



TOWN OF RIB MOUNTAIN

Where Nature, Family & Sport Come Together

www.townofribmountain.org

3700 North Mountain Road
Wausau, Wisconsin 54401

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OFFICIAL NOTICE & AGENDA

The Rib Mountain Park Commission will meet at the **Rib Mountain Municipal Center**, 3700 North Mountain Road, Town of Rib Mountain, on **Tuesday October 11, 2016 at 5 p.m.** and is called in accordance to § 19.83 and § 19.84. The Town Board may attend for purposes of gathering information. Subject matter for consideration and possible action follows:

1. Call to Order
2. Roll Call
3. Approval of Minutes – September 13, 2016
4. Streets & Park Report
5. Summer Recreation Program Report
6. Discussion and Recommendation on Habitat for Humanity Park Impact Fee Waiver
7. Old Business
 - a. Park Commission Member Opening
 - b. Potential Eagle Scout Projects
 - c. Rookery Park Kiosk Map Design
 - d. Domtar Disc Golf
 - e. Doepke Park - Grill Station
 - f. Doepke Park – Tree Planting
 - g. Kayak Launch - Grant Application
 - h. Emerald Ash Borer Planning – Grant Application
 - i. Nature Trail Signs – Walmart Grant Award
8. Park Project List – Review and Discussion
9. Financial Statement
10. Reports from Commission Members
11. Adjournment

Next Scheduled Meeting Date – November 8, 2016

Bradley Conklin

Date

It is the mission of the Town of Rib Mountain Park Commission to develop and maintain active and passive park and recreational opportunities throughout the township. Our objective is to be a provider and facilitator of high quality park and recreational opportunities that will improve the quality of life for our citizens, user groups and visitors to Rib Mountain.

NOTE: Consistent with the Americans with Disabilities Act, persons who need materials in alternative format or other accommodation must write or call the Rib Mountain Municipal Center at 715.842-0983 prior to the meeting.

Rib Mountain Park Commission
September 13 2016
Meeting Minutes

Present: Chairman Conklin, Bill Bursaw, Jerry Muehlbrauer, and Andrea Larson. Chad Grundemann and Marne' Bruner were excused. Street/Park Superintendent Scott Turner and Deputy Clerk Michelle Peter were also present.

Approval of Minutes: Motion by Larson/Bursaw to approve the minutes of the august 9, 2016 meeting. Questioned and carried.

Chairman Conklin noted the Town and park Commission had received a notified from Liesle Markevitch on her resignation from the Park Commission effective immediately.

STREET & PARK REPORT – Street Superintendent Turner provided a detailed staff report. Areas of discussion included: prep work for crack-filling at the tennis courts at Liberty Park has begun. An additional dock was donated by the Lake Wausau Association and installed by Gulliver's Landing. Andrea asked if a link for the parks could be installed on the Town's website. The is in the processing of applying for a WDNR Golden Sand Resource grant for the Emerald Ash Borer. It is an \$800 matching fund grant. Town Administrator Gaylene Rhoden has been approached by the Town's local Wal-Mart which provided information on grant funding that is offered through Wal-Mart. Gaylene has applied for a grant through Wal-Mart for funding on the Nature Trail Signage at Doepke Park. It was also noted that gravel has been laid out by the new kiosk at Rookery Park.

FUTURE LAND USE AND PARK PLANNING -Chairman Conklin noted that he would to include this as a line item for the agenda. He feels it's important to start a dialogue on future needs as parcels of land become available for purchase. Deputy Clerk Peter noted that Community Development Director Steve Kunst is in the process of reviewing the Town's Comprehensive Plan. This would provide a great opportunity to get involved as the Town starts to plan for the next ten years.

DOEPKE PARK – TREE PLANTING – Scott Turner has been in contact with Edgar Evergreen. The Town has the opportunity to purchase eight foot evergreen trees for \$300 apiece. Scott provided a map of Doepke with proposed location sites. The owner has recommend waiting a minimum of a year, to establish root growth before installing Christmas lighting.

ROOKERY PARK KIOSK MAP DESIGN – Turner stated he has reached out to representatives if the Leigh Yawkey Woodson Museum for their thoughts on design ideas. Because of the current Birds in Art, this may stall for a short time. It was also suggested we reach out to the Lake Wausau Association. Andrea suggested printing/installing an overview map of the Town in the interim.

OLD BUSINESS:

Potential Eagle Scot Projects – Scott Turner noted Eagle Scout recipient has made initial contact about a project, but hear has not heard back from him. Bill Bursaw noted this was also the same young man who has reached out to him.

Domtar Disk Golf - No date update.

Doepke Grill Station – Scott still reaching.

Kayak Launch / Grant – No update.

Emerald Ash Borer Planning – Item was discussed earlier.

