

TOWN OF RIB MOUNTAIN

*Town Board Meeting*

*May 1, 2018*

Vice Chairman Fred Schaefer called the May 1, 2018 regular meeting of the Rib Mountain Town Board to order at 6:03 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road, Wausau WI. Supervisors present included Jim Legner and Gerry Klein. Supervisor Pete Kachel and Chairman Allen Opall were excused.

Also present were Town Attorney Dean Dietrich, Administrator Gaylene Rhoden, Community Development Director Steve Kunst, Town Clerk Michelle Peter, Finance Director Nicole Dunbar and Street/Park Superintendent Scott Turner.

On April 27, 2018, copies of the meeting notice were made available to the media, Town Board, Town Attorney, and posted at the Rib Mountain Municipal Center and Town website.

Presentation of Check from Community Foundation of North Central Wisconsin for Sandy's Bark Park – Dennis DeLoye and Jean Tehan of the Community Foundation presented a check to the Town of Rib Mountain in the amount of \$12,500 for Sandy's Bark Park. The Town thanked the Community Foundation for their generous donation.

Comments from the Public Related to Town Board Agenda Items – Pam Clark, 3301 Martin Ave, as a resident directly affected by the new dog park, is seeking a construction outline, more noise absorption barriers and address tree concerns.

Tom Bittner, 3303 Martin Ave, questions on dog park layout design and hours of operation.

Michelle Klein, 2702 Iris Ln, thanked the board members for their support in the project and noted this would be a positive enhancement to the community.

Approve Minutes of the 4-17-18 Regular Town Board Meeting – **Motion by Legner/Klein to approve the 4-17-18 Regular Town Board minutes. Questioned and carried 3:0.**

Plan Commission Minutes from the 04/25/18 Meeting for Review – Minutes were available for review.

Town of Rib Mountain, owner, requests General Development Plan and Precise Implementation Plan approval for development of a dog park at the property addressed 2201 Oriole Lane, Pcl# 34.102807.08.06, Dkt# 2018-14 – Community Development Director Steve Kunst stated the Rib Mountain Park and Plan Commissions have discussed the dog park for the past two years. A neighborhood meeting was held to gather information/concerns from residents.

The park would be about four acres, have an eight foot wide granite trail throughout the park. A six foot high fence is being proposed along the west side of the property along the residential homes. A five foot vinyl coated chain-link fence would go around the remainder of the perimeter of the park. The existing stormwater pond is also planned to be fenced off with the same vinyl-coated chain-link fencing. Parking for the park, would be off of Oriole Ln. Access to the park would be through a vestibule style fence.

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The Plan Commission held a public hearing and received comments related to number of parking stalls, on street parking and animal waste pick-up. The Plan Commission approved the request with added stipulations; to maximize the on-site parking and installation of a gate capable of closing the drive access when necessary.

Street Superintendent Turner addressed resident Pam Clark's concern about fencing. He would proceed with installation of an eight foot vinyl fence, which would be filled-in at the base of fence line. He stated construction would begin sometime in June and fencing installation in July. Ms. Clark requested the Town provide a project outline to the affected residents. Supervisor Klein addressed the rules and regulations of park usage. **Motion by Klein/Legner to approve the GDP and PIP for the dog park at the property addressed 2201 Oriole Lane with the following conditions; eight foot vinyl fencing be installed along the residential property line and be filled to fence line, move the fencing additional 2 to 3 feet from the property line, to maximize the onsite parking to 12 stalls, installation of a gate capable of closing the drive access and provide residents with construction schedule. Questioned and carried 3:0**

Approval of Resolution 18-06: Acceptance of Dedication of Real Estate for Right-of-Way for Robin Lane – Community Development Director Kunst reported the Town Board approved a GDP and PIP plan for constructions of duplexes along Dove Ave at the February 6<sup>th</sup> meeting. Part of the condition of approval for a certified survey map, was to have 10 feet of dedicated land along Robin Ln for right-of-way purposes. **Motion by Legner/Klein to approve Resolution 18-06: Acceptance of Dedication of Real Estate for Right-of-Way for Robin Lane. Questioned and carried 3:0.**

Approval of Resolution 18-07: Levy Special Assessments for Rib Mountain Drive Phase II – Street/Park Superintendent Turner stated Rib Mountain Drive Phase II has been completed and project costs attained. State Statutes require that a final resolution be approved for the special assessments. **Motion by Legner/Klein to approve Resolution 18-07; Levy Special Assessments for Rib Mountain Drive Phase II subject to Attorney and Finance Director final review. Questioned and carried 3:0.**

