization taking position, but this is not something the Town is looking at as being critical issue.

It was also brought up by Director Kunst that the Town of Rib Mountain Lion’s Club would like to build a garage possibly at the Municipal Center and put in a pocket park as well. The Town would share the garage space with the Lion’s Club. The Town Board asked Staff to look into this possibility.

Street-Parks Superintendent – A detailed report was provided. There was recently a car accident that resulted in the 51/29 trail boardwalk being damaged. Superintendent Turner is working with the person’s insurance company to get the damage fixed.

Finance Director – A written report was included in the packet. Finance Director Dunbar spoke about the surplus from 2018. There are still some bills from 2018 that need to be paid, but the surplus as of January 15, 2019 is \$277,000. She also stated that 41% of the property taxes have been collected through December 31, 2018.

Town Clerk – A written report is included in the packet.

Code Enforcement Officer – A written report is included in the packet. He has teaching commitments through May of 2019.

Park Commission – A detailed report was provided. There was a Park Commission meeting on January 8<sup>th</sup>, 2019 and they looked at the Summer Recreation Program Staffing. They also discussed having the Easter egg hunt, potential park projects and upgrades at the parks.

Finance & Personnel – No report. They had a meeting prior to this Town Board meeting and everything was acted on.

Public Safety Committee – No report. They would like to also schedule a meeting before the Town Board meeting in February.

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Public Works Committee – No report. There will be a Public Safety Committee meeting before the Town Board meeting in February to discuss what road projects need to be completed.

Bicycle/Ped Committee – Meeting canceled for the month.

General Comments – None

Adjourn - **Motion by Schafer/Legner to adjourn at 6:51 p.m. Questioned and carried 4:0.**

Submitted by  
Joanne Ruechel, Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.