Nature Trail Signs – Also mentioned earlier.

PARK PROJECT LIST – REVIEW AND DISCUSSION – Committee members reviewed the check list. Turner noted the Kocourek has indicated the shelter will be installed sometime this fall. The Town was awarded a \$492,000 grant for the Trillium Trail project.

FINANCIAL STATEMENT – Finances are in good shape. Scott noted he purchased new hockey nets for Doepke Park.

REPORT FROM COMMISSION MEMBERS – Bill Bursaw stated the Friends of Rib Mountain will be holding a ribbon cutting ceremony on September 29 at 5:00 for the new shelter. Everyone is welcomed. He might not able to attend the October meeting. Andrea Larson noted there will be an IMBA meeting on September 15th at 4:00 on River Drive. Conklin asked if the vacancy for the Park Commission could be posted on the Town’s website.

AJOURNMENT– Motion to adjourn at 6:10 p.m. questioned and carried.

Submitted by
Michelle Peter, Deputy Clerk

Rib Mountain Summer Recreation Program

2016 Summary

2016 Daily Averages by Week and Location

	Rib Mountain	South Mountain	Daily Average	Field Trip
Week 1	27	22	49	23
Week 2	33	23	56	14
Week 3	32	27	56	4 th of July
Week 4	24	23	47	10
Week 5	30	21	51	Pool closed due to temp
Week 6	32	19	51	10
Week 7	25	10	35	11
Week 8	27	6	33	15

Rib Mountain Average: 29
South Mountain Average: 19

Registration Comparison

Year	Number of Registrants
2016	82
2015	97
2014	121
2013	97
2012	96

2015 Revenue/Expense Report

	Revenue	Expenses	Budget
Staff (including fringe benefits)		\$12,092.79	\$16,225.00
Registration/Trip Revenue	\$6,094.00		
Supplies		\$1,262.52	\$2,000.00
Field Trip/Travel Expenses/Mileage		\$230.85	\$1,800.00
Total	\$6,094.00	\$13,586.16	\$20,025.00

2016 Budget: \$20,025.00

2016 Cost (not considering revenue): \$13,586.16

2015 Budget: 19,704.00

2015 Cost (not considering revenue): 14,550.19

2014 Budget: \$19,396.00

2014 Cost (not considering revenue): \$16,589.40

2013 Budget: \$18,874.00

2013 Cost (not considering revenue): \$15,738.13

2012 Budget: \$18,171.00

2012 Cost (not considering revenue): \$14,165.50

Rib Mountain Summer Program Program Feedback

What did you like best about the program?

- Dodgeball
- Water Balloons
- Crafts
- Bike Rodeo
- Staff
- Kids enjoyed coming
- Crafts
- Dodgeball
- Water Balloon Launch
- Variety of Crafts
- Activities
- Games
- Projects
- Looks forward to going each day
- Crafts
- New games
- Field Trips- same place and time
- All the physical activity
- Hours
- Cost
- Activities
- Dodgeball
- Variety of Activities
- Dodgeball
- Water Games
- Dodgeball
- Basketball
- No Electronics
- Healthy and fun
- Dodgeball
- Flexibility to go to AM or PM or both
- Staff
- Dodgeball each day

What did you dislike about the summer program?

- Not a thing
- Nothing

- Insecurity of dropping them off without a sign in process or sign out process and names of individuals who can pick up and drop off kids.
- Miss the variety of field trips
- Different field trip options
- Cone Dodgeball
- Surprised the staff did not need to know if the kids were not going to be there one day.
- Ended a week too soon!
- Short hours
- Friday field trips
- Nothing
- Field trips
- Water Activities
- Wish it would run 2 more weeks
- Crafts
- Scoops and sticky paddles
- Ends so soon in August

Comments or Suggestions

- Missed going to Polito's, Clay Corner, Gymnastics etc.
- Had a lot of fun with all of the teachers and friends
- Very well worth the money and time they spent there. Possibly a bit more formality around the pick up to insure approved individuals can pick up the kids.
- Bring back the variety of field trips!
- I am so glad for summer program- it is wonderful and the staff are great!
- Make summer program last all summer
- Will definitely attend again!
- Nothing
- Losing Becky will be a huge loss!
- Crafts you do are great! Youngest daughter is so excited for next year when she can attend.
- Nothing, great program
- Nothing
- Find ways to hold the cost to \$75 because it has increased since we have started.
- Play Kickball
- Play a combination of all three dodgeballs

