

TOWN OF RIB MOUNTAIN

Town Board Meeting

June 19th, 2018

Chairman Allen Opall called the June 19, 2018, regular meeting of the Rib Mountain Town Board to order at 6:03 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road, Wausau WI. Supervisors present included Gerry Klein, *Brad Conklin and Supervisor Fred Schaefer via telephone conference.

**Note: Brad Conklin took the oath of office during the meeting.*

Also present were Town Attorney Dean Dietrich, Administrator Gaylene Rhoden, Street/Parks Superintendent Scott Turner, Finance Director Nicole Dunbar, Building Inspector/Assistant Zoning Administrator Paul Kufahl, Code Enforcement Officer Paul Hursh and Town Intern Nathan Treadwell.

On June 15, 2018, copies of the meeting notice were made available to the media, Town Board, Town Attorney, and posted at the Rib Mountain Municipal Center and Town website.

Comments from the Public Related to Town Board Agenda Items – None

Approve Minutes of the 6/05/18 Town Board Meeting – Motion by Schaefer/Klein to approve the June 05, 2018 Town Board minutes. Questioned and carried 3:0.

Oath of Office for Town Board Supervisor Brad Conklin – Chairman Allen Opall administered the oath of office to Supervisor Brad Conklin.

Plan Commission Minutes from the 06/13/18 Meeting for Review –

Daniel and Patricia Abt, owners, request conditional use approval for a six-foot-tall privacy fence within the required street yard setback at the property addressed 201 Rainbow Lane. Parcel #34.705.001.001.00.00. Docket #2018-22 – Building Inspector/Assistant Zoning Administrator Paul Kufahl stated the applicant seeks approval to install a fence within the street yard setback at Forget-Me-Not Lane. The Town’s street yard setback is 35 feet for six (6) foot tall fences. The proposal calls for a rear yard privacy fence with setback of two (2) feet from the right-of-way of Forget-Me-Not Lane.

A public hearing was held and no one spoke on the request.

Motion by Schaefer/Klein to approve the Conditional Use request for a six-foot privacy fence within the street yard setback at the property addressed 201 Rainbow Lane, as presented. Questioned and carried 4:0.

Habitat for Humanity, applicant, requests certified survey map approval for a land division at the property addressed 1501 Daffodil Lane. Parcel #34.152807.002.034.00.00. Docket #2018-24 – Building Inspector/Assistant Zoning Administrator Paul Kufahl stated the applicant is seeking approval of a CSM splitting an existing parcel into two lots at the intersection of Daffodil Lane, Tulip Lane and Hummingbird Road. Proposed lot 1 includes a delineated wetland for which the applicant has received a permit to cross with the Department of Natural Resources. Both

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proposed lots meet all minimum requirements of the Town's Land Division Ordinance as well as the zoning standards of the Suburban Residential -3 (SR-3) classification.

Motion by Klein/Conklin to approve the Certified Survey Map for the property addressed 1501 Daffodil Lane, as presented. Questioned and carried 4:0.

Approval of Dog Park Fence and Asphalt Paving Contracts – Supervisor Schaefer asked about the option for sound resistant 8-foot high vinyl privacy fence. Streets & Parks Superintendent Scott Turner suggested that the cost is not worth it for the amount of noise resistant. Supervisor Klein agreed and mentioned the only way to fully reduce the sound would be to have a 20-foot high density concrete wall put in. **Motion by Klein/Schaefer to award the contract to Countryside Fence in the Amount of \$47,228.35 and to award the Contract for Dog Park Paving to American Asphalt in the amount of \$13,274.30. Questioned and carried 4:0.**

Approval of Financial Planning Contract with Ehlers, Inc – Administrator Rhoden stated that this project was initially introduced at the 2017 strategic plan session. Since then, staff has discussed the project with three firms and researched Tax Incremental Financing. Based on pricing and scope of services offered, staff recommends working with Ehlers, Inc. The contract for financing services with Ehlers, Inc. for Tax Increment District planning is a multiple phase contract with a cost associated with each phase. Tonight's approval is only for phase one, "feasibility Analysis". **Motion by Schaefer/Klein to approve the attached contract with Ehlers, Inc. for financial planning for phase one only in amount not to exceed \$5,700 subject to Town Attorney review. Questioned and carried 4:0.**

Approval of New Hire Public Works GIS Intern - Streets & Parks Superintendent Scott Turner stated that the recent Public Works GIS Intern approved got a job working for Adams County. The Public Works Department request approval of the new hire, Ms. Nicole DeMarb. Similar to the previous hire, the GIS Intern will be shared with the Rib Mountain Sanitary District for two days per week and the other three days will be spent with Town of Rib Mountain Public Works Department. **Motion by Schaefer/Klein to approve the hire of Nicole DeMarb for the Public Works GIS Intern at the wage rate of \$11.50 per hour subject to background check. Questioned and carried 4:0.**

