

TOWN OF RIB MOUNTAIN
Special Town Board Meeting
Budget Workshop #2
October 04, 2016

Chairman Allen Opall called the October 04, 2016 Special Town Board meeting of the Rib Mountain Town Board to order at 5:05 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road, Wausau, WI. Supervisors present included Pete Kachel, Gerry Klein, Fred Schaefer, and Jim Legner.

Also present were Administrator Gaylene Rhoden, Community Development Director Steve Kunst, Finance Director/Clerk Jessica Trautman, SAFER Fire Chief Matt Savage and Street/Park Superintendent Scott Turner.

On September 30, 2016 copies of the meeting notice were made available to the media, Town Board, Town Attorney and posted at the Rib Mountain Municipal Center and Town website.

2017 Budget Discussion

Administrator Rhoden went through with the Town Board the items discussed at the last meeting and reviewed her budget memo.

Board members discussed and agreed with the option of using fund balance for the revaluation, since this project typically does not occur every year. This would reduce the budget deficit by \$50,000.

Board also agreed with the Administrator's recommendation to reduce the law enforcement services contract from \$14,000 to \$7,200. This will still allow for approximately twenty hours of coverage per month or five four-hour shifts. This would reduce the budget deficit by \$6,800.

The Code Enforcement Officer's vehicle trade-in value was added to the budget. The Administrator suggested using unassigned general funds to pay for the vehicle.

For the technology request, the Administrator suggested using the remaining FY 2016 budget contingency to purchase the accounting software and scanning program. This will remove the request from the FY 2017 budget. The purchases would be made in the latter part of the year to ensure there is enough to cover other unforeseen emergencies.

Fire Chief Savage briefly explained the proposed SAFER budget. The FY 2017 budget had been approved by the SAFER Board of Directors. The budget calls for additional staff to help cover interfacility transfers (IFTs). Currently, SAFER has had difficulty finding staff to cover IFT calls. As a result, other agencies are being called first. Chief Savage is working with a local hospital on first call IFTs with the understanding SAFER will have staff available. Supervisor Klein questioned the additional staff being requested without a corresponding offsetting IFT revenues. Chief Savage explained that he proposed conservative numbers and revenues could be higher. He also explained that if staff coverage is not increased that the result could be further decrease in revenues.

The Town Board reviewed the proposed revenues to determine whether there were other options to help balance the budget. After some discussion, the Town Board members felt comfortable with a maximum \$0.17 increase for the tax rate. The Board requested staff to come back to the next workshop with a balanced budget based on a maximum \$0.17 increase.

TOWN OF RIB MOUNTAIN
Special Town Board Meeting
Budget Workshop #2
October 04, 2016

Administrator Rhoden explained that there are a few unknown numbers for the budget that could help the budget. However, these were not guaranteed.

Discussion and Recommendation for Next Steps for the Sale of 2800 Martin Ave – Town Board discussed options after the deadline for the Request for Proposal (RFP) ended and the Town did not receive any proposals. Some options discussed were “giving” it away, lowering the price, and working with a broker. In the packet was a sample request for proposal for real estate services. The Town Board discussed items that should be included in the RFP. The Town Board agreed that the RFP should include a requirement that the proposer disclose the commission that will be charged. It was recommended that staff prepare and send out an RFP for real estate broker services.

Next Budget meeting will be held on October 24th at 12:00 pm.

Adjourn – **Motion by Schaefer/Legner to adjourn at 6:22 p.m. Questioned and carried 5:0.**

Submitted by
Jessica Trautman
Finance Director/Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.