Account Number		2016		2016 Budget	Budget Status	% of Budget
		2016 October	Actual 10/07/2016			
100-00-55303-110-100	PARK MAINT SALARIES	0.00	9,838.47	12,995.00	3,156.53	75.71
100-00-55303-110-110	PARK MAINT WAGES	0.00	16,242.13	23,173.00	6,930.87	70.09
100-00-55303-110-125	PARK MAINTENANCE WAGES - TEMP	0.00	15,413.35	12,623.00	-2,790.35	122.11
100-00-55303-110-130	PARK MAINT BENEFITS	0.00	4,667.37	14,213.00	9,545.63	32.84
100-00-55303-130-130	GAS & ELECTRIC	0.00	1,705.39	3,500.00	1,794.61	48.73
100-00-55303-130-140	WATER & SEWER	0.00	382.20	650.00	267.80	58.80
100-00-55303-130-200	PARK MAINT CONTRACTUAL SERVICE	0.00	1,569.38	3,000.00	1,430.62	52.31
100-00-55303-130-630	PARK MAINT SUPPLIES	0.00	3,468.88	6,500.00	3,031.12	53.37
100-00-55303-390-100	PARK MAINTENANCE-CONCESSIONS	0.00	343.20	900.00	556.80	38.13
100-00-55303-810-200	TENNIS COURT REPAIRS	0.00	0.00	0.00	0.00	0.00
Park Maint		0.00	53,630.37	77,554.00	23,923.63	69.15
Park Maintenance		0.00	53,630.37	77,554.00	23,923.63	69.15
100-00-55300-000-000	CULTURE & RECREATION	0.00	0.00	0.00	0.00	0.00
100-00-55300-110-111	SUMMER REC WAGES	0.00	0.00	0.00	0.00	0.00
100-00-55300-110-125	SUMMER REC WAGES - TEMP	0.00	11,233.45	15,072.00	3,838.55	74.53
100-00-55300-110-130	SUMMER REC BENEFITS	0.00	859.34	1,153.00	293.66	74.53
100-00-55301-130-600	SUMMER REC TRIP EXPENSES	0.00	230.85	1,800.00	1,569.15	12.83
100-00-55301-390-100	SUMMER REC SUPPLIES	0.00	1,262.52	2,000.00	737.48	63.13
Summer Rec		0.00	13,586.16	20,025.00	6,438.84	67.85
Summer Rec		0.00	13,586.16	20,025.00	6,438.84	67.85
100-00-55304-000-000	WINTER RECREATION	0.00	0.00	0.00	0.00	0.00
100-00-55304-110-110	WINTER REC WAGES	0.00	819.48	0.00	-819.48	0.00
100-00-55304-110-125	WINTER REC - TEMP WAGES	0.00	2,825.74	7,293.00	4,467.26	38.75
100-00-55304-110-130	WINTER REC BENEFITS	0.00	278.88	558.00	279.12	49.98
100-00-55304-390-100	WINTER REC SUPPLIES	0.00	92.56	1,000.00	907.44	9.26
Winter Rec		0.00	4,016.66	8,851.00	4,834.34	45.38
Winter Rec		0.00	4,016.66	8,851.00	4,834.34	45.38
Total Expenses		0.00	71,233.19	106,430.00	35,196.81	66.93
Net Totals		0.00	-71,233.19	-106,430.00	-35,196.81	66.93

