

TOWN OF RIB MOUNTAIN

Town Board Meeting

February 21, 2017

Chairman Allen Opall called the February 21, 2017, regular meeting of the Rib Mountain Town Board to order at 6:30 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road, Wausau, WI. Supervisors present included Fred Schaefer, Pete Kachel, and Gerry Klein. Supervisor Jim Legner was excused.

Also present were Administrator, Gaylene Rhoden, Community Development Director, Steve Kunst, Finance Director/Clerk, Jessica Trautman, Street/Park Superintendent, Scott Turner, Code Enforcement Officer Paul Hursh, SAFER Deputy Fire Chief Josh Finke, and Town Attorney, Kevin Terry.

On February 17, 2017, copies of the meeting notice were made available to the media, Town Board, Town Attorney, and posted at the Rib Mountain Municipal Center and Town website.

Comments from the Public Related to Town Board Agenda Items – None

Approve Minutes of the 02/06/17 Regular Town Board Meeting – **Motion by Kachel/Schaefer to approve the minutes of the 02/06/17 Regular Town Board Meeting. Questioned and carried 4:0.**

Plan Commission

Plan Commission Minutes from the 02/08/2017 Meeting for Review – None

Royalty Homes, agent, requests Final Plat review for Royal Ridge Estates at the property legally described as the SW ¼ of the NE ¼, Section 16. Parcel #34.162807.003.000.00.00. Docket #2017-03 – Community Development Director Kunst explained the purpose and the sequence of necessary approvals for the development. Kunst reviewed the minor changes from the preliminary plat to the final plat. Those changes include a proposed larger ‘Outlot 1’ to accommodate necessary stormwater facilities, ‘Lot 7’ will no longer have access to Bellflower, and an additional 20’ stormwater easement was added between proposed ‘Lot 7’ and ‘Lot 8’.

The Town Board discussed the progress of the stormwater management plan. The Board addressed a letter written to Chairman Opall from residents Jon and Margaret Blume. The letter expressed concern about future development and ensuring a road is built before anymore development besides the approved 8 lots. Board directed staff to add language into the developer’s agreement preventing the splitting of lots further unless a road going south is built. Kunst said that the Plan Commission recommended approval with conditions on a 6-0 vote.

Motion by Klein/ Schaefer to approve the Final Plat for the Royal Ridge Estates conditioned upon: a finalized stormwater management plan approved by the Street and Park Superintendent; signed developer’s agreement, including a multi-use path; finalized street plans approved by the Street and Park Superintendent; and an up-to-date copy of any subdivision covenants, with primary contact for any homeowner’s association. Questioned and carried 4:0.

Royalty Homes, agent, requests Final Plat review for Royal View Estates, at the property addressed 2804 South Mountain Road. Parcel #34.162807.016.000.00.00. Docket #2017-04 – Community Development Director Kunst reviewed the proposed changes from the preliminary plat. Kunst

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noted ‘Outlot 2’ is larger on the final plat to accommodate stormwater facilities and as a result proposed ‘lot 10’ of the preliminary plat was eliminated for the final plat. The Town Board discussed the details needed to be finalized, the current stormwater facilities proposed, and the timing of the development infrastructure. Community Development Director Kunst said the Plan Commission recommended approval of the plat with conditions on a 6-0 vote. **Motion by Klein/Schaefer to approve the Final Plat for Royal View Estates condition upon the finalized Stormwater management plan approved by the Street/Park Superintendent; signed developer’s agreement; finalized street plans approved by the Street/Park Superintendent; and up-to-date copy of any subdivision covenants, with primary contact for any homeowner’s association. Questioned and carried 4:0.**

Approval of Land Use Agreement renewal for the Doepke Nature Trail – Street/Park Superintendent Turner discussed the agreement. It is a 15-year land use agreement. **Motion by Schaefer / Kachel to approve the Department of Natural Resources Land Use Agreement for the Doepke Park Nature Trail subject to attorney review. Questioned and carried 4:0.**

Approval of State-Municipal Agreement for the Trillium Trail Bike/Ped Facility – Street/Park Superintendent Turner walked the Board through the steps to get the project started. Before we begin anything on the project the State-Municipal Agreement for the Trillium Trail Bike/Ped Facility project needs to be approved. The next step is getting the request for proposals for design services, the budget for this is \$75,000 which is 100% funded by the Town. **Motion by Schaefer / Kachel approve the State Municipal Agreement for Trillium Trail Bike/Ped Facility subject to attorney approval. Questioned and carried 4:0.**

Presentation from County Forester for Land Acquisition in Rib Mountain – Tom Lovlien, from Marathon County’s Parks, Recreation and Forestry Department, informed the Town Board on the land purchase the County is considering at the southern end of Laurel Road. The property is 160 acres in total, but mostly wetlands. The taxes received by the Town from in 2016 were approximately \$468. The Town Board was in consensus that the County should pursue the purchase of the property as an addition to Nine Mile Recreation Area.

Approval of Hire for Summer Recreation Program – Street/Park Superintendent Turner said the Town’s current Summer Recreation Program Director has stepped down. She recommended promoting Emily Norton to the Director position. The Park Commission agreed with the recommendation. **Motion by Schaefer / Klein to approve hiring Emily Norton as the Summer Recreation Program Director at the pay rate of \$16.00/hour subject to a background check. Questioned and carried 4:0.**

Approval of Operator License – **Motion by Schaefer / Kachel to approve the operator license for Kristina Ehmke. Questioned and carried 4:0.**

Reports/Minutes

Town Board – Chairman Opal said he met with the Marathon County Sheriff and his staff to discuss county-wide addressing. The Sheriff’s Department noted if the Town is going to pursue being exempt they should look at the whole Town, rather than simply the area within the Sanitary District. The worst-case scenario would be the Town could only

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keep the historic road names such as Rib Mountain Drive and South Mountain, and North Mountain Roads. The Board discussed the purpose of the county-wide addressing, the cost of sign replacement, and attendance of the Marathon County Public Safety Committee meeting on March 8th.

Other Agencies – SAFER Deputy Fire Chief Josh Finke indicated calls are up. Currently they have 124 more calls than last year. They are averaging one (1) a day for interfacility transfers.

Town Attorney – Attorney Terry updated the Town Board on the progress of the Mobilitie license agreement. He discussed new information received from the FCC and the issues in Minnesota.

Town Administrator – Administrator Rhoden provided a written report.

Community Development Director – A written report was included in the packet. He noted the combined Plan Commission / Town board meeting is tomorrow. He also discussed the Transit Development Plan being updated by the Wausau MPO.

Street-Parks Superintendent – A written report was provided. Turner reminded the Board of the meeting next week Tuesday for Rib Mountain Drive Phase 2 special assessments.

Finance Director/Clerk – A written reported was provided. She noted tax collection is done. The Town collected \$11.8 million.

Code Enforcement Officer – A written report was provided.

Park Commission – There was a meeting last week Thursday. They are working on Kiosk maps. Grills have been ordered for installation at Doepke and Liberty parks.

Finance Personnel – Would like to have a meeting in March.

Public Safety Committee – None

Public Works Committee – An informational special assessment meeting has been scheduled for February 28, 2017.

Bicycle/Ped Committee – None

General Comments – Harlan Hebbe questioned the status of the potential future dog park. Staff said they have preliminary drawings and cost estimates. Supervisor Klein said he has met with staff and there is a conceptual project plan in place.

Adjourn - Motion by Schaefer / Klein to adjourn at 7:53 p.m. Questioned and carried 4:0.

Submitted by
Jessica Trautman
Finance Director/Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.