

**TOWN OF RIB MOUNTAIN**  
***Finance & Personnel Committee***  
**November 04, 2016**

Chairman Gerry Klein called the Rib Mountain Finance & Personnel Committee to order at 12:07 p.m. at the Town of Rib Mountain Municipal Center, 3700 North Mountain Road. Present were Chairman Klein, Supervisors Jim Legner and Fred Schaefer.

Also in attendance: Town Administrator Gaylene Rhoden, Street Superintendent Scott Turner, Finance Director/Clerk Jessica Trautman, and Community Development Director Steve Kunst

Approval of Minutes – **Motion by Legner/Schaefer to approve the minutes of the 8/31/2016 Finance & Personnel Committee meetings. Questioned and carried 3:0**

Uncollectable Accounts – None

Discussion and Recommendation on 2017 Town Fee Schedule – Community Development Director Kunst went through his memo explaining why staff is considering a change to some of the fees. He said that some small projects may see a decrease in fees and some large projects may see an increase. The Committee discussed the proposed fees, it was suggested that fees should correlate with the amount of time staff has to spend on a project. **Motion by Legner/Schaefer recommend the approval of the 2017 Town Fee Schedule as presented. Questioned and carried 3:0**

Discussion and Recommendation on 2016 Budget Adjustments – Finance Director/Clerk Trautman summarized the proposed budget adjustments. **Motion by Schaefer / Legner to recommend approval of the 2016 budget adjustments as presented. Questioned and carried 3:0**

Review of 2017 Health Insurance Plans – Administrator Rhoden said she and Finance Director/Clerk Trautman sat down with Jim Berry from Associated Financial Group yesterday to go over health insurance numbers. He prepared sever alternative health coverage options for the Town. Ms. Rhoden said staff is leaning toward a Tradition \$2,000-Copay plan with an HRA. Discussion on the different types of plans that were presented by Mr. Berry and the costs. Committee Chairman Klein stepped out of the room before the vote for a phone call. **Motion by Schaefer / Legner to accept the Tradition \$2,000-copay Plan for the Towns Health Insurance Plan. Questioned and carried 2:0**

Committee Chairman Klein reentered the room for the discussion on general liability and workers compensation insurance.

Review and Recommendation of General Liability & Workers Compensation Insurance Request for Proposals – Finance Director/Clerk Trautman said we had three proposals; the two presented in the packet are Horton and Rural Mutual, Rural is about \$9,000 cheaper than Horton. Ms. Trautman said that a question has been raised regarding the Officials insurance and concern that it does not cover past acts. The Committee directed Trautman to get in contact with Rudy and verify. **Motion by Schaefer / Legner to recommend to the Town Board to accept the proposal from Rural Mutual for the Town's general liability and worker's compensation insurance subject to DNO for claims made to cover prior acts for officials. Questioned and carried 3:0**

**Adjourn – Motion by Schaefer / Legner to adjourn at 12:52 p.m. Questioned and carried 3:0.**

Submitted by  
Jessica Trautman  
Finance Director/Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.