

TOWN OF RIB MOUNTAIN

*Town Board Meeting*

*April 17, 2018*

Chairman Allen Opall called the April 17, 2018 regular meeting of the Rib Mountain Town Board to order at 6:31 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road, Wausau WI. Supervisors present included Jim Legner, Gerry Klein, Fred Schaefer and Supervisor Pete Kachel via telephone conference.

Also present were Administrator Gaylene Rhoden, Community Development Director Steve Kunst, SAFER Fire Chief Matt Savage, Town Clerk Michelle Peter, Finance Director Nicole Dunbar, Street/Park Superintendent Scott Turner and Code Enforcement Officer Paul Hursh.

On April 13, 2018, copies of the meeting notice were made available to the media, Town Board, Town Attorney, and posted at the Rib Mountain Municipal Center and Town website.

Comments from the Public Related to Town Board Agenda Items – None

Approve Minutes of the 4-3-18 Regular Town Board Meeting – **Motion by Schaefer/Legner to approve the 4-3-18 Regular Town Board minutes. Questioned and carried 5:0.**

Plan Commission Minutes from the 02/14/18 Meeting for Review – Minutes were available for review.

Cory Holzhauer, owner requests Conditional Use approval for construction of a detached residential garage in excess of 1,000 square feet, addressed at 6950 Bluebell Rd, Pcl# 34.222807.09.19 and Dkt# 2018-12 – Community Development Director Steve Kunst stated the applicant is seeking approval for the construction of a 30' x 50' detached garage with sidewalls in excess of 12 feet. The exterior of the building will be required to match the residence, in addition applicant is seeking a second driveway access to the cul-de-sac and a full bathroom.

The applicant noted his intent is to create storage space, additional storage mezzanine and work area. Commission members discussed the need for a second driveway, overall height of the building and full-size bathroom. Supervisor Schaefer asked the applicant what his intent was for the building and noted this request is not to be turned into living space or a rental unit. **Motion by Legner/ Klein to approve the Conational Use request for the construction of a detached private residential garage in excess of 1,000 square feet at the property addressed 6950 Bluebell Rd subject to the following items: not to exceed 1,500 square feet, maximum width of the additional driveway not to exceed 16 feet, one half bathroom, not exceed 22 feet in overall height and sidewall heights not exceed 16 feet. Questioned and carried 5:0.**

Paul Hackel, applicant, request amendments to the Town of Rib Mountain Future Land Use Map from Cropland and Forestland to Residential and Zoning Map amendment from Rural Residential to Estate Residential-1 for the property addressed 6200 South Mountain Rd, Pcl# 34.182807.16.02 and Pcl# 34.182807.13.00, Dkt# 2018-13 and Ordinance# 18-01 – Kunst reported the applicant is seeking to amended the Town's Comprehensive Plan Future Land Use Map from Cropland and Forest to Residential, also Town Zoning Map from Rural Residential to Estate Residential-1. The intent is to subdivide the parcels into single family lots in the future.

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**Motion by Schaefer/Legner to approve the Future Land Use Map amendment from Cropland and Forestland to Residential and the Zoning Map amendment from Rural Residential to Estate Residential-1. Questioned and carried 5:0. Motion by Schaefer/Legner to approve Ordinance 18-01: Comprehensive Plan Amendment – Geurink Property. Questioned and carried 5:0.**

Approval of Municipal Center Telephone System – Administrator Rhoden stated the telephone system equipment was budgeted for \$10,500. With the new system, the Town will need to change its alarm system and contract. The total cost will be \$10,511.01. The proposal is \$11.01 overbudget. She noted there would be monthly savings because Charter will longer be the Town's provider.

The phone system will be able to transfer calls to the Department of Public Works. It will also be able to offer direct lines to different departments. The Town would purchase the equipment and pay a monthly service fee. **Motion by Schaefer/Klein to approve the Municipal Center phone system and agreement as proposed. Questioned and carried 5:0.**

Approval of Change of Carrier for Municipal Center Security/Alarm System – Administrator Rhoden said as the Town moves forward with a new phone system, it is the recommendation to terminate its contract with Per Mar. Since the Town will own the equipment, System Technologies will be able to utilize the existing equipment. **Motion by Schaefer/Klein to approve the proposal with Pieper Power/Systems Technologies for installation of cabling and yearly monitoring security/fire services as presented, and to approve the termination of Per Mar's contract. Questioned and carried 5:0.**

