

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
March 1, 2016

Chairman Allen Opall called the March 1, 2016 regular meeting of the Rib Mountain Town Board to order at 6:30 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road, Wausau, WI. Supervisors present were Jim Legner, Peter Kachel, Fred Schaefer, and Gerry Klein.

Also present were Administrator Gaylene Rhoden, Attorney Kevin Terry, Community Development Director Steve Kunst, Finance Director/Clerk Jessica Trautman, SAFER Deputy Fire Chief Josh Finke, Street and Park Superintendent Scott Turner.

On February 26, 2016 copies of the meeting notice were made available to the media, Town Board, Town Attorney and posted at the Rib Mountain Municipal Center.

Comments from the Public Related to Town Board Agenda Items – None

Public Hearing – Revisions to Ordinance No. 07-01- Park Impact Fees - Chairman Allen Opall opened the public hearing asking members to speak about their concerns regarding the proposed Park Impact Fees. Having no public comment Community Development Director Kunst explained the process needed to change our Park Impact fees. He indicated that proper notice was given per state statues that guide Park Impact fees. Kunst explained budget discussions prompted the reexamination of the Park Impact Fees. He went through the purposes of impact fees, the way it is calculated, the needs assessment, and the changes in the formula he is proposing. Kunst presented three alternatives he came up with during his assessment. Chairman Allen Opall closed the public hearing.

Approval of Ordinance 16-01 Park Impact Fee– Motion by Schaefer/Klein to approve Ordinance 16-01 Park Impact Fee using Alternative 3- Utilize a ‘growth percentage’ method of calculation, along with the updated persons per lot equivalent figures. Questioned and carried 5:0.

Approve Minutes of 2/16/2016 Regular Town Board Meeting – Motion by Kachel/Legner to approve the minutes of the 2/16/2016 Regular Town Board meeting. Questioned and carried 5:0.

Plan Commission –Mr. Kunst presented the minutes from 2/10/16 and 2/24/16 for review.

Docket #2016-05 Request for Amendment of Rib Mountain Municipal Code Section 17.190 – Fencing Standards, related to acceptable materials and maximum height standards Ordinance #16.02 Kunst explained the purpose of this ordinance is to clarify what is acceptable for fencing materials and to clarify the allowable fence height. The new language allows for vinyl fences and does not include decorative post caps in the height calculation. **Motion by Schaefer/Legner to approve amending Municipal Code Section 17.190, Ordinance 16.02 modifying acceptable fencing materials and clarifying calculation of fence height. Question and carried 5:0**

Docket #2016-06 Request for Amendment of Rib Mountain Municipal Code Subchapter X – Signage Regulations, related to Electronic Message Signs Ordinance #16-03 – Community Development Director Kunst shared with the Board the Plan Commission’s dislike of electronic signs. Currently our ordinance does not distinguish between types of signs allowed. The Plan Commission recommended updating the ordinance defining electronic and manually changeable message signs

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and prohibiting electronic message signs in the future. This ordinance would grandfather all existing electronic signs.

Supervisor Klein said he had seen manual boards that look terrible. He also noted that technology is changing and electronic signs resemble televisions. He felt the elimination of electronic signs is a step backwards.

Plan Commissioner Hebbe said the main issue from the Plan Commission is the safety and not having Rib Mountain Drive lined with flashing signage.

Kunst mentioned there are options if we want to allow certain flashing/electronic signs, but with limitations. We can limit the light intensity, and the size, but cannot limit what is on the sign.

Supervisor Schaefer was concerned that this ordinance may or may not allow electronic signs for gas stations.

Motion by Schaefer/Kachel to send back to staff to correct the ordinance #16-03 to allow gas stations to have electronic signs. Questioned and carried 4:1 with Supervisor Klein opposed.

Approval of Operator License(s) – Attorney Kevin Terry noted no concerns with the applicants.
Motion by Legner/Kachel to approve the operator licenses for Samantha Neumann. Questioned and carried 5:0.

