

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
July 19, 2016

Chairman Allen Opall called the July 19, 2016 regular meeting of the Rib Mountain Town Board to order at 6:32 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road, Wausau, WI. Supervisors present were Pete Kachel and Fred Schaefer. Supervisors Jim Legner and Gerry Klein were excused.

Also present were Administrator Gaylene Rhoden, Attorney Dean Dietrich, Community Development Director Steve Kunst, Finance Director/Clerk Jessica Trautman, SAFER Fire Chief Matt Savage, and Street/Park Superintendent Scott Turner.

On July 14, 2016 copies of the meeting notice were made available to the media, Town Board, Town Attorney and posted at the Rib Mountain Municipal Center and Town website.

Comments from the Public Related to Town Board Agenda Items – None

Approve Minutes of 6/14/16 and 6/30/16 Special Town Board Meetings - Motion by Kachel/Schaefer to approve the minutes of the 6/14/16 and 6/30/16 Special Town Board Meetings. Questioned and carried 3:0.

Plan Commission

Plan Commission Minutes from the 6/22/16 and 7/13/16 Meetings for Review – No comments

Approval of Resolution 16-11: Resolution Authorizing the Issuance and Sale of \$2,580,000 General Obligation Promissory Notes, Series 2016A. Dawn Gunderson, Ehler's, handed out the Sale Day Report. Gunderson said the amount of the sale was reduced because of the premium paid by the purchaser. The Town received six (6) bids, the winning bid went to Mesirow Financial of Chicago. They had the lowest cost of debt, with a true interest rate at 1.3846%. Gunderson summarized the sources and uses of funds page in the Sale Day Report. She noted S&P reaffirmed the Town's AA rating which contributed to the low interest rate. On the last page of the Sale Day Report, Gunderson reviewed the 1-year Trend in Municipal Bond indices and said rates have not been this low for 50 years and it was a good time to bid out municipal notes. **Motion by Schaefer/Kachel to approve Resolution 16-11 Authorizing the Issuance and Sale of \$2,580,000 General Obligation Promissory Notes, Series 2016A. Questioned and carried on a roll call vote:**

- Schaefer – Aye
- Kachel – Aye
- Opall - Aye

Appointment of Tourism Commission Member. Chairman Opall said he and Administrator Rhoden have talked to Nick Patel and he expressed interest in participating on the Tourism Commission. Chairman Opall noted he wished to appoint Nick Patel as the hotel representative on the Town's Tourism Commission. **Motion by Schaefer/Kachel to approve the appointment of Nick Patel to the Rib Mountain Tourism Commission. Questioned and carried 3:0.**

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Disallow Notice of Claim for Yolanda Voight. – Superintendent Turner said the Town received notice of a claim on June 27 from a woman who on had damage to her car after she drove on bluebird where the Town was doing some patching. Staff sent the notice to our insurance agent and the agent recommended denying the claim. **Motion by Schaefer/Kachel to disallow the notice of claim for Yolanda Voight. Questioned and carried 3:0.**

Approval of Resolution 16-09 Levy Special Charges for culverts for Parrot Ln. and Oriole Ln. – Turner said notice was given to the residents who will be getting a special charge for culverts. A few residents had called with concerns, but no major issues were identified. **Motion by Kachel/Schaefer to approve Resolution 16-09 to levy special charges for culverts for Parrot Ln. and Oriole Ln. Questioned and carried 3:0.**

Approval of Contract for Parrot Lane Construction–Turner said they held the bid opening earlier in the day and only one bid was submitted. American Asphalt came in with a very competitive bid. Overall, Turner said he expects the Parrot Lane project to come in under budget. Total budget allotted for the project, including engineering, is \$230,000. **Motion by Schaefer/Kachel to award the contract bid for Parrot Lane Construction to American Asphalt in the amount of \$127,298.25. Questioned and Carried 3:0.**

Approval of Utility Burial Agreements for Rib Mountain Drive Phase II – WPS and Frontier. – Turner said staff has been working for some time on coordination to bury utilities as part of the Rib Mountain Drive Phase II project. The actual amounts came in much higher than budgeted. Total amount budgeted was \$585,000, current estimated costs are \$723,033.75. The Town is still waiting for final costs from Charter and WPS for street light work. Per the developer agreement with BioLife, BioLife is responsible for utility burial costs on their property, helping cover some of the overages. **Motion by Schaefer/Kachel to approve the utility burial agreements for Rib Mountain Drive Phase II – WPS and Frontier. Questioned and carried 3:0.**

Approval of Liquor License – Finance Director/Clerk Trautman said because of the change in ownership of Ski’s Meat Market, the new owner had to apply for a liquor license. **Motion by Schaefer/Kachel to approve a liquor license for Ski’s Meat Market. Questioned and carried 3:0.**

Approval of Operator License – Attorney Dietrich saw no reason to deny the applicants. **Motion by Schaefer/ Kachel to approve the operator license for Danielle Naser and Sandra Tuskowski. Questioned and carried 3:0.**

Reports Chairman – Nothing.

Town Board – Nothing.

Other Agencies – SAFER Fire Chief, Matt Savage, said SAFER recently approved and mailed out the request for proposal (RFP) for a fiscal agent. The RFP was sent to 12 agencies. The SAFER Charter was not passed by the Village of Weston Board, and the District is awaiting the Villages changes. Chief Savage said the District has finished their 10-year strategic plan and will get copies to all Town Board Supervisors. As part of their

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Strategic Plan the District will be developing a rescue task force capable of going into an active shooting environment to save victims. The body armor required for this is about \$2,000 per person. SAFER will be doing a house burn on a County owned property on Red Bud Road.

Town Attorney – Attorney Dietrich said Attorney Terry will be scheduling a meeting with the Town Board to discuss options regarding the Countywide addressing project.

Town Administrator – Administrator Rhoden provided a written report. She discussed how the County is continuing to move forward with Countywide addressing project and more issues continue to arise. The minutes for the Rib Mountain Community Improvement Foundation were also included in the packet.

Community Development Director – A written report was included in the packet. Kunst noted the Town has received for applications for four (4) single family homes to-date. He said he anticipates receiving more later in the year based on the number of permits taken out.

Street-Parks Superintendent – Turner provided a written report in the packet. He said most of the pavement maintenance is complete. He just opened bids for Parrott and the Street Crew will begin ditch work next week.

Finance Director/Clerk – A written reported was provided. A budget status for the month of June was also included.

Code Enforcement Officer – No report

Park Commission – The Eagle Scout Kiosk will be begin next week.

Finance Personnel – No report

Public Safety Committee – Will be having a meeting next week on Tuesday July 26, at noon.

Public Works Committee – No report

Bicycle/Ped Committee – The Bike Rodeo was held this year through the Summer Recreation Program and went very well. The Committee will meet Thursday, July 21st.

General Comments – None

Adjourn – **Motion by Kachel/Schaefer to adjourn at 7:22 p.m. Questioned and carried 3:0.**

Submitted by
Jessica Trautman
Finance Director/Clerk

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Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.