

# TOWN OF RIB MOUNTAIN

## *Regular Town Board Meeting*

*March 18, 2008*

Chairman Allen Opall called the meeting of the Rib Mountain Town Board to order at 7:00 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road. Present were Supervisors LeRoy Jonas IV, James Legner, Frederick Schaefer and John Sybeldon.

Also present were Town Administrator Gaylene Rhoden, Fire Chief Paul Wirth, Building Inspector Daniel Dziadosz, Streets/Parks Superintendent Scott Schatschneider and Clerk/Treasurer Patricia Jahns.

On March 14, 2008 copies of the meeting notice were made available to the media, Town Board, Town Attorney and posted at the Rib Mountain Municipal Center.

**Minutes: Motion by Legner/Jonas to approve the minutes of the 3/4/08 regular Town Board meeting. Questioned and carried 5:0.**

**Plan Commission Report & Recommendations** – Docket 08-09: Victor Anderson, representing Lokre Development, requesting conditional use approval modification for a group development and Indoor Entertainment Use (restaurant) in a Suburban Commercial District for the purpose of building a multi-tenant mall facility, specifically to modify the previously approved four tenant spaces to be a possible eight tenant spaces at 4101 Rib Mountain Drive. The Plan Commission recommended approval of the conditional use request for the modification of a group development and indoor entertainment use in a Suburban Commercial District. Daniel Dziadosz reported this will allow eight tenants rather than the five originally planned. Allowable signage will be divided among the eight tenants. **Motion by Schaefer/Legner to approve the Plan Commission recommendation. Questioned and carried 5:0.**

The Town of Rib Mountain requesting modification of Rib Mountain Municipal zoning code 17.056(8) (f) Private Residential Kennel. The Plan Commission recommended approval for the modification of RMMC 17.056(8) (f) for private residential kennels (up to a combination of six dogs and/or cats) in the ER, CR and RA districts. Daniel Dziadosz noted that any combination of seven or more dogs and/or cats over six months of age requires a conditional use. **Motion by Schaefer/Sybeldon to approve the Plan Commission recommendation. Questioned and carried 5:0.**

The Town of Rib Mountain requesting modification of Rib Mountain Municipal Zoning Code, Subchapter X, Signage Regulations. The Plan Commission recommended approval of the modification of the RMMC 17.213 for signage regulations. Daniel Dziadosz noted that changeable message signs were added to the definitions and illuminated flashing signs that change more than once in every 30 seconds still require a conditional use. **Motion by Schaefer/Jonas to approve the Plan Commission recommendation. Questioned and carried 5:0.**

Modification of RMMC 17.142 regarding landscaping and buffer yard regulations. The Plan Commission recommended approval for the modification to RMMC 17.142 to allow for unique landscaping and materials through the conditional use process. **Motion by Schaefer/Sybeldon to approve the Plan Commission recommendation. Questioned and carried 5:0.**

Agreement: Portage County Solid Waste Department Recycling Processing & Education Cooperative Agreement – **Motion by Jonas/Schaefer to table the agreement as the contract includes Section IV. B to deliver Town recyclables to the Portage County Material Recovery Facility which is not allowed in the contract between the Town of Rib Mountain and Veolia. Questioned and carried 5:0.** Administrator Rhoden was directed to work on the Purpose Clause and Sec IV.B with Meleesa Johnson.

Authorization for Fire Chief to Apply for FEMA Grant – Chief Wirth asked to apply for three separate FEMA grants to receive \$305,000. The Town's share, if the Town is awarded these grants, is \$38,000. **Motion by Schaefer/Sybeldon to authorize Chief Wirth to apply for the three grants as presented and budget the Town's share in the 2009 budget. Questioned and carried 5:0.**

Set Date for Public Hearing for Updated Five Year Park Plan – The Park Commission is in the process of updating its park plan. **Motion by Legner/Jonas to set a hearing date for Tuesday, April 1, at 7:00 p.m. as part of Town Board meeting. Questioned and carried 5:0.**

License Applications – **Motion by Schaefer/Legner to approve an open pit mine license for Milestone Materials in Section 19. Questioned and carried 5:0.**

**Motion by Schaefer/Jonas to approve operator licenses for Jennifer Lynn Gertschen and Jamie Lee Hikes and to refer the application of Jacqueline Ellen DeCaro to the Chairman Opall for review and issuance/denial at his discretion. Questioned and carried 5:0.**

Forthcoming Events:

- Doepke Recreation Area Fund Raising Committee: George Snyder reported Granite Peak is using a canister drive to raise money for Doepke Park. George reported the Community Foundation has a balance of over

\$60,000.

