

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
February 19, 2013

Chairman Al Opall called the meeting of the Rib Mountain Town Board to order at 6:30 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road. Present were Supervisors Jim Legner, Pete Kachel, Fred Schaefer and John Sybeldon, a quorum.

Also present were Town Attorney Kevin Terry, Town Administrator Gaylene Rhoden, Streets/Parks Superintendent Scott Turner, Fire Chief Paul Wirth, Building/Zoning Inspector Daniel Dziadosz and Clerk-Treasurer Patricia Jahns.

On February 15, 2013 copies of the meeting notice were made available to the media, Town Board, Town Attorney and posted at the Rib Mountain Municipal Center.

Minutes: **Motion by Legner/Sybeldon to approve the minutes of the 2/5/13 regular and 2/18/12 closed Town Board meetings. Questioned and carried 5:0.**

Plan Commission Report & Recommendations -

Docket 2013-06: Edgar Betancourt requesting a conditional use approval to allow for a permanently placed generator on the parcel addressed 4208 Boulder Ridge per RMMC Sec. 17.056(8)(x)(c) Detached Energy Systems - Permanently placed generators or similar energy producing devices; Legally described as Lot 61 of Sunset Ridge Second Addition - Section 9 T28N R7E; also known as 4208 Boulder Ridge; Parcel 34.858.000.061. The Plan Commission recommended approval of the conditional use request for a permanently place generator on the parcel addressed as 4208 Boulder Ridge. Dan Dziadosz described the generator and reviewed the decibel readings. The Betancourts own the properties immediately north and to the north east of their residence. No others appeared at the public hearing to discuss the request. **Motion by Schaefer/Legner to approve the Plan Commission recommendation. Questioned and carried 5:0.**

Docket 2013-07: REI Engineering (Kocourek Holdings, property owner) requesting a conditional use approval for the construction of a private air strip on the adjacent property to the south of 6300 Red Bud Road, 6703 South Mountain Road, 6709 South Mountain Road & 7001 South Mountain Road per RMMC 17.056(6)(b) - Airport/Heliport; Legally described as Pt of S ½ N ½ - Sec 19 T28N R7E - Lots 1, 2 & 3 of CSM (#16420) Vol. 76 Pg. 67 (Doc #1631945); Parcels 34.192807.003.000, 34.192807.004.007 & 34.192807.008.000. The Plan Commission recommended approval of the conditional use request for an air strip to be located on Parcel #'s 34.192807.004.007, 34.192807.008.000, & 34.192807.003.000, subject to the following conditions:

- 1) Daytime operations only
- 2) Type of aircraft restricted to Piper Cub or similar aircraft

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- 3) The air strip is allowed for private use only and not to be used for commercial or training activities
- 4) Any accessory structure to the air strip or any modifications to the air strip use will require another conditional use approval
- 5) Approval of all other permitting regulations through county, state, and federal must be obtained
- 6) No fuel tanks can be stored on-site
- 7) Maximum of five (5) round trip flights per week
- 8) Moving the air strip to the west on the property as far as possible

Chairman Opall announced the petitioner requested the Town Board delay action on his request.

REI Proposal for Storm Water Management Reviews – Streets/Parks
Superintendent Scott Turner recommended hiring REI for storm water management review. The cost of the REI proposal is on a time and materials basis and paid for by the developer. If there is a conflict of interest with any developer, the Town will hire another firm for services. **Motion by Schaefer/Sybeldon to hire REI for storm water management reviews.**
Questioned and carried 5:0.

Approval of Town Maintenance of Residential Storm Water Management Facilities: Trim Crafters LLC – The Public Works Committee recommended approval for the Town to conduct maintenance of residential storm water management facilities. The proposed storm water easement agreement with Trim Crafters LLC has not been reviewed by the Town Attorney. **Motion by Schaefer/Kachel to approve the storm water easement agreement with Trim Crafters LLC subject to Town attorney review and recommendation.**
Questioned and carried 5:0.

