

TOWN OF RIB MOUNTAIN

Town Board Meeting

June 06, 2017

Chairman Allen Opall called the June 6, 2017, regular meeting of the Rib Mountain Town Board to order at 6:07 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road, Wausau, WI. Supervisors present included Pete Kachel, Gerry Klein, Jim Legner, and Fred Schaefer.

Also present were Administrator Gaylene Rhoden, Community Development Director, Steve Kunst, Finance Director/Clerk, Jessica Trautman, Street/Park Superintendent Scott Turner, Code Enforcement Officer, Paul Hursh, SAFER Fire Chief, Matt Savage, and Town Attorney, Kevin Terry.

On June 2, 2017, copies of the meeting notice were made available to the media, Town Board, Town Attorney, and posted at the Rib Mountain Municipal Center and Town website.

Comments from the Public Related to Town Board Agenda Items – None

Approve Minutes of the 5/16/17 Regular Town Board Meeting – **Motion by Schaefer/Legner to approve the minutes of the 05/16/17 Regular Town Board. Questioned and carried 5:0.**

Plan Commission

Minutes from the 05/24/2017 Meeting for Review – No comments received.

Tod Kittel, owner, requests conditional use approval for a privacy fence six (6) feet in height within the required street yard setback at the property addressed 2907 Windflower Lane, Parcel #34.332807.016.004.00.00; per Rib Mountain Municipal Code (RMMC) Section 17.190 – Fencing Standards. Docket #2017-11 – Community Development Director Kunst said the proposed height of the fence exceeds the height permitted by right within the street yard setback of 35 feet. Kunst noted the rationale behind limiting taller fences within street yard setbacks is to protect sightlines, but staff does not anticipate visibility issues in this corridor. All lots on the north side of Arrowood Lane are double frontage lots with street frontage on both Windflower and Arrowood Lanes. None of the properties on the north side of Arrowood Lane have their primary driveway on Arrowood. The Plan Commission recommended approval of the conditional use request, as presented, on a 6-0 vote. **Motion by Klein / Legner to approve the conditional use request for a six (6) foot privacy fence within the street yard setback at the property addressed 2907 Windflower Lane, as presented. Questioned and carried 5:0.**

Chairman's Appointments:

- a. Plan Commission – Chairman Opall said he would like approval for Ann Lucas to be on the Plan Commission. **Motion by Schaefer / Legner to approve the Chairman's appointment of Ann Lucas to Rib Mountain Plan Commission. Questioned and carried 5:0.**
- b. Public Works, Public Safety and finance & Personnel – Chairman Opall noted that all Committee appointments would remain the same.

Annual Appointments RMMC 1.02:

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- a. Attorney – Kevin Terry
- b. Building Inspector – Paul Kufahl
- c. Clerk/Treasurer – Jessica Trautman
- d. Assessor – Gregory Schmidt

Motion by Kachel / Legner to approve Kevin Terry; Town Attorney, Paul Kufahl; Building Inspector, Jessica Trautman; Clerk/Treasurer and Gregory Schmidt; Town Assessor. Questioned and carried 5:0.

Heron Neighborhood Party Application – Code Enforcement Officer Hursh reviewed the request with the Board. **Motion by Legner / Kachel to approve the application for a block party permit on Heron Avenue. Questioned and carried 5:0.**

Approval of Easement and Indemnification Agreements for the Proposed Dog Park Site – Supervisor Klein said he and staff have been working with Joe Mella, attorney at Ruder Ware, and Scott Corbett, Marathon County Corporation Counsel, to complete the easement and indemnification agreements. Supervisor Klein walked through the map of the dog park and discussed the draft agreement. **Motion by Schaefer / Legner to approve the easement and indemnification agreements with Marathon County for the proposed dog park on CTH R and Oriole Lane subject to an updated easement description of the area and final attorney review. Questioned and carried 5:0.**

Approval to Renew Park Use Agreement – Faith Christian Academy – Street Park Superintendent Turner said Faith Christian Academy has asked to renew their park use agreement. They only use the fields for practice and no issues have occurred in the past. **Motion by Schaefer / Kachel to approve the renewal of the Park Use Agreement – Faith Christian Academy, an agreement for use of the Doepke Park Soccer field for 2017. Questioned and carried 5:0.**

Approval of Agreement for Construction Inspection Services for Royal Ridge Estates – Street/Park Superintendent Turner said the Royal Ridge Estate Development is getting ready for construction. The Town needs to contract with a firm for the inspection of the roadway and stormwater management. The Sanitary District has contracted with Marathon Technical Services (MTS). The Town received bids from both MSA Professional Services and MTS. To keep consistent with the inspection services for both the utility and road portions staff recommended approving the proposal with MTS. **Motion by Schaefer / Klein to approve the contract with MTS for construction inspection. Questioned and carried 5:0.**

Picnic License Approval – **Motion by Schaefer/ Legner to approve the picnic license for the Ambassador Club of the Wausau Region Chamber Commerce. Questioned and carried 5:0.**

Approval of Liquor Licenses – **Motion by Schaefer/Legner to approve the following alcohol licenses:**

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Class “A” Beer and Liquor: Rib Mountain Foods Inc, Aldi Inc #38, Schierl Sales Corp, Wal-Mart Store East LP, R Store Rib Mountain LLC, Sam’s East Inc, and RW Peterson LLC.

Class “A” Beer: Rib Mountain Petro Mart and Kwik Trip Inc.

