

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
September 6, 2016

Chairman Allen Opall called the September 6, 2016 regular meeting of the Rib Mountain Town Board to order at 6:32 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road, Wausau, WI. Supervisors present included Pete Kachel, Jim Legner, and Gerry Klein. Supervisor Fred Schaefer was excused.

Also present were Administrator Gaylene Rhoden, Attorney Kevin Terry, Community Development Director Steve Kunst, Finance Director/Clerk Jessica Trautman, SAFER Fire Chief Matt Savage, Code Enforcement Officer Paul Hursh, and Street/Park Superintendent Scott Turner.

On September 2, 2016 copies of the meeting notice were made available to the media, Town Board, Town Attorney and posted at the Rib Mountain Municipal Center and Town website.

Comments from the Public Related to Town Board Agenda Items – None

Approve Minutes of 8/16/16 regular Town Board and 8/30/2016 Special Town Board Meetings – **Motion by Kachel/Klein to approve the minutes of the 8/16/16 Regular Town Board Meeting and the 8/30/16 Special Town Board Meeting. Questioned and carried 4:0.**

Plan Commission

Plan Commission Minutes from the 8/24/16 Meetings for Review – No comment

Farmhouse Fitness LLC, requests conditional use approval for an Indoor Commercial Entertainment Use for a fitness facility at the property addressed 2807 Rib Mountain Drive, per RMMC Section 17.056(4)(h) – Indoor Commercial Entertainment. Parcel #34.032807.015.016.00.00, #34.032807.015.020.00.00, and #34.032807.015.021.00.00 Docket #2016-39 - Community Development Director Kunst said all health and fitness facilities in the Town are considered as a conditional use. Kunst listed the conditions outlined in the Zoning Ordinance related to Indoor Commercial Entertainment uses and indicated the proposal complies with all requirements. Kunst noted the Plan Commission held a public hearing and received no public comment. The Plan commission recommended approval of the conditional use request, conditioned upon the following: (1) remove parking on the south side of the building, (2) extend the bufferyard fence to the west to protect the residential use in the suburban commercial zoned property, (3) receive vehicle ingress/egress approval from Streets & Parks Superintendent, Scott Turner, (4) extend blacktop surface to the north as needed to accommodate lost parking on the south side of the building, and (5) provide landscaping plan showing existing and proposed conditions for staff approval. **Motion by Legner /Kachel to approve conditional use to allow an indoor commercial entertainment use for the proposed fitness facility at the property addressed 2807 Rib Mountain Drive with the conditions recommended by Plan Commission which are: 1) remove parking on the south side of the building; 2) extend bufferyard fence to the west to protect the residential use in the suburban commercial zoned property; 3) receive vehicle ingress/egress approval from Streets and Parks Superintendent, Scott Turner; 4) extend blacktop surface to the north as needed to accommodate lost parking on the south side of the building; and 5) provide a landscaping**

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plan showing existing and proposed conditions for staff approval. Questioned and carried 4:0.

Craig and Julie Kuehn, owners, request conditional use approval for construction of a private residential detached garage in excess of 1,000 square feet of gross floor area at the property addressed 3106 Swallow Lane, per RMMC Section 17.056(8)(d) – Detached Private Residential Garage, Carport, Utility Shed. Parcel #34.042807.001.003.00.00. Docket #2016-40 -

Community Development Director Kunst said accessory building proposals in excess of 1,000 square feet are considered as conditional uses. The applicant intends to match the exterior materials with the existing residence. Kunst also noted the applicant received a Shoreland Zoning permit from Marathon County. The Plan Commission recommended approval after a public hearing was held and receiving no public comment. **Motion by Kachel /Legner to approve the conditional use to allow construction of a 1,380 square foot detached residential garage at the property addressed 3106 Swallow Lane, as presented. Questioned and carried 4:0.**

Resolution 16-12 Zoning Map Amendment the property addressed 7408 Bittersweet Road – Community Development Director Kunst noted the rezoning was approved at the last Town Board meeting, but staff inadvertently left the resolution out of the meeting packet. **Motion by Kachel / Klein to approve Resolution 16-12 - Zoning Map Amendment - Janssen. Questioned and carried 4:0.**

Approval of Marathon County Responsible Units of Recycling Cooperative Waste Reduction, Reuse, and Recycling Education Program Agreement – **Motion by Legner / Kachel to approve the Marathon County Responsible Units of Recycling Cooperative Waste Reduction, Reuse, and Recycling Education Program Agreement. Questioned and carried 4:0.**

