

TOWN OF RIB MOUNTAIN
Public Works Committee
September 4, 2018

Chairman Fred Schaefer called the meeting of the Public Works Committee to order at 5:34 p.m. at the Town of Rib Mountain Municipal Center, 3700 North Mountain Road. Present was Town Chairman Allen Opall, Gerry Klein and Brad Conklin.

Also present were Supervisor Jim Legner, Town Administrator Gaylene Rhoden, Streets/Parks Superintendent, Scott Turner, Community Development Director Steve Kunst, Finance Director Nicole Dunbar and Town Clerk Michelle Peter.

Approval of Minutes from June 5, 2018 – **Motion by Conklin/Schaefer to approve the minutes of June 5, 2018 Public Works meeting. Questioned and carried 4:0.**

Discussion and Recommendation on Possible Amendments to the Royal View Estates Developers Agreement – Community Development Director Kunst stated as part of the development of Royal View Estates subdivision, Town Board members and the developer agreed to construct a multi-use path along Bittersweet Road from the intersection of South Mountain Road to South Mountain Elementary School. He noted the time-line construction date was amended in February 2018 as a result of delays in working with the Department of Natural Resources related to wetlands.

The amended agreement gave BPW Development until September 1, 2018 to complete the portion of the path within the subdivision boundaries. To date, work has not begun. The intent of this item is to identify how to proceed with the path construction.

Developer Bill Shnowske stated, his sub-contractor Switlick Contractors had experienced some delays. He noted Switlick did report to the site today and has begun construction. Shnowske estimated it would take two to three weeks to complete the path, with paving to take place late in the season.

Supervisor Schaefer questioned staff if other projects have timelines. He noted there has been no hard dates established for the road work to begin or be completed. Mr. Shnowske stated he could have the first blacktop lift and trail paving completed by November 15, 2018. **Motion by Schaefer/ Klein to direct staff to work with the BPW Development with the invoice finalization for the cost of construction, design and right-of-way, first blacktop lift and trail completion by November 15, 2018. Questioned and carried 4:0.**

Update on Bittersweet Trail Costs –Street/Park Superintendent Turner reported the Bittersweet Trail Construction is completed. The construction costs were estimated at \$105,650. The final cost is \$110,500. Turner stated the Town budgeted \$54,000 for the Town’s portion of the trail. The total Town’s cost for the trail construction and engineering was approximately \$73,000.

An additional \$15,000 funding was approved at the June 6, 2018 Public Works meeting however, approximately \$3,000 - \$4,000in additional funding is needed for the Town’s portion. **Motion by Klein/Conklin to approve the additional funding for the Bittersweet Trail project from the Hotel/Motel Tax unassigned funds in the amount not to exceed \$4,000. Questioned and carried 4:0.**

Discussion and Recommendation on Contract Amendment for Trillium Trail Engineering Design – Street/Park Superintendent Turner reported the Trillium Trail design is nearing completion. Additional design services are required for wetland permitting and the right-of-way plat.

Turner noted the Board members selected the east route as the preferred alternate due to proximity of the trail to residential homes and steep grades.

Dan Borchardt of MSA Professional Services, stated the proposed amended agreement reflects the Waterway General Permitting for temporary wetland matting for construction and Right of Way Plat for additional drafting and legal descriptions for an additional fee of \$8,000. **Motion by Klein/Conklin to approve the contract amendment with MSA Professional Services in the amount of \$8,000. Questioned and carried 4:0**

Adjourn - **Motion by Klein/Conklin to adjourn at 5:53 p.m. Questioned and carried 4:0.**

Submitted by,
Michelle Peter
Town Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.