

TOWN OF RIB MOUNTAIN

Public Works Committee

March 3, 2015

Chairman Fred Schaefer called the meeting of the Public Works Committee to order at 5:30 p.m. at the Town of Rib Mountain Municipal Center, 3700 North Mountain Road. Present were Fred Schaefer and Gerry Klein; a quorum. Supervisor Pete Kachel was excused.

Also present were Chairman Opall, Town Supervisor Jim Legner, Town Administrator Gaylene Rhoden, Streets/Parks Superintendent Scott Turner, Zoning/Building Administrator Dan Dziadosz and Deputy Clerk Michelle Peter.

On February 27, 2015 copies of the meeting notice were made available to the media, Town Board, Town Attorney and posted at the Rib Mountain Municipal Center.

Approval of Minutes from January 15, 2015 – Minutes were omitted from the packet.

Recommend Approval of Relocation Order (Right-of-Way Plat) for Rib Mountain Drive Phase 1.5 from USH 51 Ramps to Morning Glory Lane – Supervisor Schaefer questioned why a relocation order was required. Bruce Gerland from AECOM stated because of the required land acquisitions needed for sidewalks, vision triangles and installation of traffic lights needed by McDonalds and Kwik Trip a new plat with legal descriptions is required. It was noted that area which would need procurement of land would include the old AT&T building, a sliver by Olson Carpet and Petro Mart up to the Batteries Plus mall. **Motion by Klein/Schaefer to recommend approval of Relocation Order for Rib Mountain Drive Phase 1.5 from USH 51 Ramps to Morning Glory Lane. Questioned and carried 2:0.**

Updates on the Rib Mountain Drive Phase 1.5 Preliminary Plans – Scott highlighted what the new access considerations would be at the north entrance for the Travel Center and Petro Mart. Mapping provided by Scott closure recommendation for left in and left out traffic flows. These closures would enhance safety issues. Supervisor Klein expressed his concern about the island and its need to be cut back.

Discussion and Recommendation of Proposals submitted for Stormwater Management Plan Update and Utility Development – Scott noted the Town has received a Non-Point Source Grant thru the DNR. The estimated costs for the Stormwater Management Plan Update and Utility Development is \$79,600. The grant amount is \$55,720 with the balance covered by the Town's 2013 borrowing note.

The Town went out for RFP's for engineering firms with the following services to be covered: Update the Town's 2009 Stormwater Management Plan, Evaluation of the Feasibility of a Stormwater Utility and Implementation of the Stormwater Utility.

The Town received four proposals. Scott provided a summary sheet of costs. He also rated the firms on experience and proposal content. **Motion by Klein/Schaefer to approve Scott Turner's recommendation of MSA to complete the DNR Non-Point Source Grant Project. Questioned and carried 2:0.**

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Discussion and Recommendation for Right-of-Way encroachment on Foxglove Road – Scott Turner stated that the Town has recently been contacted by a surveyor regarding the right-of-way encroachment on Foxglove Road. Supervisor Schaefer stated the community knows where the road is and it should remain in the current location. If more issues arise on this matter, contact the Town's attorney.

Discussion and Recommendation for Purchase of Patrol Truck in 2015 – Scott is requesting the patrol truck be replaced prior to the scheduled 1 ton pickup truck as it nearing its useful life. Funding is coming from the 2013 borrowing note. **Motion by Klein/Schaefer to approve the purchase of the Patrol Truck in 2015 and the 1 ton pickup truck in 2016. Questioned and carried 2:0.**

Update on Possible Right-of-Way Discontinuance of Mountainberry Court – Street Superintendent Turner stated the property owners are nearing the completion of the CSM for the discontinuance of Mountainberry Court. Developer Bill Shnowske has requested a month extension to finalize all matters. **Motion by Klein/Schaefer to grant a one month extension for the discontinuance of Mountainberry Court. Questioned and carried 2:0.**

Adjourn - **Motion by Schaefer/Klein to adjourn at 6:34 p.m. Questioned and carried 2:0.**

Michelle Peter
Deputy Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.