Approval of New Hires –

Public Works GIS Intern – Turner stated he had six applicants, which three had been interviewed. He is recommending the hiring of Samuel Bortz. **Motion by Legner/Klein to approve the hiring of Samuel Bortz for the Public Works GIS Intern at the wage of \$11.50 p/h subject to a background check. Questioned and carried 3:0.**

Seasonal Public Works Maintenance – The Town receive nine applicants for park, mowing and general maintenance laborers. Scott Turner is recommending the hiring of Tyler Gilles and Nicolas Budleski. **Motion by Legner/Klein to approve the hiring of Tyler Gilles and Nicholas Budleski for Seasonal Public Works Maintenance at a wage of \$11.32 p/h subject to a background check. Questioned and carried 3:0.**

Approval of Bittersweet Trail Easement – Street/Park Superintendent Turner apprised the Board, the Bittersweet Trail will begin construction in June. Easements are required to construct and maintain the trail. The Town has received two signed agreements and has been working with the Town's attorney and the Wausau School District's attorney to finalized the

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easement agreement. Attorney Dietrich has reviewed the documents and agrees with the modifications. **Motion by Klein/Legner to approve the revised Bittersweet Trail easement with the Wausau School District. Questioned and carried 3:0.**

Update on MS4 Storm Water Permit Renewal – Vice Chairman Fred Schaefer stated this item was presented at tonight’s Public Works meeting earlier. The MS4 Storm Water Permit is an annual renewal. It was also noted the Town will be audited at the end of May.

Approval of Purchase of 2019 Plow Truck – Vice Chairman Schaefer noted the Public Works meeting viewed the bid tabulation for the 2019 Plow Truck. It was their recommendation to purchase the Kenworth. It was noted the resale value for the 2007 Sterling Plow Truck would be \$50,000. **Motion by Klein/Legner to approve the purchase of the Kenworth chassis in the amount of \$110,064 with plow equipment from Truck Equipment Inc, in the amount of \$76,250 for a total cost of \$186,584. Questioned and carried 3:0.**

Approval of Purchase of Ventrac Mower– This item was also viewed and discussed at tonight’s Public Works meeting. **Motion by Legner/Klein to approve the proposal from Central Lawn and Turf for the purchase of the Ventrac Mower and attachments at a cost of \$25,343.20. Questioned and carried 3:0.**

Approval of Liquor License – Clerk Michelle Peter stated she had received a liquor license application from a local nail salon requesting a license to serve wine to clients. The Department of Revenue had provided information to support the serving under certain guidelines. Attorney Dietrich conveyed his opinion about the interpretation by the Department of Revenue for such a request. It would be the Board’s decision to proceed. **Motion by Legner/Klein to approve the Class A Beer and Liquor combination license for Gloss Nail Bar, Inc. Questioned and carried 3:0.**

Approval of Operator License – Attorney Dean Dietrich saw no concerns with the applicants. Vice Chairman Schaefer requested a column be added to indicate if applicants were new or renewals. **Motion by Legner/Klein to approve operator licenses for Fredrick Juan, Stephanie Juan, Melissa Khlap, Dylan Laffin, Patricia Marceille, Rosa Morales, Margaret Scygelski and Tuan Wong. Questioned and carried 3:0.**

Reports/Minutes

Town Board – Supervisor Klein requested more presence by the Sheriff Department in the neighborhood behind IGA to address speeding. Vice Chairman Schaefer noted that Youth Baseball should be renting the Doepke Shelter during tournaments.

SAFER – No report, preparing for the funeral of the medic who perished in the helicopter crash.

Other Agencies – None

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Town Attorney – No updates on county-wide addressing. Expecting a response soon.

Town Administrator – A written report has been provided. She reminder board members pictures will be taken on May 15<sup>th</sup>.

Community Development Director – A written report was included in tonight’s packet. He reported the Rib Mountain Sanitary District, Director Mike Heyroth has asked him to serve on the Wellhead Protection Plan Advisory Committee if no Board members were interested.

Street-Parks Superintendent – A detailed report was provided. He noted the kiosk at Rookery View Park was damaged. The responsible party will be invoiced for damages. The crew has been completing spring clean-up activities.

Finance Director – A written report was distributed tonight. Nicole provided hotel tax information.

Town Clerk – Report included in tonight’s packet.

Code Enforcement Officer – A report was provided.

Park Commission – Meeting is scheduled for next Tuesday.

Finance & Personnel – None

Public Safety Committee – None

Public Works Committee – A meeting was held tonight.

Bicycle/Ped Committee – A meeting is scheduled for May 17<sup>th</sup>.

General Comments – Harlan Hebbe expressed concern about a neighborhood party held last year. The area is not conducive for the amount of people who attend.

Adjourn - **Motion by Legner/Kachel to adjourn at 7:02 p.m. Questioned and carried 3:0.**

Submitted by  
Michelle Peter, Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.