

TOWN OF RIB MOUNTAIN

Town Board Meeting

November 14, 2016

Chairman Allen Opall called the November 14, 2016 special meeting of the Rib Mountain Town Board to order at 7:17 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road, Wausau, WI. Supervisors present included Pete Kachel, Fred Schaefer, and Gerry Klein. Supervisor Jim Legner was excused.

Also present were Administrator Gaylene Rhoden, Community Development Director Steve Kunst, Finance Director/Clerk Jessica Trautman, Town Attorney Kevin Terry, SAFER Fire Chief Matt Savage, and Street/Park Superintendent Scott Turner.

On November 11, 2016 copies of the meeting notice were made available to the media, Town Board, Town Attorney and posted at the Rib Mountain Municipal Center and Town website.

Comments from the Public Related to Town Board Agenda Items –

Mike Besaw, 3901 Swan, emphasized to the Town Board that the building he is looking at building will look nice. He is planning to match it to his house including the roof line.

Lynn Eby, 705 Warbler Way, referred to a written letter included in the meeting packet. Her concern is that the building is too large for the neighborhood.

Approve Minutes of the 11/01/16 Regular Town Board and Special Town Board Meetings –
Motion by Schaefer/Klein to approve the minutes of the 11/01/16 Regular Town Board Special Town Board meetings. Questioned and carried 4:0.

Plan Commission

Plan Commission Minutes from the 11/09/2016 Meetings for Review – None

Mike Besaw, owner, requests conditional use approval for construction of a private residential garage in excess of 1,000 square feet in area with a side wall height exceeding 12 feet at the property addressed 3901 Swan Avenue, per RMMC Section 17.056(8)(d) – Detached Private Residential Garage, Carport, or Utility Shed; Parcel #34.361.000.005.00.00. Docket #2016-47 –
Community Development Director Kunst explained the request noting public hearing was held at the November 9th Plan Commission meeting with two people speaking against it. The Plan Commission recommended denial of the request with a 6-0 vote, noting of the size of the building in proportion to the lot as well as its fit in the neighborhood. Supervisor Schaefer stated he has a hard time approving something that the Plan Commission unanimously denied. **Motion by Schaefer / Kachel to deny the Conditional Use to construct a 1,500-square foot detached residential garage with side wall heights of 14 feet at the property addressed 3901 Swan Avenue. Questioned and carried 4:0.**

Approval of new Hire – Crossing Guard(s) – Administrator Rhoden introduced the candidate, Myra Arnott. She said as directed by Town Board, staff hired Myra with the condition that her employment was to be approved at the next Town Board Meeting. **Motion by Schaefer / Kachel to approve Myra Arnott as Crossing Guard at the pay rate of \$11.45/hour. Questioned and carried 4:0.**

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Approval Rural Mutual as our insurance carrier for General Liability and Workers Compensation

– Finance Director/Clerk Trautman said that the Finance and Personnel Committee recommended approval of Rural Insurance subject to verifying the Officials insurance liability. She said she was in contact with the insurance agent and he verified that it is a claims coverage.

Motion by Klein / Schaefer to approve Rural Mutual for the Towns general liability and worker’s compensation insurance. Questioned and carried 4:0.

Approval of 2016 Budget Adjustments – Finance Director/Clerk Trautman said the Finance and Personnel Committee recommended approval at the last meeting.

Motion by Schaefer / Klein to approve the proposed 2016 Budget adjustments. Questioned and carried 4:0.

Discussion and consideration for a letter of commitment or support for the Lake Wausau Association’s Surface Water Grant to fund an Aquatic Plan Survey of Lake Wausau–

Community Development Director Kunst said that the Town received a letter from the Lake Wausau Association requesting a letter of commitment or support related to a WDNR grant application. They were not requesting any money, just a letter of support.

Motion by Kachel/Schaefer to direct staff to draft a letter of support for the Lake Wausau Association. Questioned and carried 4:0.

Approval of the FY 2017 Budget and Capital Improvement Plan 2017-2021 –

Motion by Kachel / Schaefer to approve the FY 2017 budget as presented with the 5-year Capital Plan. Questioned and carried 4:0.

Approval of Operator License – The Town Board reviewed the background check reports.

Attorney Terry saw no reason to deny the applicant. **Motion by Schaefer / Kachel to approve the operator license for Cheryl Breneman. Questioned and carried 4:0.**

Reports/Minutes

Town Board

Board Members – Supervisor Schaefer notified the Board of people riding garbage cans on Foxglove Road. He said the CEO has been notified. Supervisor Klein said that Administrator Rhoden and he attended the County Finance meeting. The County Finance Committee approved the transfer of land that the county received from the DOT for \$1.00 for the Town’s future dog park. The other piece of property would be sold to the Town for what the county paid for approximately \$5,800. Chairman Opall said the County is going to have their budget hearing Tuesday.

Other Agencies – SAFER Fire Chief Matt Savage reported that they will be getting their new rescue pumper next week. He said the next SAFER meeting is November 29th.

Town Attorney – None.

Town Administrator – Administrator Rhoden provided a written report. She discussed the Active Living Senior Group and distributed a draft letter that will be used to notify the

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neighbors about the project. Ms. Rhoden also discussed the interest on the Tangelwood property

Community Development Director – A written report was included in the packet. Kunst gave an update on the Hall Farm proposal's schedule.

Street-Parks Superintendent – Turner provided a written report in the packet. Mr. Turner reported the culvert project on Rib Mountain Drive is done.

Finance Director/Clerk – A written report was provided. Finance Director/Clerk Trautman said that the total ballots cast on Election Day was 4,423; over half of those ballots were casted absentee.

Code Enforcement Officer – A written report was provided

Park Commission – There is a meeting in December.

Finance Personnel – None

Public Safety Committee – None

Public Works Committee – None

Bicycle/Ped Committee – Meeting on Thursday

General Comments – None

Adjourn - Motion by Kachel / Schaefer to adjourn at 7:54 p.m. Questioned and carried 4:0.

Submitted by
Jessica Trautman
Finance Director/Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.