Approval of Liquor License – Red Robin – It was noted that this is a reserve liquor license and Red Robin did pay \$10,000 for this license. Supervisor Schaefer questioned if there could be an ordinance created that would limit the amount of time a person can hang onto a license without actually using it. Attorney Terry replied that the Town could do that. **Motion by Schaefer/Legner to approve the liquor licenses for Red Robin. Questioned and carried 5:0.**

Approval of Personnel Manual– Administrator Rhoden noted the Personnel Manual is included in the packet. All changes are in red. She stated that the changes include removing all language that refers to the EMS/Fire department, and updates to 205 Overtime, 324 Health Care, and 215 Meeting Reimbursement Pay. Changes to the Personnel Manual were approved by the Finance & Personnel Committee previously. **Motion by Schaefer/Legner to approve the Personnel Manual. Questioned and carried 5:0.**

Approval of Organizational Management Consulting Services – Springsted, Inc– Administrator Rhoden noted this is for approval of Springsted to do the compensation salary plan update. It does include a provision that adds a penalty for failure to get it done on time. It had previously been approved by Finance and Personnel Committee. **Motion by Schaefer/Klein to approve the contract hiring of Springsted, Inc for \$1,950 subject to Attorney review. Questioned and carried 5:0.**

Approval of Engineering Design Services for Parrot Ln Construction – Supervisor Schaefer said this was just addressed at the Public Works Committee meeting and was recommended. **Motion by Kachel/Legner to approve the agreement with MSA Professional Services for Engineering Design Services for Parrot Ln in the amount not to exceed \$17,760. Questioned and carried 5:0.**

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Approval for Overweight Farm Implement Equipment on Thornapple Rd. – Public Works Committee recommended approval subject to the discretion of the Street/Parks Superintendent. **Motion by Legner/Kachel to approve a one-time permit fee of \$250 for overweight equipment to be used on Thornapple during spring road limits. The road is to be videotaped before and after each trip and to be done under the discretion of the Street/Parks Superintendent. Questioned and carried 5:0.**

Reports Chairman – None.

Town Board – Supervisor Klein shared with the Board a discussion he and Supervisor Schaefer had with the County Deputy Sheriff. They discussed contracting with the county for use of reserves deputies around 200 hours a year. The main issue that these officers would work on is traffic concerns.

Other Agencies – Chairman Opall expressed his frustration with Corp Council when asking for an amendment on the county-wide addressing ordinance. Chairman asked if the Board would agree to have the Town's Attorney look into the legality of an exemption for the Town on the county-wide addressing ordinance. The Board was in agreement to have the Town's attorney look into it.

SAFER Deputy Fire Chief Finke reported the District has hired their new EMS Chief, Ms. Bechel. She is currently on-staff as a Battalion Chief. That leaves a vacant Battalion Chief position, which the District will soon conduct interviews for. There are close at getting a new revised charter. The new revised charter will have to be approved by both Rib Mountain and Weston Boards. The department will be receiving their new ambulance soon. This ambulance is dedicated to do inter-facility transfers. The department anticipates ordering their new Rescue Pumper in the next thirty days.

Town Attorney – Attorney Terry stated tomorrow was the last day for the owner of the Petro Mart to respond. The hearing is still set for April 6th. Kevin is working on the North Lakeshore Drive inquires.

Town Administrator – A written report was provided. Staff is still working with the Connections Place. Strategic plan is scheduled for March 24th at 5:00 pm.

Community Development Director – A written report was included in tonight's packet. Steve said Paul Kufahl has taken his last test, but hasn't heard back. He will let the Board know when there will be a public hearing on the Schuette property near Magnolia.

Street-Parks Superintendent – A written report was provided. He noted the roof at the Public Works garage is leaking. It appears to be a seam on the roof. Staff is looking into warranty information

Finance Director/Clerk – A written reported was provided.

Code Enforcement Officer – None.

Park Commission – Have a meeting next week.

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Finance/Personnel – The Committee had a short meeting tonight. The Committee discussed the resignation of Joelle Kocha and working with a former employee to fill the position. We will be looking for final Board approval at the next meeting.

Public Safety Committee – None.

Public Works Committee – None – The Committee had a meeting tonight.

Bicycle/Ped Committee – None.

Assessor Update – Greg Schmidt had a conflict tonight and he will address the Board at the next meeting.

General Comments – None.

Adjourn – **Motion by Kachel/Legner to adjourn at 7:49 p.m. Questioned and carried 5:0.**

Submitted by,
Jessica Trautman
Finance Director/Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.