

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
August 5, 2014

Chairman Al Opall called the meeting of the Rib Mountain Town Board to order at 6:30 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road. Present were Supervisors Fred Schaefer, Gerry Klein and Pete Kachel a quorum. Supervisor Jim Legner was excused.

The Pledge of Allegiance was cited by Pete Kachel.

Also present were Town Attorney Kevin Terry, Administrator Gaylene Rhoden, Building Inspector/ Zoning Administrator Dan Dziadosz, Streets/Parks Superintendent Scott Turner, SAFER District Fire Chief Paul Wirth and Clerk/Treasurer Connie Beyersdorff.

On August 1, 2014 copies of the meeting notice were made available to the media, Town Board, Town Attorney and posted at the Rib Mountain Municipal Center.

Public Comment on Town Board Agenda Items - There was no public comment.

Approve Minutes of 7/15/14 regular Town Board Meeting - **Motion by Klein/Schaefer to approve the minutes of the 7/15/14 regular Town Board meeting. Questioned and carried 4:0.**

Approve Minutes of 7/15/2014 Closed Session Town Board Meeting - **Motion by Schaefer/ Klein to approve the minutes of the 7/15/14 closed session Town Board meeting. Questioned and carried 4:0.**

Approve Minutes of the 7/15/2014 Special Joint Town Board and Plan Commission Meeting - **Motion by Schaefer/ Klein to approve the minutes of the 7/15/14 Special Joint Town Board & Plan Commission meeting. Questioned and carried 4:0.**

Approval of Certified Survey Map for BioLife Project Relating to Dedication of Right of Ways - **Motion by Schaefer/ Kachel to approve certified survey map for BioLife project relating to dedication of right-of-ways. Questioned and carried 4:0.**

Approval of Developers Agreement - JCW Enterprises, LLC for Bio Life Plasma Services - Building Inspector/ Zoning Administrator Dziadosz discussed that this is a draft agreement that is still in the stages of being finalized. Staff has sent this draft agreement to the Town attorney and the developers' attorney for final review. Attorney Kevin Terry has no issues and has not heard of any issues with the agreement from the developers' attorney. The developers' for the BioLife project were present and indicated that the construction should start within the

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next month and open around the second quarter in 2015. Supervisor Schaefer questioned the developers on what the anticipated traffic flow will be. The traffic flow is anticipated to be steady and continuous throughout the day.

Motion by Schaefer/Klein to approve the developer's agreement for JCW Enterprises, LLC subject to Town Attorney final review and recommendation. Questioned and carried 4:0.

Approval if Developers Agreement - Custom Classic Homes, LLC for Mangolia Ave Minor Subdivision - Building Inspector/ Zoning Administrator Dziadosz mentioned that there has been developments since the agreement was sent. Marathon County has regulations the surveyor did not comply to with a 5 to 1 ratio. The length verses width of the parcel is incorrect. There is no variance from the County. The agreement was signed by Mr. Roets and needs to be revised due to the irregularities of the survey. The agreement will need to be reviewed again by the Planning Commission with a revised Certified Survey Map. **There is no action at this time.**

Approval of Certified Survey Map for Wintergreen Road Project Relating to Dedication of Right of Ways - Streets/ Parks Superintendent Turner mentioned as part of the Wintergreen Road reconstruction, the sharp curve at the northern section will be re-aligned to improve safety. In order to re-align the roadway and soften the curve, right of way was needed. The property owner dedicated the area indicated on the CSM. **Motion by Schaefer/ Kachel to approve the certified survey map including acceptance of the Right of Way Dedication for roadway purposes. Questioned and carried 4:0.**

Recommend Award of Contract for Martin Avenue Road Improvements - Streets/ Parks Superintendent Turner received bids for the Martin Road Improvements for Chickadee Lane and Oriole Lane. (Approximately 1,250 ft) Only one bid was received in the amount of \$59,351.50 from American Asphalt. The project budget is \$73,000. Consideration was given for including the remaining portion of Martin from Oriole to the cul-de-sac (approximately 450 ft), which will not fit within the budget. The TRIP grant of \$25,000 was awarded for the Marin Ave project. The remaining funding is from the 2013 Borrowing Note. **Motion by Schaefer/ Klein to award the contract for the Martin Ave Road improvements to American Asphalt in the amount of \$59,351.50. Questioned and carried 4:0.**

