

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
May 21, 2013

Chairman Al Opall called the meeting of the Rib Mountain Town Board to order at 6:30 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road. Present were Supervisors Pete Kachel, Jim Legner, Fred Schaefer and John Sybeldon, a quorum.

Also present were Town Attorney Kevin Terry, Town Administrator Gaylene Rhoden, Streets/Parks Superintendent Scott Turner, Fire Chief Paul Wirth, Building/Zoning Inspector Daniel Dziadosz and Clerk-Treasurer Patricia Jahns.

On May 17, 2013 copies of the meeting notice were made available to the media, Town Board, Town Attorney and posted at the Rib Mountain Municipal Center.

Supervisor Pete Kachel led the Pledge of Allegiance.

Minutes: **Motion by Sybeldon/Legner to approve the minutes of the 5/7/13 regular Town Board meeting. Questioned and carried 5:0.**

Recommendation for Information Technology Services – The Finance and Personnel Committee recommended that Staff be allowed to negotiate startup costs and proceed with information technology support from the Dirks Group as the Town’s information technology provider. **Motion by Schaefer/Kachel to approve the Dirks Group. Questioned and carried 5:0.**

Award 2013 Pavement Maintenance Bids – Scott Turner reviewed the bid tabulation sheet for 2013 pavement maintenance. He recommended the following low bidders: 1) asphaltic pavement patching to RC Pavers, 2) chip seal coating to Fahrner Asphalt Sealers and 3) crack filling to Fahrner Asphalt Sealers. **Motion by Kachel/Sybeldon to accept the RC Pavers bid for asphaltic pavement patching for \$32,275; to accept the Fahrner Asphalt Sealers bid for chip seal coating for \$45,120; and to accept the Fahrner Asphalt Sealers bid for crack filling for \$31,360. Questioned and carried 5:0.**

MPO Bike Route & Sign System Memorandum of Understanding (MOU) – The Marathon County Metropolitan Planning Commission (MPO) drafted a Memorandum of Understanding (MOU) for the arterial bike route signage project. The MOU is for surrounding municipalities to show their support and participation in the project. The project was planned by the Marathon County Health Department and was funded by a grant. Approval of the MOU has been recommended by the Rib Mountain Bike & Pedestrian Committee. Each municipality will install their own signs and assume maintenance and replacement costs. **Motion by Schaefer/Legner to approve the Memorandum of Understanding for the Bike Route & Sign System subject to Town Attorney review and minor changes. Questioned and carried 5:0.**

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
May 21, 2013

Update Fire Department Standard Operating Guidelines (SOG): Officers - The Finance & Personnel Committee recommended approval of the change to Chapter 1: Fire Department Organizational Rules of the Rib Mountain Fire Department Standard Operating Guidelines that an Officer may not serve as an Officer for a second department. **Motion by Schaefer/Legner to approve the change in the Fire Department SOGs Chapter 1: Fire Department Organizational Rules. Questioned and carried 5:0.**

Appointment of New Park Commission Member - Chairman Opall recommended Chad Grundemann to fill the vacancy on the Park Commission. His term will expire July 1, 2016. **Motion by Schaefer/Legner to approve the appointment of Chad Grundemann as a member of the Park Commission with a term expiring July 1, 2016. Questioned and carried 5:0.**

Change of Agent: Howard Johnson - **Motion by Schaefer/Kachel to approve Rebecca Thielen as the agent for Howard Johnson's subject to clear background check. Questioned and carried 5:0.**

License Applications - Attorney Kevin Terry commented on the background checks of the operator license applicants and recommended approval of operator licenses with no input from the chairman required for Sandra L. Bickle, Jeremy J. Buchberger, John G. Campagna, Cheyenne E. Clark, Cindy M. Davis, Melanie M. Egner, Tia J. Engebrecht, Shawn M. Frahm, Jill M. Graveen, Sarah J. Graveen, Scott P. Holmes, Blair C. Hubbard, Ashley N. Jablonski, Teresa J. Judd, Gordon W. Kaufman (alias John D. Kaufman), Scott A. Lang, Susann M. Larson, Julie A. Lavake, Fong Lee, Ashlee R. Liedtke, Laurie L. Londerville, Tiffney J. Lucas, Alyssa E. Martens, Rita M. Miller, Angela A. Moore, Jennifer L. Mueller, James R. Nielsen, Regina A. Nievinski, Kirk T. Ninnemann, Michael T. Owens, Trevor A. Paulsrud, Sara E. Peterson, Lindsey H. Prior, Denise I. Richards, Alycia A. Robbins, Rachel S. Rohland, Adam R. Schmidt (picnic), Elizabeth J. Schultz, Joshua A. Schultz, Seth B. Schultz, Robin B. Sopata, Heather L. Spencer, Michael W. Spencer, Joshua N. Steinagel, Kim E. Tessmer, Linda M. Tulickas, Keena M. Vetter, Keith R. Vilter, Jerome W. Waraksa, Laurie J. Whetzel, Jessica A. Winter, Jaclyn N. Wood. **Motion by Kachel/Sybeldon to approve the above operator licenses. Questioned and carried 5:0.**

Motion by Schaefer/Legner to approve the following alcohol licenses:

Class "A" Beer & Liquor: Aldi, Inc., Mount View Service, R Store Rib Mountain LLC, Rib Mountain Foods, Inc., Sam's East, Inc., Schierl Sales Corp, Wal-Mart Stores East, LP.