Approval of Contracts for East Goldenrod Rd and West Starling Ave Construction - Streets & Parks Superintendent Scott Turner stated the Town received bids for the East Goldenrod Road and West Starling Avenue construction projects and one bid was received for each project. The bid amounts are just for pulverizing and repaving. The bids do not include culvert materials, ditching, restoration and tree trimming. The Public Works Crew will be performing ditch excavation and culvert installation to save project costs. Supervisor Schaefer asked if the residents have been notified of this construction. Superintendent Turner said they had been notified. **Motion by Schaefer/Klein to approve the contract for East Goldenrod Road to American Asphalt in the amount of \$189,480.50 and to award the contract for West Starling Lane to American Asphalt in the amount of \$28,855. Questioned and carried 4:0.**

Approval of Liquor License Renewals – **Motion by Schaefer/Klein to approve the Class A Beer & Liquor Combination license for Rstore Rib Mountain LLC., Class B Beer License for The Spanish Line LLC, and a Class B Beer & Liquor Combination License for Jam Jam LLC and Mountain Edge LLC. Questioned and carried 4:0.**

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Approval of Cigarette License – None

Approval of Operator License – Attorney Dean Dietrich recommended that due to Wisconsin State Law we should approve all operator licenses. **Motion by Klein/Conklin to approve operator licenses for Amy Alvis, Adam Antonuk, Cynthia Baker, Cheryl Barwick, Cheryl Breneman, Ashley Buchacek, Hayley Cash, Ethan Clausen, Jessica Dodd, Gretta Fermanich, Shanon Gavinski, Janice Garcia, Jordyn Hackbarth, Miranda Hanke, Lisa Hall, Kathleen Hess, Jason Heyne, Ruth Holtz, Jesse Huston, Zachary Jones, Sarah Johnson, Shirley Kastner, Nicole Kunst, Amanda Larkin, Todd Link, Steve Madson, Daniel McHug, Amanda Maslakow, Emily Meyer, Rosa Morales, Brandi Panzer, Mark Peterson, Christopher Pingel, Jaclyn Preuss, Stephanie Reincke, Rachel Rhinehart, Heather Rowe, Cody Schmidt, Stephanie Schoone, Lauren Schrage, James Schulz, Kristopher Shafman, Joann Sczygelski, Molly Shope, Zach Snider, Tyrel Spomer, Doris Spooner, Peyton Stefan, Dustin Studinski, Vickie Surprise, Jennifer Tekler, Paul Van Dalen, Bethany Wadinski, David Wallbecq, Gergory Weiler, Melissa Wimmer, Cody Witzeling, Jason Wolf, Susan Wolf, and Laurie Zelenka. Questioned and carried 3:0, Schaefer abstained.**

Reports/Minutes – Information on Dark Store Referendum in the Village of Somers.

Town Board – Supervisor Schaefer stated that we should look into doing a resolution on supporting Darks Stores legislation. This will be brought back to the Town Board. Schaefer also noted parking concerns on Park Road and Doepke Park. Chairman Opall reported the County Board is going to be bringing the uniform addressing case to the Wisconsin State Supreme Court. He also said he had a request for chickens. The Plan Commission has not taken further action on the subject.

SAFER – The Annual Audit is almost complete.

Other Agencies – None

Town Attorney – None

Town Administrator – A written report has been provided. She also thanked our Intern, Nathan Treadwell. He will be the new Deputy Clerk for the Village of Hortonville. She also confirmed the July 31 Strategic Plan session date.

Community Development Director – A written report was included in tonight's packet. He will out of the office from June 14 – 22nd.

Street-Parks Superintendent – A written report was provided. Scott Turner also mentioned that the crew has started tree planting. In addition, work has started on the Bittersweet Trail.

Finance Director – A written report included in tonight's packet.

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Town Clerk – Report included in tonight’s packet.

Code Enforcement Officer – Report included in tonight’s packet.

Park Commission – Talked about Parking issues and options at Doepke Park.

Finance & Personnel – The committee will have a meeting on July 3, prior to the regular Town Board meeting.

Public Safety Committee – A committee meeting is needed July 17.

Public Works Committee –None.

Bicycle/Ped Committee – Meeting is scheduled June 21.

General Comments – Ruth Hebbe from Faith-in-Action discussed what her agency provides to the elderly free of charge. They were wondering if they could put a brochure in the Town Municipal Center. Chairman Opall had no problem with letting them have a brochure in the lobby. Ruth further inquired on the Connections Place and what transportation services could be provided to the members who may not be able to afford taxi services.

Adjourn - **Motion by Conklin/Klein to adjourn at 6:40 p.m. Questioned and carried 4:0.**

Submitted by
Nathan Treadwell, Intern

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.