

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
July 6, 2010

Chairman Allen Opall called the meeting of the Rib Mountain Town Board to order at 6:35 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road. Present were Supervisors Pete Kachel, Frederick Schaefer and John Sybeldon. Excused: Supervisor Jim Legner.

Also present were Town Attorney Christopher Toner, Town Administrator Gaylene Rhoden, Fire Chief Paul Wirth, Building Inspector/Zoning Administrator Daniel Dziadosz, Streets/Parks Superintendent Scott Schatschneider and Clerk/Treasurer Patricia Jahns.

On July 2, 2010 copies of the meeting notice were made available to the media, Town Board, Town Attorney and posted at the Rib Mountain Municipal Center.

Minutes: Motion by Kachel/Schaefer to approve the minutes of the 6/15/10 regular Town Board meeting. Questioned and carried 4:0.

Plan Commission Report & Recommendations - Docket 10-11: Paul & Sharon Hsu requesting a conditional use approval for the addition of a second detached accessory building for residential storage purposes per RMMC 17.056(8) (d) at 806 Oriole Lane. The Plan Commission recommended the Town Board approve the conditional use request for a second detached garage for a total of 1,152 square feet of accessory buildings. **Motion by Schaefer/Kachel to accept the recommendation of the Plan Commission. Questioned and carried 4:0**

Approval of Contract(s) for Municipal Center Remodeling Project - Attorney Toner reported the construction contracts provided by Mr. Musson are in proper order and ready for Town Board approval. He reviewed the difference between litigation and arbitration for dispute resolution.

Administrator Rhoden commented that based on the audit report, the Town should have enough money to complete the Municipal Center remodeling project. Substantial completion is September 30, 2010 according to the AIA agreement.

Motion by Schaefer/Sybeldon to approve the base bid of Eagle Construction with Alternate No. 4 and with litigation as the choice for dispute resolution. Questioned and carried 4:0.

Change Order No. 1: Robin Lane Safe Routes to School and Robin Lane Reconditioning - This is a non-monetary change order. The reason for the change order is a delay in project start until after the July 4, 2010 holiday weekend as to not restrict access to the local grocery store on a holiday weekend.

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Motion by Schaefer/Sybeldon to approve Change Order No. 1 to delay the project start until after the July 4, 2010 holiday weekend. Questioned and carried 4:0.

Authority for Town Administrator to approve Change Orders for Robin Lane Reconstruction and Municipal Center Project - **Motion by Schaefer/Sybeldon to authorize the Administrator to approve change orders up to \$5,000 for either the Robin Lane and Municipal Center project, up to an aggregate of \$10,000 for these projects. Questioned and carried 4:0.**

Second Amendment to CVB Agreement (Sports Authority) - Attorney Toner reported he reviewed the Convention Visitors Bureau contract with Administrator Rhoden. Changes were made to modify the time restrictions and request for semi-annual financial and performance reports. **Motion by Schaefer/Sybeldon to approve the second amendment to the Convention Visitors Bureau contract. Questioned and carried 4:0.**

Foxglove Overpass Project - The Public Safety Committee recommends that the Town Board approve a reduction of the speed limit on Foxglove Road from 45 mph to 40 mph in order for WisDOT to consider the ornamental protective screening on the bridge. **Motion by Kachel/Schaefer to reduce the speed limit on Foxglove Road from 45 to 40 mph. Questioned and carried 4:0.**

Parking Concerns On CTH NN near State Park Speedway - A resident complained about parking on CTH NN on race nights. Scott reported the owner of the racetrack is now providing a shuttle service and creating a pedestrian entrance on the west side of the property. The Committee determined the track owner is making efforts to remedy the parking on NN by offering a shuttle service and by providing an entrance on the west side of the track. The owner will be asked to make no parking signs for placement along private driveways. If the parking issue is not resolved, the Town will ask the County to put up no parking signs along CTH NN. The Town Board took no action.

Public Works Eave Troughs - The cost estimate for eave troughs at the PW building is \$10,500. Scott reviewed the list of costs and explained the road crew will make the saw cuts with RC Pavers bringing in asphalt. The approved budget amount is \$12,500. **Motion by Schaefer/Kachel to approve purchasing the eave troughs for an amount not to exceed \$12,500. Questioned and carried 4:0.**

Chairman's Appointment to Park Commission - Chairman Opall appointed Bill Miller to a seven-year term on the Rib Mountain Park Commission. **Motion by**

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Schaefer/Sybeldon to approve the Chairman's appointment. Questioned and carried 4:0.

Completion of Probation: Cathy Schneider - The Finance & Personnel Committee recommended approval of completion of Cathy Schneider's probationary period and a \$.50 per hour increase retroactive to her 7/2/10 anniversary date. **Motion by Schaefer/Sybeldon to approve completion of Cathy Schneider's probationary period and a \$.50 per hour increase effective on her anniversary date of 7/2/10. Questioned and carried 4:0.**

Substitute Summer Help for Public Works/Parks - The Finance & Personnel Committee recommended hiring Thomas Bedora for seasonal employment at the rate of \$10.26 per hour. **Motion by Schaefer/Sybeldon to hire Thomas Bedora for seasonal public works and parks employment at the wage rate of \$10.26 per hour. Questioned and carried 4:0.**

Fire Department Chaplain - The Finance & Personnel Committee recommended approval of Rev. Craig Swenson as the Fire Department Chaplain and to pay his membership in the Fire Chaplains organization. **Motion by Schaefer/Sybeldon to approve the appointment of Rev. Craig Swenson as the Fire Department Chaplain and pay his membership in the Fire Chaplains organization. Questioned and carried 4:0.**

License Applications - Attorney Toner noted that Ashley A. Frazier's charge is technically a non-traffic ordinance violation but it is substantially related to serving alcohol. He suggested the Town Board hold the application in abeyance pending the outcome of the ordinance prosecution on July 12 to see if she pays the fine or fights it.