Class "B" Beer: Burrachos LLC and Dave Roc, Inc.

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
May 21, 2013

Class "B" Liquor & Beer: El Mezcal, Inc., Jam Jam LLC, Hoffman House Wausau LLC, Rib Mountain Golf & Development Corp., Texas Roadhouse LLC, State Park Speedway LLC, 2101 North Mountain Road LLC, SW Foods LLC.

Class "B" Wine: Larson & Larson

**Reserved Class "B" Liquor & Beer: GMRI, Inc.
Questioned and carried 5:0.**

Motion by Schaefer/Sybeldon to approve Cigarette Licenses for Mount View Service Inc., R Store Rib Mountain LLC, Rib Mountain Foods Inc., Schierl Sales Corp., Wal-Mart Stores East, LP. Questioned and carried 5:0.

**Motion by Schaefer/Legner to approve Amusement Devices for Howard Johnson, Michael's Supper Club, National Entertainment Network, R Store Rib Mountain, Rib Mountain Golf & Development, State Park Speedway LLC, The Store #61, Best Western Midway Hotel.
Questioned and carried 5:0.**

Motion by Schaefer/Legner to approve a Temporary Class "B" Beer license for Central Wisconsin Off Road Cycling Coalition for an event at Nine Mile Forest on June 1 and 2, 2013. Questioned and carried 5:0.

Payment of Bills and Approval of Journal Entries - **Motion by Legner/Kachel to approve General Checks 41221 through 41590 and Journal Entries 12-167; 12-171 through 12-200 and adjusting journal entries 13 through 28; 31 through 43 through 48 and Journal Entries 13-000 through 13-049. Questioned and carried 5:0.**

Reports

Town Board - Supervisor Kachel reported Gaylene and Scott are resolving a driveway / mailbox situation reported by Robin Stieber.

Supervisor Schaefer reported the Code Enforcement Officer has already passed out 20 parking tickets on Park Road. Fred noted he attended a meeting with discussion of ongoing issues between the CWED and McDEVCO organizations. He was concerned about duplication of costs, an economic loan program serviced out of Marshfield and the appointment of an Executive Director who doesn't serve the Town's interests. Administrator Rhoden was directed to identify who serves as the two Town delegates.

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
May 21, 2013

Town Attorney Kevin Terry reported a follow-up letter has been sent to Mike Sulzer.

Administrator Rhoden provided a written report. She thanked Board members for taking time to hold a goal setting meeting.

Fire Chief Paul Wirth provided a written report. The promotions of Bruce Bartus and Kelly Bechel became effective with the resignation of Shane Will.

Building Inspector Dan Dziadosz provided a written report on monthly permit activity. The Rib Mountain Greenhouse is open, although site work still remains to be completed. The Kocourek air field request will be on the June 4 Town Board agenda.

Streets/Parks Superintendent Scott Turner reported on town roads and crew activities. He noted his attendance at the American Public Works Association conference; Dennis Budleski returns from medical leave in June; and May 19 - 25 is National Public Works Week.

Clerk -Treasurer Patricia Jahns provided a written report. She noted Kelly Stegmann is working out well as the Town's part-time Office Assistant.

Committee / Commission Reports

The Park Commission is reviewing the park shelter reservation system that is currently in place. A rolling 12-month registration system will begin August 1, 2013. The Administrator is seeking feedback on issues with major event reservations. Changes to the current process will be publicized in a future Town Beat article.

The Finance & Personnel Committee met today and handled items on the agenda.

The Public Safety Committee will meet at noon on May 28.

The Walkable Community Committee hosted a successful bike rodeo on May 18.

Public Comment Period - Scout Cooper Stamp, 4204 Boulder Ridge, of Troop 453, was in attendance as he was working on his Citizenship in the Community Badge and a Communications Badge.

Request for Funding Way Finding Signage Program - Darien Schaefer of the Wausau / Central Wisconsin Visitors Bureau summarized the community assessment study that looks at an area through the eyes of a first-time visitor.

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
May 21, 2013

The study, conducted by Roger Brooks and Destination Development, identified opportunities and needs to increase tourism spending in the Wausau area, including the communities of Kronenwetter, Mosinee, Rib Mountain, Rothschild, Schofield, Wausau and Weston. He focused on the part of the study that showed a lack of directional signage in the area and existing signage that is difficult to read.

Mr. Schaefer stated that in order to approach foundations, the communities need to be committed to providing destination-wide signage that will be standardized shapes, colors and lettering. He requested the Town Board fund \$10,000 for the fabrication and 2014 installation of way finding signs in the Town of Rib Mountain. He noted there is a matching grant available for way finding signs.

Motion by Kachel/Schaefer to approve up to \$10,000 from local room tax money to fund way finding signs for the Town of Rib Mountain. Questioned and carried 5:0.

Darien Schaefer thanked the Board for its support and noted that this is National Tourism Week. The Wausau Central Wisconsin area now ranks ninth due to attractions, shopping, recreation, skiing, the state park and new development. It was ranked 17th last year.

Resident Harlan Hebbe, Jr., inquired if Rib Mountain would have input into signage design. Darien Schaefer responded the consultant will make a recommendation and it is the role of the Committee to determine the format.

Adjourn - Motion by Kachel/Legner to adjourn at 7:19 p.m. Questioned and carried 5:0.

Patricia J. Jahns, MMC/WCPC/CMTW
Clerk/Treasurer