Approval of Engineering and Construction Inspection Agreement with AECOM for Rib Mountain Drive Culvert Replacement – this was discussed at the Public Works meeting prior to Town Board. **Motion by Kachel / Legner to approve Engineering and Construction Inspection Agreement with AECOM for Rib Mountain Drive Culvert Replacement in the amount of \$16,800. Questioned and carried 4:0.**

Approval of cost share for sewer/water study with Rib Mountain Sanitary District and Granite Peak – **Motion by Kachel / Legner to approve a cost share of a water/sewer study extension with the Rib Mountain Sanitary District and Granite Peak in an amount not to exceed \$2,000. Questioned and carried 3:1 with Supervisor Legner voting No.**

Approval of Modification to Personnel Policy 150 Worker’s Compensation – This was discussed and recommended by the Finance and Personnel Committee. **Motion by Legner / Klein to approve the modification to the Personnel Policy 150 Worker’s Compensation. Questioned and carried 4:0.**

Amend Resolution 16-01 Salaries and Wages – Administrator Rhoden said the resolution is being amended to reflect the salary increase for the Finance Director/Treasurer after her 1-year performance review. **Motion by Kachel / Klein to approve the amended Resolution16-01: Salaries and Wages. Questioned and carried 4:0.**

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Approval of New Hire: Animal Control Officer – Administrator Rhoden explained the need for additional people to be available to pick up stray animals. Animal Control Officer, Jim Behrendt, referred and highly recommend Karen Schneck for the position. Rhoden and Code Enforcement Officer Hursh interviewed Mrs. Schneck and recommend hiring. The Town Board questioned the type of training the new hire would need. Hursh said the new hire would go through training with someone at the Marathon County Humane Society. **Motion by Legner / Klein to approve the hiring of a new Animal Control Officer at a rate of \$40/ call plus mileage subject to background checks from DOJ and CCAP, and proper training. Questioned and carried 4:0.**

Approval of Operator License – Attorney Terry saw no reason to deny the applicants. Discussion whether the Town Board would like to make a set of guidelines to follow when deciding if they should deny an operator’s license. Supervisor Klein asked that discussion on guidelines be added to the Public Safety Agenda. **Motion by Klein / Legner to approve the operator license for Seth Carlson, Shannon Kozlowski, Ryan Knispel, and Todd Link. Questioned and carried 4:0.**

Reports/Minutes

Town Board

Board Members –Chairman Opall indicated he had a conflict on September 20, 2016 and requested a time change for the regular Town Board from 6:30 to 5:00 PM. There was discussion among Town Board members and consensus to move the regular scheduled meeting up to 5:00 p.m. Supervisor Klein said he and Administrator Rhoden will be attending the property and infrastructure meeting at Marathon County and presenting information regarding the proposed Town dog park.

Other Agencies – Rib Mountain Sanitary District Director, Mike Heyroth, updated the Town Board on Sanitary District operations. The District is working on the budget and finishing up some capital projects. SAFER Chief, Matt Savage, said they anticipate their rescue truck to be delivered around Christmas. In addition, SAFER is currently interviewing for Paid on Call employees and will start interviewing for the full-time Battalion Chief position next week.

Town Attorney – none

Town Administrator – Administrator Rhoden provided a written report and informed the Board she attended a Sports Authority meeting earlier in the day. Rhoden noted the Town will need to let the Visitor’s Bureau know of the Town’s intension of not renewing its contract. The Town’s Tourism Commission will have to meet to discuss a possible contract with the Visitor’s Bureau.

Community Development Director – A written report was included in the packet.

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Street-Parks Superintendent – Mr. Turner provided a written report in the packet. Turner also mentioned the Town received notification that it was awarded up to \$492,800 in federal funds through the Transportation Alternative Program (TAP) grant for the Trillium Trail project.

Finance Director/Clerk – A written reported was provided. In person Absentee voting will be starting around September 26, 2016.

Code Enforcement Officer – A written reported was provided.

Park Commission –There is a meeting scheduled for September 13, 2016.

Finance Personnel – Met last week.

Public Safety Committee – None

Public Works Committee – Just had a meeting.

Bicycle/Ped Committee – There is a meeting scheduled for September 15, 2016.

General Comments – None

Adjourn – **Motion by Kachel/Legner to adjourn at 7:48 p.m. Questioned and carried 4:0.**

Submitted by
Jessica Trautman
Finance Director/Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.