Approval of Beam Guard on Azalea Road - The cable guard on Azalea Rd north of Foxglove is substandard and needs replacement. In the efforts to save material costs, arrangements were made with the WisDOT to salvage the beam guard from the Sunrise Overpass. The posts for the beam guard was not salvageable. A budget of \$10,000 was budgeted for this project. There were two proposals received for this project. Arbor Green Inc. proposed \$4,900 with used

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steel posts from another project, salvaged beam from Sunrise Overpass. Highway Landscapers proposed \$8,405 with new steel posts and salvaged beam from Sunrise Overpass. **Motion by Schaefer/ Klein to award contract for the Azalea Beam Guard Improvements to Arbor Green in the amount of \$4,900. Questioned and carried 4:0.**

Approval of Election Workers- Clerk/Treasurer Beyersdorff requests approval of additional Election Poll Workers for the upcoming elections. The Town currently schedules 9 workers in two shifts on Election days with two of the workers as trained Chief Inspectors. There were several residents that applied to become poll workers from the request published in the Spring Town Beat. The following town residents have expressed interest: Eugene & Lila Viegut, Roseann Schultz, Sally Jonson, Patricia Loy and Sue Ellen Ricklefs. A background check was completed and there were no issues recorded. The Clerk/Treasurer and Deputy Clerk will ensure that all poll workers will be trained for the upcoming elections. **Motion by Klein/Schaefer to approve Eugene & Lila Viegut, Roseann Schultz, Sally Jonson, Patricia Loy and Sue Ellen Ricklefs as poll workers for the upcoming 2014-2015 election years with all required training. Questioned and carried 4:0.**

Approval of Operator License - Attorney Kevin Terry commented on the background checks of the operator license applications noting that nothing in their background checks precludes issuance of operator license for Nicole Anderson, Tara Carey, Ashley Dupuis-Bohman, Daniel McHugh, Jenny Nienow, Jason Peters, Matthew Philip, Melissa Pongratz, Steven Rodman, Travis Unertl and Susan Wolf. **Motion by Schaefer/Klein to approve the above operator licenses. Questioned and carried. 4:0.**

Reports

Town Board - None

SAFER District - Fire Chief Paul Wirth provided a detailed written report.

Town Attorney- None

Town Administrator - Provided a detailed written report.

Zoning Administrator/Building Inspector - Provided a detailed written report.

Streets/Parks Superintendent - Provided a detailed written report.

Clerk -Treasurer - Provided a detailed written report. The Clerk and Staff would like to know if lunch and supper will be served at all afternoon and before 5:30

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meetings. The Town Board would like lunches and supper to continue to be served at early meetings.

Code Enforcement Officer – CEO Paul Hursh discussed the new ACT 71 from the DNR in regards restrictions that prohibits a person from hunting with a bow and arrow or crossbow within the jurisdiction of the township. There have been many complaints from residents about the racing at State Park Speed Way during all days of the week. Attorney Kevin Terry requested a copy of the conditional use permit that was issued for the park and will be reviewed with the Town Board at the next meeting.

Park Commission – A meeting is scheduled for August 12, 2014.

Finance & Personnel Committee – A meeting was held on August 4, 2014 and the Board discussed the revised vacation and sick leave policy.

Public Safety Committee – A meeting will be scheduled soon to include the new Act 71 from the DNR regarding bow hunting regulations.

Public Works Committee – A meeting was held on July 29, 2014.

Walkable Community Committee – None

General Comments – Resident Harlan Hebbe questioned the Board on what the procedure would be if one of the individuals requesting an Operators license would be convicted of a crime? Attorney Kevin Terry commented that it depends on the offense and conviction.

Adjourn – **Motion by Kachel/Schaefer to adjourn at 7:35 p.m. Questioned and carried 4:0.**

Connie Beyersdorff
Clerk/ Treasurer

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.