Approval of Resolution 18-05: Identification of Signatures on Bank Account – Administrator Rhoden referred to a recent article in the Towns Association. The Town needs to identify by resolution or ordinance, officers allowed to be signatories on checks. Checks are presently signed by the Clerk, Treasurer and Administrator. In the absence of one party, the Deputy Treasurer is authorized to sign. **Motion by Schaefer/Legner to approve Resolution 18-01: Identification of Signatures on Bank Accounts. Questioned and carried 5:0.**

Approval of Appointment to SAFER District Board as Representative for the Town of Rib Mountain – Supervisor Kachel recently resigned from the SAFER Board and it was recommended that Supervisor Jim Legner fill in the vacancy. **Motion by Schaefer/Klein to approve Jim Legner as SAFER District Board representative for the Town of Rib Mountain. Questioned and carried 5:0.**

Approval of Annual Appointments: Attorney, Building Inspector, Clerk, Treasurer, Fire Chief and Assessor – **Motion by Schaefer/Legner to approve the following one-year appointments: Attorney Dean Dietrich, Clerk Michelle Peter, Treasurer Nicole Dunbar, Building Inspector Paul Kufahl and Gregory Schmidt as Assessor. Questioned and carried 5:0.**

Approval of Reappointment to Plan Commission: Tom Steele – **Motion by Schaefer/Legner to approve the reappointment of Tom Steele to the Rib Mountain Plan Commission for the term beginning in May 2018 through April 2023. Questioned and carried 5:0.**

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Approval of 2018 Pavement Maintenance Contracts – Street Superintendent Turner stated 2018 pavement maintenance contracts were received on April 11<sup>th</sup>. He noted the bid proposal for GSB-88 Pavement Sealer and Rejuvenator from Fahrner Asphalt was lower than expected, which could provide wiggle room for additional road coverage. **Motion by Schaefer/Legner to approve the following bids: Rubberized Crack Filling – Precision Seal Coating Inc, \$41,265, GSB 88 – Fahrner Asphalt Sealers \$44,940, Miscellaneous Asphalt Pavement Patching – American Asphalt \$55,000, Pavement Marking Epoxy – Guideline Pavement Marking \$15,000 and Thin Life Asphalt Overlay – American Asphalt \$75,050. Questioned and carried 5:0.**

Approval of Lease Agreement Renewal for Yard Waste Site – Turner reported a license amendment is needed for the Yard Waste Site. The amended renewal would be for two years. The lease cost is \$1,000 per year. **Motion by Klein/Legner to approve the License Agreement Amendment with Mathy. Questioned and carried 5:0.**

Approval of Operator License – Attorney Bob Reinertson stated there was no major concerns with the applicants. **Motion by Schaefer/Legner to approve operator licenses for Jennifer Tekler and Victoria Zirbel. Questioned and carried 5:0.**

Reports/Minutes

Town Board – Supervisor Legner reported he completed the Board of Review Training. He noted the process has become more conservative. He recommended another board member take the training. Supervisor Klein asked about the Goldenrod Rd project. Scott Turner stated the Rib Mountain Sanitary District was meeting tonight to discuss the possibility of sewer and water extensions to the area. The project may have to be placed on hold. Supervisor Klein reported the Dog Park plans have been finalized and will be presented to Plan Commission. Supervisor Schaefer informed the board he participated in a conference call today with the US Sport Development Group on the possibility of an Olympic training facility in the area. He also thanked Clerk Michelle Peter for a great job on the Spring Election.

SAFER – SAFER Fire Chief Savage reported the Spring Academy has started with eight participants. A house burning will be conducted on April 20 on Dusty Miller.

Other Agencies - None

Town Attorney – None

Town Administrator – A written report has been provided. She noted she had included a letter from the DNR regarding the “State Park Access” signs. A photographer is scheduled for May 15 to take staff’s pictures.

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Community Development Director – A written report was included in tonight’s packet. The Town had a great response during the recent election from the community on the Town’s Comprehensive Plan. A new hatchet throwing business is coming to town.

Street-Parks Superintendent – A detailed report was provided. He will be opening bids next week for a new plow truck.

Finance Director – A written report was distributed tonight. Nicole noted the audit went well. Attended a Workhorse training session last week.

Town Clerk – Report included in tonight’s packet. She asked Supervisors Klein and Schaefer to consider being a back-up for Board of Revenue.

Code Enforcement Officer – A report was provided.

Park Commission – Street/Park Superintendent Turner reported the egg hunt was huge success. Commission looking to have another one next year.

Finance & Personnel – None

Public Safety Committee – None

Public Works Committee – None

Bicycle/Ped Committee – None

General Comments – None

Adjourn - **Motion by Legner/Kachel to adjourn at 7:27 p.m. Questioned and carried 5:0.**

Submitted by  
Michelle Peter, Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.