

TOWN OF RIB MOUNTAIN  
*Regular Town Board Meeting*  
*May 3, 2016*

Acting Chairman Fred Schaefer called the May 3, 2016 regular meeting of the Rib Mountain Town Board to order at 6:30 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road, Wausau, WI. Supervisors present were Jim Legner, Peter Kachel, and Gerry Klein. Chairman Allen Opall was excused.

Also present were Administrator Gaylene Rhoden, Attorney Robert Reinertson, Community Development Director Steve Kunst, Finance Director/Clerk Jessica Trautman, SAFER EMS Coordinator Kelly Bechel, and Streets/Park Superintendent, Scott Turner.

On May 13, 2016 copies of the meeting notice were made available to the media, Town Board, Town Attorney, and posted at the Rib Mountain Municipal Center and Town website.

Comments from the Public Related to Town Board Agenda Items – None.

Approve Minutes from the 4/19/16 Regular Town Board Meeting – **Motion by Kachel/Legner to approve the minutes of the 4/19/2016 Regular Town Board meeting. Questioned and carried 4:0.**

Plan Commission

Plan Commission minutes from the 4/27/16 meeting were included in the Town Board packet for review - no comments

David Frome, owner, conditional use request for a detached private residential utility shed in excess of 1,000 square feet at the property addressed 6702 North Mountain Road, Parcel #34.062807.014.011.00.00, per RMMC Section 17.056(8)(d) – Detached Residential Garage, Carport, or Utility Shed. Docket #2016-17. - Community Development Director Kunst said the property currently has a detached structure. With the addition, the total square footage will remain below the code maximum of 1,500 ft<sup>2</sup>. A public hearing was held with no public comment. The Plan Commission recommended approval without conditions. **Motion by Legner /Kachel to approve the conditional use to allow construction of a 1,200 square foot detached residential utility shed at the property addressed 6702 North Mountain Road, as presented. Question and carried 4:0.**

Paul Nielsen, owner, Comprehensive Plan Future Land Use Map amendment from Cropland and Forest Land to Residential and a Zoning Map amendment from Rural Residential to Estate Residential – 1 for the property addressed 5908 South Mountain Road, Parcel #34.172807.010.000.00.00 and parcel #34.172807.011.000.00.00. Docket #2016-18. - Community Development Director Kunst stated the Plan Commission held a public meeting and one resident appeared with comment. He was concerned about receiving complaints when he trains his hunting dogs due to shotgun noise. The original request was to change future land use and zoning all four proposed lots. The request was modified at the Plan Commission level to change only lots 1, 3 and 4. Supervisor Schaefer questioned the wetland identified on the map and the private road. A representative from REI said they have walked the property and the areas identified on the map for the road should work. The plans were also sent to the DNR and Army Corp of Engineers. The County has already approved the proposed survey. **Motion by Legner /Kachel to approve amending the Town’s Future Land Use map from ‘Cropland and Forest’ to ‘Residential’ for proposed Lots 1, 3 and 4 and approve the Zoning Map amendment from ‘Rural Residential’ to ‘Estate**

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**Residential-1' for proposed Lots 1, 3, and 4 of the property addressed 5908 South Mountain Road. Question and carried 4:0.**

Approval of Hire for Public Works Intern – The Public Works intern is split three days a week for the Town and two days with the Sanitary District. Streets/Park Superintendent Turner said District Director Mike Heyroth and he interviewed Austin Waldvogel. Mr. Waldvogel's resume and experience stood out from the six other applications. There were no concerns with the criminal background check. **Motion by Legner / Kachel to approve the hire of Austin Waldvogel as the Public Works intern at the wage rate of \$11.50 per hour. Question and carried 4:0.**

Approval of 2016 Pavement Maintenance Contracts – Supervisor Schaefer stated the following contracts were reviewed and approved at the Public Works Committee meeting prior to Town Board.

1. Micro-surfacing – **Motion by Kachel /Klein to approve the bid from Fahrner Asphalt Sealers for Micro Surfacing for an estimated amount of \$50,225. Question and carried 4:0.**
2. Rubberized Crack Filling - **Motion by Kachel /Legner to approve the bid from Precision Sealcoating Inc. for rubberized crack filling for an estimated amount of \$33,750. Question and carried 4:0.**
3. Seal Coating and Pavement Marking - **Motion by Kachel /Legner to approve the bid from A-1 Services for seal coating and pavement marking for the public safety building parking lot in the amount of \$2,710. Question and carried 4:0.**
4. Pavement Marking Epoxy - **Motion by Klein / Kachel to approve the bid from Century Fence for pavement marking epoxy and amend to include an additional 800' if 6" crosswalk for the HWY 51 Tunnel Trail at an estimated amount of \$16,111.25. Question and carried 4:0.**
5. Pavement Marking Paint - **Motion by Klein / Kachel to approve the bid from Guidelines Pavement Marking for pavement marking paint for the estimated amount of \$3,575. Question and carried 4:0.**
6. Tennis Court Repairs - **Motion by Kachel /Legner to approve the base bid from Valley Sealcoat, Inc. for the repairs at Liberty Park tennis and basketball courts for an estimated amount of \$17,964. Question and carried 4:0.**
7. Miscellaneous Asphalt Pavement Patching - **Motion by Kachel /Legner to approve the bid from American Asphalt, for miscellaneous asphalt pavement patching for an estimated amount of \$39,250. Question and carried 4:0.**
8. This Lift Asphalt Overlay - **Motion by Kachel /Klein to approve the bid from American Asphalt, for thin lift asphalt overlay for Aster Road for an estimated amount of \$94,094.50. Question and carried 4:0.**