Class “B” Liquor and Beer: Jam Jam LLC, 2101 N Mountain Road LLC/Hilton Garden, El Tequila Salsa LLC, Rock Bottom Tap House LLC, Rib Mtn Golf & Development Corp, El Mezcal Inc, Granite Peak Corporation, Texas Roadhouse, LLC, Rib River LLC, and State Park Speedway LLC.

Class “B” Beer: The Spanish Line, LLC and DavRoc, Inc

Reserve Class “B” Liquor & Beer Combination: HuHot Mongolian Grill, GMRI Inc, and Red Robin International Inc.

Questioned and carried 5:0

Approval of 2017-2018 Cigarette License Applications - Motion by Schaefer/ Legner to approve the cigarette license applications for Kwik Trip, Rib Mountain Liquor and Tobacco, Wal-Mart Stores East LP, Schierl Sales Corp (The Store) and R-Store Rib Mountain LLC. Questioned and carried 5:0

Approval of Operator License – Attorney Kevin Terry commented on the background checks of the operator license applicants noting the Board can decide what they want to do with Ms. Schultz. He recommended approval for initial operator licenses, with no reason to deny, for Gunnar Bode, Sloan Evenson, Zacharie Gray, Evan Soczka, Tori Smith, Jacob Weissman. He recommended approval for renewal operator licenses for Angela Benson, Cheryl Nueske, Stephanie Juan, Frederick Juan, Ryan Nowak, Rodger Schmidt, Dakota Thomas, Shawn Frahm, James Nielsen, Keith Vilter, Elliot Wisniewski, Victoria Zirbel, Jane Lang, Lucas Oliva, Peggy Oliva, Thomas Oliva, Katie Oliva, Michael Oliva, Laura Connor, Jordyn Hackbarth, Alison Menzel, Mariah Olson, Stephanie Schone, Mollie Viehweg, Tasha Bostwick, Martin Colip, Jason Dahl, Scott Holmes, Scott Lang, Regina Nievinski, Kirk Ninnemann, Shawn Olm, Catherine Schaefer, Gracie Gilbert, Joyce Johnson, Gabrielle Kinziger, Ryan Knetter, Brelynn Kruit, Scott Landwig, Robert Mielska, Tamera Schepp, Kristin Verhulst, Ryan Wistrom, Gracie Engebrecht, Tia Engebrecht, Jill Graveen, Sarah Graveen, Sar Peterson, Amy Alvis, Leroy Carroll, Jordyn Hackbarth, Todd Link, Cynthia Nievinski, Kristi Nowitzke, Emily Meyer, Amanda Smith, David Walbecq, Gregory Weiler, and Laura Zelenka. The Town Board discussed the options for Ms. Schutz and decided that she should talk to the Chairman. **Motion by Schaefer/ Legner to approve the operator licenses with no input from the chairman required for the above applicants except for Katelynn Schultz who will need to meet with the Chairman and the Chairman will have final approval. Questioned and carried 5:0.**

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Reports/Minutes

Town Board – Supervisor Schaefer discussed Kronenwetter’s reconsideration of their participation in countywide addressing after their last meeting. Supervisor Klein thanked the Board for their approvals of the dog park requests and gave an update on the progress of the dog park. Chairman Opall said he and Administrator Rhoden met with the Connections Group and noted things are looking better for them and a future building in Rib Mountain.

Other Agencies – SAFER Fire Chief Savage said they just blew a motor in an ambulance and it will cost approximately \$12,000. The SAFER District has been meeting with the City of Wausau’s fire department to go over mutual aid agreements and putting protocols together.

Town Attorney – The Town’s brief related to the countywide addressing suit was submitted May 30th. Attorney Terry said he is looking to have a closed session July 6th to go over the County’s response and organize thoughts for the Town’s final brief. He said he and Administrator Rhoden were in small claims court earlier that morning and the judge sided with the Town.

Town Administrator – Administrator Rhoden provided a written report. She said she recently had a meeting with the Rib Mountain Community Improvement Foundation and they are looking at different options for raising awareness of the future dog park through activities and raising money. She noted the next regularly scheduled Town Board meeting for July 4th is canceled. The Town Board discussed possible options and decided to have regular Town Board meeting on Thursday July 6th after a closed session meeting.

Community Development Director – A written report was included in the packet. He noted the Plan Commission held a working meeting with a representative from the Regional Planning Commission on the three chapters of the Comprehensive Plan update project.

Street-Parks Superintendent – A written report was provided. Turner noted construction on Rib Mountain Drive is starting, lane closures will be at the end of the month.

Finance Director/Clerk – Finance Director/Clerk Trautman said that people continue to come in for liquor licenses renewals, and Board of Review is scheduled for Thursday June 29th at 5:30.

Code Enforcement Officer – A written report was provided.

Park Commission – There will be a meeting next week.

Finance Personnel – None

Public Safety Committee – None

Public Works Committee – Still need to address the policy on reflective signs.

Bicycle/Ped Committee – None

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General Comments – Clyde Sidebottom , 8502 Wintergreen Road, expressed concern with the parking on Sunrise. Code Enforcement Officer Hursh and Street/Park Superintendent Turner were going to look into it and see if the Town needs to post no parking signs.

Adjourn - **Motion by Kachel / Legner to adjourn at 7:07 p.m. Questioned and carried 5:0.**

Submitted by
Jessica Trautman
Finance Director/Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.