

TOWN OF RIB MOUNTAIN  
*Regular Town Board Meeting*  
*March 15, 2016*

Chairman Allen Opall called the March 15, 2016 regular meeting of the Rib Mountain Town Board to order at 6:30 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road, Wausau, WI. Supervisors present were Jim Legner, Peter Kachel, and Gerry Klein. Supervisor Fred Schaefer was excused.

Also present were Administrator Gaylene Rhoden, Attorney Kevin Terry, Community Development Director Steve Kunst, Finance Director/Clerk Jessica Trautman, SAFER Deputy Fire Chief Josh Finke, Street and Park Superintendent Scott Turner.

On March 11, 2016 copies of the meeting notice were made available to the media, Town Board, Town Attorney and posted at the Rib Mountain Municipal Center.

Comments from the Public Related to Town Board Agenda Items – None

Approve minutes from the 3/01/16 Regular Town Board Meeting – **Motion by Klein/Legner to approve the minutes of the 3/01/2016 Regular Town Board with the noted correction “Supervisor Klein said he had seen manual boards that look terrible.” Instead of “Supervisor Klein said he sees more manual boards that look terrible.” Question and carried 4:0.**

Plan Commission –Mr. Kunst presented the minutes from 03/09/16 for review. There are no action items for this meeting.

**Approval of new Hires**

Office Assistant – Administrator Rhoden said Finance and Personnel Committee recommended moving forward with Kelly Stegmann contingent upon successful background check and a formal interview process. The Administrator and Finance Director/Clerk interviewed Kelly Stegmann on March 11. Background checks have been completed without concerns. **Motion by Legner /Kachel to approve hiring Mrs. Kelly Stegmann as Office Assistant at the rate of \$14.50/hour effective Friday March 11, 2016. Question and carried 4:0.**

Summer Recreation Program – Street/Park Superintendent Turner said that Becky Paul had interviewed Jorie Meyer. **Motion by Kachel / Legner to approve hiring Jorie Meyer at the rate of \$10.44/hour. Question and carried 4:0.**

Approval of the Agreement for Roof Insulation Repairs at the Public Works Building – Superintendent Turner briefed the Board members on the damaged caused by a raccoon at the Public Works building. He has bids from two companies to repair the roof and insulation, Urban Construction and United Structures. Mr. Turner said both companies had similar hourly rates; however, Urban Construction had a better approach to the project. **Motion by Klein/Legner to approve the agreement with Urban Construction Company for the initial inspection at the estimate cost of \$1,300. If no underlying damage is found to proceed with repairs in the estimated amount of \$4,400 for a total of \$5,700. Question and carried 4:0.**

Approval of Operator License(s) – Attorney Kevin Terry noted no concerns with the applicants. **Motion by Legner/Kachel to approve the operator licenses for Laura Connor, Aaron Hays, and Scott Swanson. Questioned and carried 4:0.**

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Reports Chairman – None.

Town Board –Supervisor Klein requested the Street/Park Superintendent to review the failing asphalt on Bittersweet Road. Supervisor Kachel inquired about the short notification for the rezone on Goldenrod. Community Development Director Steve Kunst explained the reasoning and indicated this would not happen again.

Other Agencies –Chairman Opall said the County would be voting on the funding for the Bluegill Bay dredging project. Supervisor Klein said the pamphlet failed to mention the Town donating \$5,000. Administrator Rhoden said she would follow up.

SAFER Deputy Fire Chief Finke reported the District is finalizing the Rescue Pumper order. From the three bids received, the District is now working with Custom Fire Apparatus from Osceola. Custom Fire was not the lowest bid, but they had more to offer with a better warranty. They are still interviewing for the new Battalion Chief. Final Commission approval is tentatively scheduled for March 23. The District recently hired four new people to perform interfaculty transfers only.

Rib Mountain Sanitary District Utility Director Mike Heyroth reported that their audit is finished and they were about 8% under budget. The District recently went out for request for proposals for insurance. The District has received many complaints on water quality from the Lily Lane area. To resolve the issue the District flushed hydrants earlier than normal. The culprit is the iron in the water. Normally the District only flushes hydrants two times a year, but to help improve water quality in the area they plan on flushing 3-4 times. Mr. Heyroth said that the District has started the process for upgrading their treatment center. It is about a two year process.

Town Attorney – Attorney Terry said he would like to schedule a meeting with the Board to share information on his research regarding N. Lakeshore. We also need to determine how to get the information out to the residents. He attended the SAFER Board meeting and has been working with their legal counsel on the revised Charter. He suggested putting the SAFER charter on the next agenda for review.

Town Administrator – A written report was provided. Rhoden informed the Board about Chairman Opall's and her meeting with the DNR. The DNR provided an update on the ski hill project. The Town should expect contact with Mr. Skinner or his representative by the end of the month. Chairman Opall and she also met with Mr. Barret from the CVB. They informed Mr. Barret about the Town's intentions for forming tourism commission. Administrator Rhoden would like this to be discussed further at the Finance & Personnel Committee meeting.

Community Development Director – A written report was included in tonight's packet. There will be more planning commission items on the next agenda.

Street-Parks Superintendent –A written report was provided.

Finance Director/Clerk – A written reported was provided.

Code Enforcement Officer – A written reported was provided.

Park Commission – None.

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Finance/Personnel – None.

Public Safety Committee – None, plan on having a meeting first part of April.

Public Works Committee – None.

Bicycle/Ped Committee – They have a meeting Thursday.

Assessor Update – Greg Schmidt updated the Board about a conversation he had with the Wisconsin Department of Revenue (WDOR) regarding N. Lakeshore Drive. Mr. Schmidt said the WDOR has seen and acknowledged the appraisal done by Scott Williams on a property on N. Lakeshore. Greg Schmidt requested direction from the Board. The Board would need to schedule this for further discussion at an upcoming meeting.

General Comments – Mr. Hebbe asked about county-wide addressing. Chairman Opall said that the Board is going to discuss this during closed session.

Adjourn – **Motion by Kachel/Legner to adjourn at 7:33 p.m. Questioned and carried 4:0.**

Submitted by,  
Jessica Trautman  
Finance Director/Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.