Approval of Red Bud Road Construction Contract – This item was discussed previously at the Public Works Committee meeting. **Motion by Kachel / Klein to approve the alternate bid from American Asphalt for the warm mix asphalt for an estimated amount of \$199,508.50. Question and carried 4:0.**

Approval of HWY 51 Tunnel Trail Construction Contact – This item was discussed previously at the Public Works Committee meeting. **Motion by Kachel /Klein to approve the base bid from SD Ellenbecker for an estimated amount of \$29,663.75. Question and carried 4:0.**

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Approval of Easement for the HWY 51 Tunnel Trail – This item was discussed previously at the Public Works Committee meeting. **Motion by Kachel /Klein to approve the 3 easements subject to final Town Attorney approval. Question and carried 4:0.**

Approval of Agreement for Roof Insulation Repairs at the Public Works building – Streets/Park Superintendent Scott Turner said applying spray foam insulation will be the most economical to reinsulate after damage caused by raccoons last winter. Mr. Turner would like to work with Kulps directly to eliminate any markup costs through Urban Construction. **Motion by Klein / Legner to approve the agreement with Kulps of Stratford in the amount of \$8,623 to be funded from contingency. Questioned and carried 4:0.**

Resolution #16-06 Re: Placement of Bicycle Racks for New and Re-Development of Commercial Property – Administrator Rhoden said this resolution originally came from the Bike and Pedestrian Committee. It was reviewed and approved by the Public Safety Committee. This resolution allows flexibility for placement of bike racks for new development. Supervisor Klein said this does not give us a lot of authority. Community Development Director Kunst agreed, but when we start working on redoing the comprehensive plan there can be more discussion on bike rack placement specifics. At this point, the resolution will be used as part of the site plan checklist. **Motion by Klein / Legner to approve Resolution #16-06 Re: Placement of Bicycle Racks for New and Re-Development of Commercial Property. Questioned and carried 4:0.**

Resolution #16-07 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing– Finance Director Trautman said the purpose of this resolution is to allow the Town to use funds on-hand to pay the bills for projects and reimburse ourselves with the proceeds from our future borrowing arrive. **Motion by Legner / Kachel to approve Resolution #16-07 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. Questioned and carried 4:0.**

Recommendation for exemption request for South Mountain School for Mowing Soccer Fields – Administrator Rhoden said the Public Safety Committee discussed this item and granted the District a one-year exemption. Supervisor Klein said that our current ordinance already allows for the grass to be eight inches. Supervisor Schaefer said he does not want weeds overtaking the area. Supervisor Kachel said we can ask the School District to keep it rough cut. Supervisor Schaefer said he just wants them to cut the grass every other time. After further discussion, the Board recommended that staff write a letter to the School District to let them know that our ordinance allows the grass to be up to 8” tall; however, the Town would prefer it to be cut. The letter would further state that all complaints will be forwarded to the School District.

Set Date for Board of Review– Finance Director Trautman said the Town’s Assessor Greg Schmidt suggested possible dates for Board of Review. After discussion, the Town Board decided June 13<sup>th</sup>, 5:30-7:30 pm.

Approval of Alcohol License – Supervisor Schaefer asked if a background check was done. There was no indication in the packet. **Motion by Kachel/Legner to approve the license subject to background check.**

Approval of Operator License(s) – Attorney Reinertson saw no reason to deny the applicants. **Motion by Legner / Kachel to approve the operator licenses for Jane Lang, Linda Lepak,**

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**Andrew Oliva, Anthony Oliva, Daniel Oliva, Lucas Oliva, Michael Oliva, Peggy Oliva, Thomas Oliva, and Mara Oliva-Savino. Questioned and carried 4:0.**

Reports

Chairman – None.

Town Board – Supervisor Jim Legner noted some fence issues within his neighborhood. Supervisor Klein talked about the progress on a potential dog park location. A few of the issues being discussed are ownership of the property and the idea of developing the property in phases due to cost. He also asked Administrator Rhoden and Code Enforcement Officer Hursh to research possible action that can be taken against rental properties that are deemed to be habitual nuisance violators. Supervisor Schaefer informed the Board that Supervisor Klein and he met with the SAFER District leadership, attorneys and a Village of Weston representative regarding changes to the SAFER charter. The recommended changes are going back to the Village of Weston. He said the Town of Weston may no longer be interested in being a member.

Other Agencies – SAFER - None

Town Attorney – None

Town Administrator – A written report was provided. She announced two ribbon cutting ceremonies, Rib Mountain Eye Care and Elegant Occasions. Administrator Rhoden said she has a meeting set up with the Connections Place this week. There still may be interest in the Town Municipal site.

Community Development Director – A written report was included in the packet. Kunst also noted that there is someone interested in filling the vacant seat on the Plan Commission. The ordinance for electronic signs will be coming back to the Town Board soon. He expressed concern about approving changes directly in conflict with the Supreme Court's ruling that disallows regulation based on content of the sign. Supervisor Schaefer asked if staff has attempted to regulate any current electronic signs. Mr. Kunst replied yes.

Street-Parks Superintendent – A written report was provided. Mr. Turner let the Town Board know that street sweeping for this spring has been completed.

Finance Director/Clerk – A written report was provided. Mrs. Trautman mentioned Deputy Clerk Michelle Peter and her wrote a response letter to Mrs. Blume regarding the election.

Code Enforcement Officer – A written report was provided.

Park Commission – None

Finance/Personnel – None

Public Safety Committee – None

Public Works Committee – The Committee just had a meeting.

Bicycle/Ped Committee – None

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General Comments – None

Adjourn – **Motion by Kachel/ Legner to adjourn at 7:33 p.m. Questioned and carried 4:0.**

Submitted by,  
Jessica Trautman  
Finance Director/Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.