

TOWN OF RIB MOUNTAIN

***Town Board Meeting***

***November 14, 2017***

Chairman Allen Opall called the November 14, 2017 special meeting of the Rib Mountain Town Board to order at 5:30 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road, Wausau, WI. Supervisors present included Pete Kachel, Fred Schaefer, Jim Legner and Gerry Klein.

Also present were Administrator Gaylene Rhoden, Community Development Director, Steve Kunst, Deputy Clerk Michelle Peter, Street/Park Superintendent Scott Turner and SAFER Representative John Lauer.

On November 10, 2017, copies of the meeting notice were made available to the media, Town Board, Town Attorney, and posted at the Rib Mountain Municipal Center and Town website.

Comments from the Public Related to Town Board Agenda Items – None

Approval of the FY 2018 Budget and 5 Year Capital Plan (2018-2022) – **Motion by Kachel/Legner to approve the FY 2018 Budget and 5 Year Capital Plan (2018-2022) as presented. Questioned and carried 5:0.**

Approval of Mobilitie Master License Agreement – Community Development Director Steve Kunst has been working with staff and a company known as “Mobilitie” who intends to construct utility towers/poles ranging from 15-20 feet in height within the right-of-way. Mobilitie is considered an alternative telecommunications utility and is regulated by the Wisconsin Public Service Commission.

Kunst and Attorney Terry have been working with the City of Wausau and Village of Rothschild in drafting a master license agreement. Supervisor Klein noted the Bill is currently being amended in the Assembly. **Motion by Schaefer/Legner to approve the Master License Agreement with Mobilitie as presented. Questioned carried 5:0.**

Approval of Temporary Help for Office Assistant Position – Administrator Rhoden stated with the resignation of Kelly Stegmann the front office is need of staff support with tax collection forth coming. Gaylene reached out to former office assistant Sharon Drefcinski who would be willing to fill-in until the position is filled. **Motion by Schaefer/Legner to approve hiring Sharon Drefcinski on a temporary basis for Office Assistant at a pay rate of \$14.77 per hour. Questioned and carried 5:0.**

Approval for Hire of Intern – Community Development Director Kunst and Administrator Rhoden recently interviewed Nathan Treadwell for an intern position. They noted with the current vacancies, an additional person could provide support in the areas of social media, Town’s website in addition to assisting with the Comprehensive Plan and Safety Manual updates.

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He will be graduating from UWSP in December could provide limited hours until after the first of the year at which time he would work 20 hours per week at a rate of \$11.50. **Motion by Schaefer/Klein to approve the hiring of Nathan Treadwell as an intern for the Municipal Center at \$11.50 per hour for the remainder of FY 2017 and for part of FY 2018 after a successful background check. Questioned and carried 5:0.**

Reports/Minutes

Town Board – Supervisor Schaefer questioned if staff was staying on top of chargebacks without a Finance Director. Chairman Opall informed the members he is awaiting the proposal from the group who is interested in keeping “Money Out of Politics”.

Other Agencies – None

Town Attorney – Mr. Terry informed members Marathon County would be filing their brief tomorrow regarding county-wide addressing.

Town Administrator – Rhoden met with some representatives from Marathon County regarding an Iron Ball Triathlon to be held in 2019/20. Also had a meeting with the Connection Place representatives.

Community Development Director – Mr. Kunst stated there has been talk about potential commercial entities coming to Rib Mountain.

Street-Parks Superintendent – Mr. Turner stated he will be on vacation next week and is working on a grant for Swan Avenue.

Code Enforcement Officer – None

Park Commission – None

Finance Personnel – None

Public Safety Committee – None

Public Works Committee – None

Bicycle/Ped Committee – No meeting scheduled for this week.

General Comments – The regular Town Board meeting for November 21<sup>st</sup> has been cancelled.

Adjourn - **Motion by Schaefer/Klein to adjourn to Closed Session at 5:47 p.m. Questioned and carried 5:0.**

**Motion by Schaefer /Legner to go into closed session. Questioned and carried unanimously by roll call vote 5:0.**

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**Motion by Schaefer /Legner to move out of closed session at 6:23 p.m. Questioned and carried 5:0.**

Discussion and possible action to appoint Town Clerk candidate: Motion by Schaefer/Legner to post the position for Town Clerk internally with a deadline of Wednesday, November 22 and to schedule a closed session November 28 to interview candidate(s). Questioned and carried 5:0.

Approval of Revised Resolution #17-01 2017 Salaries & Wages: Administrator Rhoden shared with the Board her conversations with Lee Szymborski, GovHR consultant, for hiring the new Finance Director. Mr. Szymborski expressed his concern over the wage and CPA requirement for grade 13. It was suggested to advertise the position at the minimum of Grade 13 and midpoint of Grade 14; however, the candidate would need to have a CPA to receive the higher rate in Grade 14.

Motion by Schaefer/Kachel to adjourn at 6:30 pm. Questioned and carried 5:0.

Submitted by  
Michelle Peter  
Deputy Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.