

TOWN OF RIB MOUNTAIN
Finance & Personnel Committee
January 16, 2018

Chairman Gerry Klein called the Rib Mountain Finance & Personnel Committee to order at 5:15 p.m. at the Town of Rib Mountain Municipal Center, 3700 North Mountain Road. Present were Chairman Klein and Town Board Chairman Allen Opall. Supervisors Jim Legner and Fred Schaefer were excused.

Also in attendance: Town Administrator, Gaylene Rhoden, Street Superintendent Scott Turner, Community Development Director Steve Kunst and Town Clerk Michelle Peter.

Approval of Minutes – **Motion by Opall/Klein to approve the minutes of the September 26, 2017 Finance & Personnel Committee meetings. Questioned and carried 2:0**

Uncollectable Accounts – Clerk Peter said the majority of the \$39,696.01 uncollectables were ambulance bills that has reached the statute of limitations for collection purposes. **Motion by Opall/Klein to approve write offs in the amount of \$39,696.01; Andrew Conzalez \$793.00, Michael Johnson 133.00, Rib Mountain Sanitary District \$150.00, Rib Mountain State Park \$34,999.20, Patrick Roberts \$2,348.85, Dustin Widowski \$910.00 and Thomas Zeinert \$361.96. Questioned and carried 2:0.**

Future Domain Name Discussion – Town Administrator Rhoden stated the Town’s current domain “townofribmountain.org” was renew for another 12 months. She noted, with the possibility that the Town’s address could change, this would be an opportunity to consider a simplified domain change.

Chairman Klein recommended that the Town retain its current domain. He also suggested the Town reserve the following domains, noting that they are currently available; townofribmountain.gov and ribmountain.gov.

Review and Discussion of Salary Plan Beginning January 1, 2019 – Administrator Rhoden stated the salary chart has not been updated since 2016 when Springsted completed a market review. She is asking the Committee to consider one of two ways to update the salary chart; methodology and CPI or another Springsted Market survey.

Chairman Klein suggested this item should be brought back for further discussion when more board members are present. It was suggested that a 3% update should be used across the chart for the 2019 salary chart adjustment and a market study in 2020.

At 5:31 p.m. Supervisor Jim Legner arrived.

Discussion and Recommendation of 2018 Fee Schedule – Included in the packet was the 2018 Fee Schedule with no changes other than a minor change related to excavation permit. **Motion by Klein/Opall to approve the recommend 2018 Fee Schedule as presented. Questioned and carried 3:0.**

Adjourn – Motion by Legner/Opall to adjourn at 5:40 p.m. Questioned and carried 3:0.

Submitted by
Michelle Peter, Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.