Motion by Schaefer/Kachel to approve new operator licenses for John G. Campagna, Susanna M. Knoblock, Ashlee R. Liedtke and Jodie L. Spink and renewal operator licenses for Heidi M. Diers, Melissa J. Khlap, Patricia A. Marceille, Mary L. Pouwels, Brittany K. Dahlke, Heidi M. Dercks, Ashley A. Schmidt, Sharon J. Senalik, Jason E. Lowman, Amanda L. Muetzel, JoAnn H. VandenLangenberg, Leroy L. Carroll, Jennifer R. Nienow, Angie M. Schider, Jennifer J. Sharpe, Breanne J. Zunker, Amada A. Maslakow, Kelly M. Hansen, Jacqueline M. Jakubowski, Peter J. Hale, Blair C. Hubbard, Dana R. Schultz, Seth B. Schultz, Tara B. Crotteau, Gina L. Lane, Nicholas J. Holzem, Karen L. Laska, Melissa L. Lewandowski, Cynthia J. Miller, Elizabeth J. Brown, Lynette N. Cavett, Scott P. Holmes, Jamie K. Kratwell, Scott A. Lang, Erik C. Miller, Rita M. Miller, Lindsey H. Pryor, Grace M. Rondeau, Joshua A. Schultz, Jerome W. Waraska, Jennifer J. Weiler, Jeremy J. Buchberger, Shawn M. Frahm, James R. Nielsen, Russell M. Nielsen, Keith R. Vilter, Connor C.

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Buettgen, Aimee J. Burdick, Carrie J. Cherney, Sarah M. Ellefsen, Hali E. Garvey, Teresa J. Judd, Elliot J. Emarien, Jennifer L. Mueller, Regina A. Nievinski, Joseph W. Petitt, Denice I. Richards, Rebekah E. Richards, Melissa J. Sowiak, Brent S. Tietz, Laurie J. Whetzel, Kasi J. Wicke, Peggy M. Winger, Jane M. Lang, Peggy A. Oliva, Thomas A. Oliva, Marisa M. Oliva, Laurie L. Cota, Jeremy J. Behr, Jay D. Espeland, David R. Klehr, Cindy M. Davis, Tia J. Engebrecht, Sarah J. Graveen, Anne M. Heldt, Ivey N. Zywicki, Seth R. Adams, Robert J. Kuhnert and Tracy D. Miller. Further to hold the application of Ashley A. Frazier for further consideration until after her 7/12/10 court appearance and request that she provide an explanation on her background information. Questioned and carried 4:0.

Forthcoming Events:

- Doepke Recreation Area Fund Raising Committee: George Snyder reported there is a balance of \$18,717 at the Community Foundation. The extension of the fence between the Doepke soccer field and Szymanski residence was paid from this account along with a donation from the Szymanski family.
- Walkable Community Committee: None
- Park Commission Report: President George Snyder reviewed the article in a recent Town Beat newsletter regarding upcoming fund raising efforts for all of the Town parks. Supervisor Schaefer suggested the Park Commission pay for a professional looking brochure.
- Public Safety Committee Report: The Committee met earlier this evening and made several recommendations to the Town Board.
- Public Works Committee Report: The Committee discussed most of its items at a recent Finance & Personnel Committee meeting. Supervisor Schaefer suggested the Town do clean up at the Mallard Lane boat launch and the Gulliver's dock like they do at Rookery View Park.
- Finance & Personnel Committee Report: None
- Town Chairman Report: None
- Town Supervisor Reports: None
- Town Administrator Report: Gaylene Rhoden submitted a written report for the Board's review. She noted the Town is in competition with the

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City of Wausau for STP urban grant funding. She met with the new Daily Herald reporter who may do an article on the Robin Lane Safe Routes to School project. The Rib Mountain Business Association may do a fall membership drive. The Employee Health Insurance Committee will meet Thursday at noon and will soon be submitting its recommendation to the Finance & Personnel Committee.

- Town Attorney: None
- Fire Chief Report: Paul Wirth submitted a written report. He noted an upcoming Mass Casualty Incident. Rib Mountain has been covering more events in the City of Wausau. Friends of the Rib Mountain Fire Department will hold a brat fry on July 16 and 17.
- Building Inspector Report: Dan Dziadosz submitted a written report. The Town is 25 permits ahead of last year. He stated the Doepke shelter ceiling is cracking. The new Rosato's Pizza may restripe the parking lot.
- Streets/Parks Superintendent Scott Schatschneider apprised the Board of crew activities and public works projects. The Olive Garden utilities will be underground. They may have to blast and there will be significant lane closures. Bone & Joint Clinic will co-logo the Park Trail sign with the Town.
- Clerk-Treasurer Report: Patricia Jahns submitted a written report. Interest rates remain at historical lows. She will be on vacation the week of July 19.
- Code Enforcement Officer: Paul Hursh submitted a report of calls and complaints he received for the month of June.

Public Comment Period – None

Adjourn - Motion by Schaefer/Kachel to adjourn at 7:36 p.m. Questioned and carried 4:0.

Patricia J. Jahns, MMC/WCPC/CMTW
Clerk/Treasurer