

TOWN OF RIB MOUNTAIN
Finance & Personnel Committee
December 1, 2015

Chairman Gerry Klein called the Rib Mountain Finance & Personnel Committee to order at 5:33 p.m. at the Town of Rib Mountain Municipal Center, 3700 North Mountain Road. Present were Chairman Klein, Town Board Chairman Allen Opall and Supervisor Jim Legner. Supervisor Fred Schaefer was excused.

Also in attendance: Town Administrator Gaylene Rhoden, Finance Director/Clerk Jessica Trautman, Community Development Director Steve Kunst and Deputy Clerk Michelle Peter.

Approval of Minutes - **Motion by Legner/Opall to approve the minutes of the 10/9/15 Finance & Personnel Committee meeting. Questioned and carried 3:0.**

Approval of Revised Meeting Reimbursement Pay Policy - Administrator Rhoden stated the current policy identifies department heads as the salaried employees receiving meeting pay. During the hiring process for the building inspector position it was the intent the individual would receive \$35 per meeting since this person would be clerk for Plan Commission meetings. The policy manual would then read that all salaried employees would receive \$35 per meeting. **Motion by Opall/Legner to approve the revised Meeting Reimbursement Pay Policy as retroactive. Questioned and carried 3:0.**

Approval of Carve Out Provision for Health Care Policy - Administrator Gaylene Rhoden noted during the 2016 budget meetings, the Board looked at ways to control health insurance costs. An option presented was a spousal surcharge. The 2016 budget reflects a spousal surcharge of \$50 per month who are on the Town's health insurance and are eligible for coverage through their employer's health insurance. **Motion by Legner/Opall to approve the revised Health Care policy as presented. Questioned and carried 3:0.**

Discussion of Health Insurance Review Committee - Administrator Rhoden has previously recommended an employee committee be formed to explore health insurance coverages for the Town. The committee would meet monthly up to August and then present their options to the committee for consideration.

Gaylene had suggested herself, one elected official, Paul Kufahl, Patrick Krautkramer and Jim Berry of Associated Financial Group. Chairman Klein strongly recommended Finance Director Trautman to be part of the group and suggested another elected official be brought on. **Motion by Legner/Opall to approve the following people to form a Health Insurance Review Committee: Gaylene Rhoden, Supervisors Legner and Klein, Finance Director Trautman, Paul Kufahl, Patrick Krautkramer and Jim Berry. Questioned and carried 3:0.**

Approval to participate in MyPublicMeeting.com – Jeff Kocha from MyPublicMeeting.com gave a presentation at the last Town Board meeting. Board members asked the Finance Committee to make a recommendation. Chairman Klein strongly opposed the program participation due to lack of staff, concerns that the program will not interface with websites and this is for a profit type business. Other members were willing to provide this opportunity as another means to inform the public of government business. **Motion by Legner/Opall to approve the Town’s participation in MyPublicMeeting.com program as a beta test site for up to one year. Questioned and carried 2:1 with Chairman Klein opposing.**

Discussion of Property, Liability and WC Insurance – Finance Director Trautman stated she had been contacted by Rural Insurance representatives who assertively asked to provide a quote to the Town. Administrator Rhoden noted the Town has retained the Horton Group for many years.

Rural Insurance provided a quote as did Horton Group, with the figures being very favorable for Rural Insurance. **Motion by Klein/Legner to approve Rural Insurance for one year, providing property, casualty and worker comp and directing staff to seek RFPs for 2017. Questioned and carried 3:0.**

Adjourn – **Motion by Opall/Legner to adjourn at 6:09 p.m. Questioned and carried 2:0.**

Submitted by
Michelle Peter
Deputy Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.

