

TOWN OF RIB MOUNTAIN

***Town Board Meeting***

***November 20, 2018***

Chairman Allen Opall called the November 20, 2018 regular meeting of the Rib Mountain Town Board to order at 6:00 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road, Wausau WI. Supervisors present included Brad Conklin, Jim Legner Gerry Klein and Fred Schaefer.

Also present were Town Attorney Alyson Dieckman, Administrator Gaylene Rhoden, Community Development Director Steve Kunst, Finance Director Nicole Dunbar and Street/Park Superintendent Scott Turner.

On November 16, 2018, copies of the meeting notice were made available to the media, Town Board, Town Attorney, and posted at the Rib Mountain Municipal Center and Town website.

Comments from the Public Related to Town Board Agenda Items – None

Approve Minutes from the 11/6/18 Regular Town Board Meeting, 11/6/2018 Public Hearing and 11/13/2018 Open Town Board Meeting **Motion by Klein/Legner to approve the minutes of the 11/6/18 Regular Town Board meeting, 11/6/18 Public Hearing and 11/13/18 Open Town Board Meeting. Questioned and carried 5:0.**

Presentation of the 2017 Annual Audit by Kerber Rose – Jackie Nielson of Kerber Rose Accountants was present to give a report. She appraised the Board of the Town's revenues, expenditures, other funding sources, which has netted the Town with a negative balance of \$1,306,200.

Ms. Nielson also showed the Board the Town's balance sheet and detailed notes on all funds, which she broke down further in fund financial statements. She noted the Town's unassigned general fund balance is above the Town's minimum fund balance requirements.

In her closing remarks, Ms. Nielson cautioned the Board about the retention of large amounts of uninsured cash. The Town should consider looking into obtaining collateral to fully insure all deposits are placed at various banking institutions for protection.

Plan Commission- Minutes from the 11/14/18 meeting were open for review.

Discussion and Possible Action on Proposed Amendments to the Town Fire Code. SAFER was not present at this meeting, so this item was moved to the next agenda.

Approval of Re-Hires-Winter Seasonal Maintenance- Street/Park Superintendent Scott Turner stated all of the re-hires previously worked for the Town. **Motion by Schaefer/Klein to approve the re-hire of Jim Wollenzien, Mike Besaw and Rod Nowack for call-in equipment operator for seasonal snow plowing subject to background checks and pursuant to our 2018 Salary/Wage resolution. Questioned and carried 5:0.**

Approval of New Hires- Street/Park Superintendent Scott Turner said extra hours have been added in 2019 for winter seasonal maintenance. **Motion by Schaefer/Legner to approve the hiring of Richard Jarvis and Shane Will for call-in sidewalk and trail maintenance at the**

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**approved wages of \$11.54/hour for 2018 and \$13.00/hour for 2019 subject to background checks. Questioned and carried 5:0.**

Approval of Emergency Siren Lease Agreement- - Street/Park Superintendent Scott Turner explained that the emergency siren is on the 89Q Christian Life Communications tower. It would be a 6-year contract that expires at the end of 2025. **Motion by Klein/Legner to approve the lease agreement renewal with Christian Life Communications Inc. for the emergency siren. Questioned and carried 5:0.**

Approval of Operator Licenses- **Motion by Schaefer/Klein to approve Owen and Prohaska for operator licenses. Questioned and carried 5:0.**

Reports/Minutes

Town Board – Supervisor Conklin mentioned a blind spot at the intersection of Lilac Ln and Phlox Ln. The building on the corner poses a possible vision impairment. Supervisor Schaefer spoke about the resident on the corner of Blazing Star and Begonia Street who removed several trees. He would like staff to make sure that there is still a ditch line there. There was a dog park complaint about a German Shepard biting other dogs. He inquired about what should be done in that situation. It was decided to call the Marathon County Human Society officer to respond. Supervisor Klein inquired as to what was going on with the water situation on County Road N. Street/Park Superintendent Scott Turner stated it is from saturated groundwater and it is the low point of the road. Supervisor Legnar stated on November 19<sup>th</sup>, he noticed for the first time that nobody was at the dog park.

SAFER – None

Other Agencies – None

Town Attorney –None

Town Administrator – A written report was provided. Administrator Rhoden stated she has some follow up work to do with the Clerk's position. Nomination papers will be available to circulate after December 1<sup>st</sup>. The Code Enforcement Officer applicant will be interviewed on December 21<sup>st</sup>.

Community Development Director – A written report was provided. Community Development Director Steve Kunst stated the proposed Discount Tire Store on Rib Mountain Drive may submit a revised plan. They are asking for different setbacks than what was originally stated. Supervisor Klein requested staff put out flags at the property so Supervisors could drive past before the next meeting and look at the setbacks. Kunst also stated one of his Planning Commission members has not shown up for a meeting since being appointed. Chairman Opall will be reaching out to that person. The residents building a home on the corner of Deer Tail Lane and Buck Wood Lane have requested an early start building permit.

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Street-Parks Superintendent – A written report was provided. Street/Park Superintendent Scott Turner said that the plows have already been out for one snowfall this year. He's also been working on survey work for Swan Avenue and hopes to have the bidding out by this Spring.

Finance Director – A written report was provided. Finance Director Nicole Dunbar has been working on the special charges and assessments for the property tax bills. She will also be looking at a discrepancy on the revenue and expenditures statement and will get back to the Town Board on the status.

Town Clerk- None

Code Enforcement Officer – None

Park Commission – None

Finance & Personnel – Supervisor Klein stated he was waiting for a call back from Deb Pagel from Schneck in regards to the compensation study.

Public Works Committee –Supervisor Schaefer would like to have a meeting with the Public Works Committee and the Town Board to make a priority listing of the roads that need to be resurfaced or redone.

Public Safety Committee – Supervisor Conklin asked about the walking audit report. Administrator Rhoden responded that the report suggested we put a crosswalk at all four corners of Eagle Avenue and Robin Lane. The Town Attorney would like to take a drive past the intersections and look at them next week.

Bicycle/Ped Committee – None

General Comments – Administrator Rhoden thanked the Village of Kronenwetter for all of their help with the recent election.

**Adjourn - Motion by Schaefer/Legner to adjourn at 6:52 p.m. Questioned and carried 5:0.**

Submitted by  
Joanne Ruechel, Interim Office Assistant

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.