- Walkable Community Committee: The Committee is planning its Bike Rodeo in May.
- Park Commission Report: President George Snyder reported on plans for the establishment of a playground at Doepke Park, an Earth Day program scheduled for April 19, the statewide Little League tournament here July 19-25, limiting play to the youngest level on the soccer field this year to allow the turf to mature, and approval of the updated five year park plan. Supervisor Jonas inquired if the Doepke Park parking lot would be paved before the Little League tournament. Supervisor Schaefer suggested the Park Commission amend its paving estimate from \$20,000 to \$100,000 for paving the parking lot. Supervisor Legner inquired if more trees would be planted at Doepke Park. Administrator Rhoden noted it would cost \$800 to draw up a landscape plan and that the loop in back would have to be board walked due to wetlands.
- Public Safety Committee Report: The Committee will meet in the near future to review the new constable position.
- Public Works Committee Report & Recommendations:
  - 1) **Motion by Jonas/Sybeldon to approve the Public Works Committee recommendation to approve the annual WisDNR storm water report. Questioned and carried 5:0.**
  - 2) **Motion by Schaefer/Sybeldon to approve the Public Works Committee recommendation for leasing five acres (the old Hanz pit) from Mathy Construction for the Town's yard waste site with automatic one year renewals subject to Attorney Freeburg's recommendations. Questioned and carried 5:0.**
  - 3) **Motion by Jonas/Legner to approve the Public Works Committee recommendation to contract with Zblewski Bros., LLC for yard waste chipping two times per year for a total of \$1,000 subject to Attorney Freeburg's recommendations. Questioned and carried 5:0.**
  - 4) **Motion by Jonas/Sybeldon to approve the Public Works Committee recommendation to contract with Hsu's Ginseng Enterprises for removal of existing and ongoing leaves and grass at the yard waste site subject to Attorney Freeburg's recommendations. Questioned and carried 5:0.**
  - 5) **Motion by Jonas/Legner to approve the Public Works Committee recommendation to approve the 2008 street list and improvement**

schedule. Questioned and carried 5:0.

6) Motion by Jonas/Schaefer to approve the recommendation of the Public Works Committee to approve Task Order No. 06 for Earth Tech's engineering services for CTH N/ Morning Glory Lane signal improvements for \$12,250 and another \$20,000 for construction of the path on the north side of Morning Glory Lane. Money will be used from the 2005 note. Questioned and carried 5:0.

7) Motion by Schaefer/Jonas to approve the recommendation of the Public Works Committee to approve Task Order No. 07 for Earth Tech's engineering services for \$2,500 for the Park Road multi-use trail. Questioned and carried 5:0.

Finance & Personnel Committee Report and Recommendations:

1) Motion by Schaefer/Sybeldon to approve the Finance & Personnel Committee recommendation to approve the transfer of \$21,387 from FEMA to purchase a larger ambulance chassis and for pager replacement in lieu of EMS radios. Questioned and carried 5:0.

2) Motion by Schaefer/Legner to approve the Finance & Personnel Committee recommendation to hire Josh Finke as the Fire Department's full-time Captain. Questioned and carried 5:0.

3) Motion by Sybeldon/Legner to approve the Finance & Personnel Committee recommendation to approve Resolution 08-06 to authorize the participation of the Town of Rib Mountain in forming a Central Wisconsin Community Development Block Grant (CDBG) Regional Loan Fund. Questioned and carried 5:0.

4) Motion by Schaefer/Sybeldon to approve the Finance & Personnel Committee recommendation to approve the backup server installation at the Public Safety Building. Questioned and carried 5:0.

5) Motion by Sybeldon/Schaefer to approve the Finance & Personnel Committee recommendation to approve a revision to the Employee Manual to allow a one time deposit of a sick leave payout into an employee's Wisconsin Deferred Compensation account. Questioned and carried 5:0.

6) Motion by Schaefer/Jonas to approve the Finance and Personnel Committee recommendation to donate \$4,000 for the South Mountain School walking trail and take the money from the Town's tourism fund. Questioned and carried 5:0.

- Town Chairman Report: none

- Town Supervisor Reports: Supervisor Schaefer thanked Streets/Parks Superintendent Scott Schatschneider for proposing alternate disposal methods for yard waste and relocation of the site to save money for the Town.
- Town Administrator Report: Administrator Rhoden filed a written report for the Board's review. She requested input about the Annual Meeting presentations. Chairman Opall requested a report from the Auditor, information on the status of McCleary Bridge, a report on Town roads from last year and this year, written department reports to be briefly summarized by Department Heads, and then open the meeting for questions.
- Fire Chief Report: Chief Wirth filed a written report for the Board's review. He noted that ambulance runs are ahead of last year.
- Building Inspector Report: Inspector Dziadosz filed a written report for the Board's review. He reported he met with Thomas Lovlien, Marathon County Forestry Administrator and reviewed the County's management plan. He requested an opportunity to discuss the 12/18/07 Town Board denial of the zoning code amendment. He will request the Town Board reconsider its position on clear cutting county forest lands. Chairman Opall directed Daniel to make the arrangement with Thomas Lovlien to make a presentation to the Town Board.
- Streets/Parks Superintendent Scott Schatschneider submitted a written report for the Board's review. He reported the WisDNR will require a permit to dispose of street sweepings as it is now considered solid waste.
- Clerk/Treasurer Report: Patricia Jahns submitted a written report. She also submitted a report on February bank balances and long term debt. **Motion by Sybeldon/Jonas to approve checks 32955-33096. Questioned and carried 5:0.**

Public Comment Period – Resident Steve Ritzke inquired when work would be done on Rib Mountain Drive. Only the Morning Glory Lane crosswalk will be done in 2008-09. The rest of the work is scheduled for 2010.

**Adjourn - Motion by Jonas/Legner to adjourn at 8:05 p.m. Questioned and carried 5:0.**

Patricia J. Jahns, MMC/WCPC/CMTW  
Clerk/Treasurer