

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
June 17, 2014

Chairman Al Opall called the meeting of the Rib Mountain Town Board to order at 6:34 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road. Present were Supervisors Jim Legner, Fred Schaefer, Gerry Klein and Pete Kachel a quorum.

The Pledge of Allegiance was cited by Pete Kachel.

Also present were Town Attorney Kevin Terry, Administrator Gaylene Rhoden, Zoning/Building Inspector Dan Dziadosz, Code Enforcement Officer Paul Hursh, Streets/Parks Superintendent Scott Turner and Deputy Clerk Michelle Peter.

On June 13, 2014 copies of the meeting notice were made available to the media, Town Board, Town Attorney and posted at the Rib Mountain Municipal Center.

Public Comment on Town Board Agenda Items - There was no public comment.

Approve Minutes of 6/3/14 regular Town Board Meeting -
Motion by Kachel/Legner to approve the minutes of the 6/3/14 regular Town Board minutes. Questioned and carried 5:0.

Plan Commission Report & Recommendations - The Town Board reviewed the June 11, 2014 **Draft** minutes of the Plan Commission. Supervisor Schaefer questioned the status of husbandry issues.

Docket #2014-11: *H. C. Lover Architect requesting Unified Development District, General Development Plan and Precise Implementation Plan Modification approval to construct a new restaurant building with a drive thru (Panda Express) at 4400 Rib Mountain Drive.* Building Inspector Dan Dziadosz noted at the June 11th meeting the Plan Commission recommended approval for the requested Panda Express subject to final review and a final stormwater management plan. Dan also noted they requested the developer to adjust the existing monument sign to a 16 foot setback for the purpose of potential future sidewalks. **Motion by Schaefer/Kachel to approve the recommendation of the Plan Commission for approval of the Unified Development District, General Development Plan and Precise Implementation Plan Modification approval to construct a new restaurant building with a drive-thru (Panda Express) on the property addressed 4400 Rib Mountain Drive subject to final plan review and stormwater plans.** Supervisor Klein made an amendment to the motion to also include the existing monument sign be adjusted to meet the 16 foot setback from curb requirement. **Questioned and carried 5:0.**

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Approval of 2014 Road Maintenance Bids – Supervisor Schaefer stated the Public Works committee met prior to the meeting and reviewed the road maintenance bids. **Motion by Schaefer/Legner to approve the 2014 Road Maintenance Bids as follows: Micro-Surfacing to Fahrner Asphalt Sealers, Mastic Crack Filling to Fahrner Asphalt Sealers, Rubberized Crack Filling to Fahrner Asphalt Sealers, Miscellaneous Asphalt Pavement Patching to RC Pavers, Snowflake Lane Asphalt Pavement Repair to American Asphalt and Thin Lift Asphalt Overlay to American Asphalt. Questioned and carried 5:0.**

Approval of Rib Mountain Municipal Center Roofing Project Change Order – Supervisor Schaefer noted this is one of the few projects that has come under bid recently. **Motion by Legner/Klein to approve the Change Order with Eagle Construction for the Municipal Center roofing project in the amount of \$3,191.00. Questioned and carried**

Approval of Purchase of Jetting Machine for Cleaning Culverts – Supervisor Schaefer stated the Public Works Committee had recommended approval. He also noted that should the crew find the equipment isn't as beneficial as thought the equipment could be sold for more than acquired. **Motion by Legner/ Kachel to approve the purchase of a Jetting Machine for cleaning culverts for \$2,500.00. Questioned and carried 5:0.**

Approval of Operator Licenses – Attorney Kevin Terry commented on the background checks of the operator license applications noting that nothing in their background checks precludes issuance of operator license for Cheryl Barwick, Kelsey Beasland, Amber Bernthal, Karma Bong, Angela Greffe, Kathryn Heibler, Panghna Her, Randall Hull, Tracy Nimz, Charles Ouimette, Mark Peterson, Janice Schneider, Jamie Schuster, JoAnn Sczygelski, Doris Spooner, Paul Van Dalen, Chuaty Vang, Cynthia Wood and Amanda Zillman. **Motion by Schaefer/Legner to approve the above operator licenses. Questioned and carried 5:0.**

Approval of Liquor Licenses - **Motion by Schaefer/ Legner to approve the following alcohol licenses:**

Class "A" Beer and Liquor Combination : RW Petersen LLC (Rib Mountain Tobacco and Liquor).

Class "B" Liquor and Beer Combination: JM Neno LLC (BoJo's).

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Reserve Class "B" Liquor/ Class "C" Wine Combination: HuHot Mongolian Grill.

Questioned and carried 5:0.

Approval of Amusement Devices _ **Motion by Schaefer/Legner to approve the amusement device license application for Rivalz Restaurant. Questioned and carried 5:0.**

Wage adjustment for Assistant Building Inspector – **Motion by Legner/Schaefer to approve the wage adjustment for Assistant Building Inspector/Zoning Administrator Jeff Kussow from \$16.00/hour to \$16.50/ hour based on his successful completion of Plumbing Certification effective June 3, 2014. Questioned and carried 5:0.**

Payment of Bills and Approval of Journal Entries Reports – **Motion by Schaefer/Legner to approve bill payments #43132 through #43233 and journal entries #14-0052 through #14-0066. Questioned and carried 5:0.**

Reports

Town Board – Chairman Opall stated he had received a letter of interest from Andrea Larson for the vacancy on the Park Commission. **Motion by Klein/Kachel to appoint Andrea Larson to the Park Commission for remaining term left by Scott Miles. Questioned and carried 5:0.**

SAFER District Fire Chief Paul Wirth provided a written report.

Town Attorney- None

Town Administrator Rhoden provided a written report. Gaylene will attending a conference in Wisconsin Dells Wednesday and Thursday.

Zoning Administrator/Building Inspector Dan Dziadosz provided a written report. He noted the permits are down but fees are ahead of schedule.

Streets/Parks Superintendent Scott Turner provided a detailed written report. He informed the board that Cloverland Lane road construction has begun. He has been pleased by the work completed by Merrial Gravel to date. The Public Works crew is installing a rain garden at Doepke Park. He credited Randy Sauter for his research and design work on the project.

Clerk -Treasurer Connie Beyersdorff provided a written report. Deputy Clerk Michelle Peter noted they have been receiving an influx of voter registration

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application which will be requiring additional time for processing due to the lack of proof of residency.

Code Enforcement Officer – Paul Hursh noted the Town has received a use of road permit of the upcoming marathon. The Humane Society has taken in four stray cats to date. Supervisor Schaefer had hoped that CEO would have been available to issue parking tickets during the annual rummage sales.

Park Commission – Scott Turner stated the commission is presently working on establishing their goals and objectives to the Park’s Five Plan.

Finance & Personnel Committee – Had a meeting this past week.

Public Safety Committee – None to report.

Public Works Committee – Public Works met prior to Town Board. They recommend approval of GIS updates that will need to added to the July 1st meeting for approval.

Walkable Community Committee – Scheduled meeting for this Thursday.

General Comments – None to report.

Adjourn – **Motion by Kachel/Legner to adjourn at 7:20 p.m. Questioned and carried 3:0.**

Michelle Peter
Deputy Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.