Approval of Fee Schedule Updates – Assistant Inspector Jeff Kussow explained the text amendment for RMMC 8.02 – Excavation of Public Rights-of-Way. The ordinance amendment changes the fee for excavating off pavement from \$50 to \$150 and changes the fee for excavations that involve opening pavement from \$350 to \$500. Language was added that \$1,000 shall be charged for excavations that involve opening pavement of roads less than one year old. **Motion by Schaefer/Kachel to approve Ordinance 13-02: Excavation of Public Rights-of-Way.** **Questioned and carried 5:0.**

Jeff Kussow commented on the general overhaul of RMMC 12.01 – Licenses Required to reflect the current fee schedule and to make it easier to read. **Motion by Schaefer/Legner to approve Ordinance 13-03 Section 12.01 – Licenses Required.** **Questioned and carried 5:0.**

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Jeff Kussow explained kennels are allowed in specific zoning districts. The text amendment for RMMC 12.07 – Regulation and Licensing of Dogs and Cats identifies these districts. **Motion by Legner/Schaefer to approve Ordinance 13-04: Regulation and Licensing of Dogs and Cats. Questioned and carried 5:0.**

Approval of Energy Management Policy: Focus on Energy Grant – Inspector Kussow reviewed the \$25,000 Focus on Energy grant award to the Town of Rib Mountain. It can be used for general energy improvements and upgrades for Town buildings and properties. The Town is required to create and adopt an energy management policy. The proposed policy guidelines for heating, cooling, lighting, water usage, building improvements and staff responsibilities was reviewed by David Voss of Focus on Energy. **Motion by Schaefer/Sybeldon to approve the Energy Management Policy. Questioned and carried 5:0.**

Approval of Operator License Applications – Attorney Terry commented on the background checks of the operator license applicant, Michael T. Owens, and recommended approval without any exceptions or restrictions. **Motion by Schaefer/Legner to approve an operator license for Michael T. Owens. Questioned and carried 5:0.**

Payment of Bills and Approval of Journal Entries and Transfers – **Motion by Schaefer/Sybeldon to approve payment of general checks 40960 through 41219 and Journal Entries 12-152 through 12-162; 12-166; 12-168 through 12-170. Questioned and carried 5:0.**

Reports

Supervisor Schaefer reported he received positive feedback on the Town's snow removal.

Chairman Opall referred a request for reimbursement to the Public Works Committee to develop a policy for Town Board review.

Town Attorney Kevin Terry provided an update on the request of Scott Kurzynski for a 90-day extension of his installment payment. Supervisor Schaefer reiterated if his installment payment is late interest will accrue back to the original date.

Attorney Terry commented on the Town's request that he identify any legal fees incurred by the Town for collection of delinquent room taxes. He suggested it may be a violation of the Convention Visitors Bureau agreement to withhold these expenses from payment to the CVB. Supervisor Schaefer responded the CVB receives the greater benefit of room tax collections and the CVB may pursue collection of delinquent accounts by hiring Attorney Terry to do so.

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Attorney Terry apprised the Board of the status of the Sulzer residence on Tulip Lane. The Sulzers have until the end of February to submit a plan for completion.

Administrator Rhoden provided a written report. She and Chairman Opall attended a meeting with the City of Wausau consultant to examine fire and EMS services.

Fire Chief Paul Wirth provided a written report.

Building Inspector Dan Dziadosz provided a written report on monthly permit activity, noting one new single family permit.

Streets/Parks Superintendent Scott Turner reported on town roads and crew activities. The Town hosted the public information meeting for a sound wall near Sunrise Drive. The new one-ton pickup truck was delivered this week. New signs for the Public Works Building were delivered.

Clerk -Treasurer Patricia Jahns provided a written report. She noted the 2013 Board of Review has been set for Monday, May 20, from 4:30 to 6:30 p.m. She reported the Town crew received compliments from poll workers for snow plowing streets.

Code Enforcement Officer Paul Hursh reviewed his proposed Town Beat article regarding protocol for animal control services. He also received a copy of the City of Wausau's ordinance for prohibition of dangerous animals.

Committee / Commission Reports

The Public Works Committee met on February 14 and recommended approval of a storm water easement agreement, sought quotes for storm water management review, directed Staff to develop an ordinance for rural house numbering and approved the color and logo for new street name signs. He noted larger signs will place placed on main routes with replacement of signs as needed.

Public Comment Period - none

Adjourn - Motion by Kachel/Legner to adjourn at 7:15 p.m. Questioned and carried 5:0.

Patricia J. Jahns, MMC/WCPC/CMTW
Clerk/Treasurer

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Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.