

TOWN OF RIB MOUNTAIN

Regular Town Board Meeting

May 17, 2011

Chairman Allen Opall called the meeting of the Rib Mountain Town Board to order at 6:30 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road. Present were Supervisors Pete Kachel, Jim Legner and John Sybeldon, a quorum. Excused: Fred Schaefer.

Also present were Town Attorney Christopher Toner, Town Administrator Gaylene Rhoden, Fire Chief Paul Wirth, Building-Zoning Inspector Daniel Dziadosz, Streets-Parks Superintendent Scott Schatschneider and Clerk-Treasurer Patricia Jahns.

Supervisor Kachel led the Pledge of Allegiance.

On May 13, 2011 copies of the meeting notice were made available to the media, Town Board, Town Attorney and posted at the Rib Mountain Municipal Center.

Minutes: Motion by Legner/Sybeldon to approve the minutes of the 5/3/11 regular Town Board meeting. Questioned and carried 4:0.

New Hires / Promotions – Staff recommended the hiring of a summer intern to assist with planning. The intern will start the first week of June and work for 14 weeks at the rate of \$10.23 per hour. Administrator Rhoden is confident the Town will receive a \$2,000 grant from the Wisconsin City Manager Association to help fund this position. **Motion by Kachel/Legner to approve Ryan J. Petrie as the 2011 summer Planning Intern at the rate of \$ 10.23 per hour pending background check. Questioned and carried 4:0.**

The Park Commission recommended hiring Julie Ann Hanson as the playground assistant pending her background check. **Motion by Legner/Kachel to approve Julie Ann Hanson as the 2011 Summer Playground Assistant at the rate of \$7.76 per hour. Questioned and carried 4:0.**

License Applications – None

Request to Waive Direct Seller Fee for Charitable Fund Raisers – Code Enforcement Officer Paul Hursh received an inquiry from the Zor Shriners about waiving the direct seller permit fee to sell Vidalia onions as a fund raiser in Rib Mountain. All money from the sale goes to their charity. Administrator Rhoden noted that charitable non-profit organizations are required to pay one-half the deposit fee for rental of the Doepke Park shelter and the Town Board should be consistent with its policy. Attorney Toner recommended an ordinance amendment to establish a charge for charitable non-profits. **Motion by Kachel/Legner to have the Town Attorney prepare an ordinance amendment to**

TOWN OF RIB MOUNTAIN

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**charge one-half the direct seller permit fee for charitable non-profits.
Questioned and carried 4:0.**

Town Board Report – Supervisor Kachel reported the Sheriff’s Department called him regarding a tree down in Rib Mountain. He gave the dispatcher the cell number for the Streets/Parks Superintendent.

Staff Reports –

Administrator Rhoden provided a written report. She requested authorization to allow Office staff to work four nine-hour days with one-half day off on Friday every other week during the summer. This flex schedule will be on a trial basis during the summer months for full-time office staff only. The road crew is not interested and the Fire Department works 24-hour shifts. **Motions by Kachel/Legner to authorize summer flex scheduling for full-time Office staff as proposed by the Town Administrator. Questioned and carried 4:0.**

Fire Chief Paul Wirth reported his name has been submitted to the County Administrator for consideration of an appointment to the Rib Mountain Metropolitan Sewerage District board.

Building Inspector Daniel Dziadosz reported on enforcement issues regarding roofing products. He plans to write an administrative rule to allow their use as equivalent products and will permit their use until the Plan Commission is able to recommend an ordinance amendment. New zoning maps are available and he provided permit statistics for the Board’s review.

Streets-Parks Scott Schatschneider apprised the Town Board of crew activities and public works projects. The pre-construction meeting and public information meeting for the Rib Mountain Drive project will be held on May 24. He reported work on the Foxglove overpass is progressing and Granite Peak agreed to contribute \$1,000 for the culvert replacement at the west end of Robin Lane.

Clerk-Treasurer Patricia Jahns congratulated Deputy Treasurer Cathy Schneider who was awarded a full scholarship (value \$419) for tuition at the 2011 Treasurers Institute at UW-Green Bay. The Board of Review is set for May 31 from 4:30 to 6:30 p.m. She requested approval of general checks 38657 – 38765 and approval of journal entries #11-071 through 11-0092. **Motion by Kachel/Legner to approve payment of checks 38657-38765 and journal entries 11-071 to 11-092. Questioned and carried 4:0.**

Code Enforcement Officer – Paul Hursh reported part of a half marathon (13.1 miles) is planned through Rib Mountain on September 24. The “Torch Run” is sponsored by East Bay, Special Olympics and Wausau Police Department. The

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Regular Town Board Meeting

May 17, 2011

event has been scheduled and advertised without Park Commission or Town Board approval despite Staff recommendation. Traffic control and first aid are still unknown. The Town's insurance agent recommended that the Town, as a minimum, obtain a certificate of insurance naming the Town as an additional insured for this event.

Administrator Rhoden noted this is the fourth request this year for a run in Rib Mountain. She anticipates numerous requests in the future. She recommended that street privilege permits be approved for all such events using Rib Mountain streets.

Committee / Commission Reports

Walkable Community Committee - The Bicycle Rodeo is Saturday, May 21, at South Mountain School from 10 a.m. to 1 p.m.

Finance & Personnel Committee - Jim Legner reported a closed meeting was held to interview candidates for Fire Department Lieutenant positions.

Public Comment Period - None

Adjourn - **Motion by Kachel/Sybeldon to adjourn at 7:04 p.m. Questioned and carried 4:0.**

Patricia J. Jahns, MMC/WCPC/CMTW
Clerk/Treasurer