

TOWN OF RIB MOUNTAIN

Town Board Meeting

November 6, 2018

Chairman Allen Opall called the November 6, 2018 regular meeting of the Rib Mountain Town Board to order at 6:22 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road, Wausau WI. Supervisors present included Brad Conklin, Jim Legner, Fred Schaefer and Gerry Klein.

Also, present were Town Attorney Dean Dietrich, Administrator Gaylene Rhoden, Community Development Director, Steve Kunst, Finance Director Nicole Dunbar, and Street/Park Superintendent Scott Turner.

On November 2, 2018, copies of the meeting notice were made available to the media, Town Board, Town Attorney, and posted at the Rib Mountain Municipal Center and Town website.

Comments from the Public Related to Town Board Agenda Items – None

Approval of Minutes from the Special Town Board Meeting of 10/16/2018, Regular Town Board Meeting of 10/16/2018, and Open Town Board Meeting of 10/16/2018–**Motion by Schaefer/Legner to approve the minutes of the Special Town Board meeting of 10/16/2018, Regular Town Board meeting of 10/16/2018, and Open Town Board meeting of 10/16/2018. Questioned and carried 5:0.**

Plan Commission Minutes from the 10/24/18 Meeting for Review – Community Development Director Kunst indicated the Plan Commission approved changing their meeting time from 6:30 PM to 6:00 PM and discussed draft updates to the Land Use chapter of the Town’s Comprehensive Plan.

Consideration to Support Vacating a Portion of Tulip Lane Right-of-Way– Supervisor Schaefer clarified the Board would not be taking formal action to vacate any right-of-way, as a formal survey is necessary to do so. Board members questioned whether traffic from the proposed redevelopment site could access directly to Tulip Court. Kunst indicated State Department of Transportation officials expressly noted that type of traffic pattern should be prohibited. Schaefer noted this is a challenging balancing act the Board is considering. **Motion by Schaefer/Conklin to support the vacation of a portion of Tulip Lane right-of-way, as presented, while also hoping the developers are open to opportunities to incorporate the Briq’s property if possible. Questioned and carried 4:1, with Legner casting the nay vote.**

Approval of Compensation Salary/Wage Plan from Schenk – Administrator Rhoden introduced the Compensation Salary/Wage plan developed by Schenk, noting the Finance and Personnel Committee reviewed the plan and recommended it to the Town Board. Supervisor Schaefer identified concerns with the recommendations for the Administrator position, suggesting additional comparisons with other similar local governments may be beneficial. **Motion by Schaefer/Klein to approve the Compensation Salary/Wage Plan, except for the Administrator position, and ask Schenk to include three or four additional comparable positions from communities with similar budgets, size, and value. Questioned and carried 5:0.**

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Approval of Appointment of Deputy Clerk – Administrator Rhoden noted the Finance and Personnel Committee reviewed this item and recommended approval of the appointment of the Office Assistant as Deputy Clerk. Rhoden noted this is not intended to replace the Town Clerk position; rather, it provides support to the Clerk. The recommendation also included a \$1.00 per hour raise for the part-time Office Assistant position. **Motion by Schaefer/Legner to Approve the Appointment of the Office Assistant as Deputy Clerk with a \$1.00 per hour raise. Questioned and carried 5:0.**

Approval of Operator License(s) Attorney Dietrich noted he reviewed the background of each of the applicants and recommended approval of all. **Motion by Schaefer/Conklin to approve the operator licenses, as presented. Questioned and carried 5:0.**

Reports/Minutes –

Town Board – Supervisor Schaefer thanked Administrator Rhoden for all her work in organizing the election. Chairman Opall noted a thank you also needs to be extended to the Village of Kronenwetter for their assistance. Chairman Opall read a letter he received from The Connections Place indicating their Board of Directors is discontinuing efforts to build an active aging facility.

SAFER – The next SAFER Board meeting is scheduled for November 12th at 12:00 PM.

Other Agencies – None

Town Attorney – Attorney Dietrich mentioned the date was set for oral arguments in the Countywide Addressing lawsuit for the middle of February.

Town Administrator – Administrator Rhoden reminded the Board of the Budget Hearing set for Tuesday, November 13th and a Closed Session meeting the same evening, beginning at 4:30 PM.

Community Development Director – Community Development Director Kunst noted a report is included in the packet. Kunst also indicated he and Building Inspector, Paul Kufahl, staffed a booth outside of the election related to the Comprehensive Plan update project and were able to speak with countless residents regarding a variety of ideas throughout the day.

Street-Parks Superintendent – Street and Park Superintendent Turner noted he does not believe paving will be completed this year for the new Strawberry Lane and Bittersweet Trail, as part of Royal View Estates. Turner noted the Town is going to be challenged to complete some of its projects as asphalt companies are all behind schedule.

Finance Director – Finance Director Dunbar indicated Kerber Rose should be submitting the 2017 audit in the near future. Dunbar also noted third quarter hotel/motel tax figures were up from the year prior.

Park Commission – Turner indicated the November Park Commission was canceled.

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Finance & Personnel – Supervisor Klein informed the Board he is coordinating with TDS to provide a formal presentation to the Town Board.

Public Works Committee – None

Public Safety Committee – Supervisor Conklin noted the Public Safety Committee will be meeting in the near future.

Bicycle/Ped Committee – Administrator Rhoden indicated the Bike/Ped Committee is reviewing updates to the Town's Bicycle Ordinance.

General Comments – None

Adjourn - Motion by Schaefer/Legner to adjourn at 6:58 p.m. Questioned and carried 5:0.

Submitted by
Steve Kunst, Community Development Director

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting; and therefore, are subject to revision.

DRAFT