

TOWN OF RIB MOUNTAIN  
*Regular Town Board Meeting*  
*September 15, 2015*

Vice Chairman Fred Schaefer called the September 5, 2015 regular meeting of the Rib Mountain Town Board to order at 6:49 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road, Wausau, WI. Supervisors present were Gerry Klein and Pete Kachel. Chairman Allen Opall and Supervisor Jim Legner were excused.

Also present were Administrator Gaylene Rhoden, Attorney Dean Dietrich, Streets/Parks Superintendent Scott Turner, Community Development Director Steve Kunst, Finance Director/Clerk Jessica Trautman, Fire Chief Matt Savage and Deputy Clerk Michelle Peter.

On September 11, 2015 copies of the meeting notice were made available to the media, Town Board, Town Attorney and posted at the Rib Mountain Municipal Center.

Comments from the Public Related to Town Board Agenda Items – None

Approve Minutes of 9/1/2015 Regular Town Board Meeting – **Motion by Klein/Kachel to approve the minutes of the 8/18//2015 Regular Town Board. Questioned and carried 3:0.**

Plan Commission Daft Minutes – None

Plan Commission Report & Recommendations –

Lee Belanger owner, conditional use request for a detached residential garage greater than 1000 square feet; 4602 Blackberry Drive; Pcl# 34.945.00.02; Dkt# 2015-21 – Community Development Director Kunst stated this was reviewed last week at the Plan Commission meeting. Their only condition was the removal of the existing detached garage. **Motion by Kachel/Klein to approve the conditional use request to allow the construction of a 1200 square foot detached garage as presented with the condition the existing detached garage be removed by June 30 , 2016. Questioned and carried 3:0.**

Brian Pomrening, owner, conditional use request for construction of a detached residential garage greater than 1000 square feet; 6811 Red Bud Road; Pcl# 34.202807.07.03; Dkt# 2015-23- **Motion by Kachel/Klein to approve the conditional use request to allow the construction of a 1200 square foot detached residential garage at 6811 Red Bud Road. Questioned and carried 3:0.**

Approval of Change Order for Oriole Lane Road Projects – Street Superintendent Scott Turner stated the Oriole Lane road project specs included the utilization for existing topsoil however; it was determined the top soil is not suitable for restoration purposes. Board members discussed the means of payment and which funding sources were available. **Motion by Kachel/Klein to approve change order with American Asphalt of Wisconsin for the Oriole Lane road project in the amount of \$25,086 to be funded from contingency funds and if additional money is required from future road projects funding. Questioned and carried 3:0.**

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Approval of Extending Public Works Intern Employment – Street Superintendent Turner informed the board the 12 week summer intern was a great assist to his department. The Town was awarded a grant for salary purposes. Scott is seeking the extension of the intern’s services for 10 hours per week till the end of December 2015. **Motion by Klein/Kachel to approve extension of the public works intern until the end of 2015 with the cost not to exceed \$1,750.00. Questioned and carried 3:0.**

Approval of New Hire – Animal Control Officer– Administrator Rhoden stated the Town received only one applicant for the position, resident Meghan Rothmeyer. Currently she has no formal training but has taken some veterinarian technician classes at Globe University. Jim Behrendt has agreed to stay on for a period of time to assist in the training. **Motion by Kachel/Klein to approve the hiring of Meghan Rothmeyer as animal control officer at a rate of \$40.00 per call, plus mileage and subject to a criminal background check. Questioned and carried 3:0.**

Approval of Picnic License – Leaf Pile Run 2015 – **Motion by Kachel/Klein to approve the picnic license for the Leaf Pile Run 2015. Questioned and carried 2:0, Vice Chairman Schaefer abstaining.**

Approval of Resolution 2015-11 “Credit Card Use Policy” – Finance Director/Clerk Trautman stated the Town is need of a credit policy. **Motion by Klein/Kachel to approve Resolution 2015-11: Policy for Credit Card Use. Questioned and carried 3:0.**

Approval of Resolution 2015-12 “Vacation of Portion of Right of Way of Marigold Road”– Superintendent Turner stated the property owner has requested the discontinuance of the unimproved section of Marigold Road. He would like to dedicate the northern portion of the property for the road of way for future development of Red Maple Road.

Attorney Dietrich noted the board must first pass a resolution, vacate the property, publish a notice in the local newspaper three time within 40 days and re-notice the resolution. **Motion by Klein/Kachel to approve Resolution 2015-12 as presented with the proper guidelines to be followed as presented by Attorney Dietrich. Questioned and carried 3:0.**

Approval of Operator License(s) – Attorney Dean Dietrich noted no concerns with the applicants. **Motion by Kachel/Klein to approve the operator licenses for Katie Schoessow and Robin Smith. Questioned and carried 3:0**

Reports Chairman – None

Town Board – None

Other Agencies –Fire Chief Savage stated the ems/fire runs report was provided. Currently working on the 2016 budget.

Town Attorney – No formal report.

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Town Administrator – Written report provided. Asked board members for their support on a letter she drafted to Senator Petrowski on hotel/motel tax issue.

Community Development Director – Written report provided. Paul Kufhal was hired as the Town's Building Inspector/Zoning Assistant. There will be three upcoming hearings for the Plan Commission.

Street-Parks Superintendent – A detailed written report provided.

Finance Director/Clerk – e-mailed financial report to members tonight.

Code Enforcement Officer – None

Park Commission – Met last week. An Eagle Scout will be working on a kiosk for Doepke Park.

Finance Personnel – None

Public Safety Committee – None

Public Works Committee –

Walkable Community Committee – Meeting scheduled for Thursday, September 17<sup>th</sup>.

General Comments – Harlen Hebbe Jr., stated the newly installed speed sign on Lilac is very distracting in the current location. Supervisor Klein stated there is a hunk of oak laying by Bittersweet Rd and Fern Ln.

Adjourn – **Motion by Kachel/Klein to adjourn at 7:36 p.m. Questioned and carried 3:0.**

Submitted by  
Michelle Peter  
Deputy Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.