ID	Task Name	Duration	Start	Finish	Resource Names	% Complete	1984
							'84 '09
1	Author: Brad Conklin (October 2016 Edition)					0%	
2						0%	
3	General Parks Info (Town Website)	250 days	Tue 11/10/15	Mon 10/24/16		96%	
4	Parks Tab Web Update - Add Specific Parks Tab	5 days	Tue 11/10/15	Mon 11/16/15	Gaylene Rhoden	100%	
5	Describe Park Narratives / List	80 days	Tue 11/10/15	Mon 2/29/16	Chad G / Marne' Bruner	100%	
6	Describe Park Ammenities - (Match Doepke Kiosk)	80 days	Tue 11/10/15	Mon 2/29/16	Park Commission	100%	
7	4 Season Park Photos Activity - Rib Mountain / County Parks	250 days	Tue 11/10/15	Mon 10/24/16	Park Commission	0%	
15						0%	
16	- Town of Rib Mountain / Rothschild Disc Golf Concept	300 days	Mon 7/6/15	Fri 8/26/16	Commission	99%	
17	Disc Golf Opportunity Domtar Land - Contact Domtar	50 days	Mon 7/6/15	Fri 9/11/15	Jerry Muehlbauer	100%	
18	Contact Rothschild - Current Zoning	160 days	Tue 8/11/15	Mon 3/21/16	Jerry Muehlbauer,Brad Conkli	100%	
19	Property Assessment - Domtar / Rothschild / Park Commission members	20 days	Fri 3/11/16	Thu 4/7/16	Brad Conklin,Jerry Muehlbauer	100%	
20	Cost Estimates Provided to Rothschild	15 days	Mon 5/2/16	Fri 5/20/16	Brad Conklin,Jerry Muehlbaue	100%	
21	DNR Project Review (Guidelines Provided)	30 days	Mon 5/2/16	Fri 6/10/16	Jerry Muehlbauer	100%	
22						0%	
23	Dick's Sporting Goods Pedestrian Access / Crossing	100 days	Fri 1/1/16	Thu 5/19/16	Scott Turner	100%	
24	Pedestrian Crossing I-39 Tunnel through Dick's Sporting Goods Lot. Project in process with new developments	100 days	Fri 1/1/16	Thu 5/19/16	Scott Turner	100%	
25		1 day	Fri 1/1/16	Fri 1/1/16		100%	
26	Rib Mountain Summer Recreation Program	100 days	Tue 1/12/16	Mon 5/30/16	Becky Paul	67%	
27	Posting New Hire / Approved	1 day	Tue 1/12/16	Tue 1/12/16	Commission	100%	
28	Same Program / 8 Weeks Approved	1 day	Tue 1/12/16	Tue 1/12/16	Commission	100%	
29						0%	
30	Doepke Park	250 days	Tue 9/9/14	Mon 8/24/15	Park Commission	32%	
31	Cabinet Handles - Shelter	100 days	Mon 6/6/16	Fri 10/21/16	Scott Turner	0%	
32	Plant Spruce Trees. Xmas Lights - Decorations in Winter (Ice Rink Area)	100 days	Mon 6/6/16	Fri 10/21/16	Scott Turner	0%	
33	Open Shelters for the public - Identify Location	400 days	Thu 10/1/15	Wed 4/12/17	Scott Turner,Park Commission	0%	
34	Grilling opportunities / Picnic Tables. Bill Bursaw provided pricing estimates	400 days	Thu 10/1/15	Wed 4/12/17	Scott Turner,Bill Bursaw	0%	
35	Doepke Trail Funding - Children Information Walk (Nature Center) Possible Donations. Doepke's, Community foundation (Stevens Point College) (UWSP)	200 days	Tue 11/10/15	Mon 8/15/16	Bill Bursaw,Scott Turner,Chad G,Gaylene Rhoden	100%	
36	Doepke Nature Trail - Educational Opportunities - Ideas	60 days	Mon 5/9/16	Fri 7/29/16	Park Commission	100%	
37	Donation Memorial Tree - North East Doepke	175 days	Tue 4/5/16	Mon 12/5/16	Scott Turner	100%	
38	Soccer Nets Doepke	30 days	Tue 4/5/16	Mon 5/16/16	Scott Turner	100%	
39						0%	
40	Liberty Park	100 days	Tue 1/12/16	Mon 5/30/16		99%	
41	Contact Eagle Scouts	30 days	Tue 1/12/16	Mon 2/22/16	Chad G,Brad Conklin	100%	
42	Potential Dog Park Site (N/A) Oriole Preferred	125 days	Tue 1/12/16	Mon 7/4/16	Park Commission	100%	
43						0%	
44	Rookery Park	300 days	Tue 1/12/16	Mon 3/6/17	Park Commission	14%	
45	Discuss Rookery Parking (Winter)	300 days	Mon 1/4/16	Fri 2/24/17	Park Commission	0%	
46	Kayak Launch - Spring Investigation - Simple Sand Launch	300 days	Mon 1/4/16	Fri 2/24/17	Chad G,Scott Turner	0%	
47	Potential Perimeter Trail - Granite Path	175 days	Mon 1/4/16	Fri 9/2/16	Chad G	25%	
48	Kiosk - Eagles Scouts	80 days	Tue 4/5/16	Mon 7/25/16	Park Commission	100%	
49						0%	
50	Chellis Park		Tue 9/9/14			97%	
51	Restroom Discussion - Voted down	30 days	Wed 6/1/16	Tue 7/12/16		100%	
52						0%	
53	Sunrise Parking / Domtar Nature Trail	300 days	Tue 5/3/16	Mon 6/26/17	Brad Conklin,Jerry Muehlbau	13%	
54	Nature Trail Proposal presented to Domtar/Rothschild	400 days	Tue 5/3/16	Mon 11/13/17	Brad Conklin,Jerry Muehlbauer	0%	
55	Sunrise Trail Parking / Borders	60 days	Tue 5/3/16	Mon 7/25/16	Scott Turner	100%	
56						0%	
57	Pedestrian Shelters	275 days?	Thu 11/19/15	Wed 12/7/16	Bike / Ped Committee	0%	
58	Kocourek Shelter Concept / Fix It Station	275 days	Thu 11/19/15	Wed 12/7/16	Bike / Ped Committee	0%	
59						0%	
60	Rib Mountain State Park	100 days	Wed 7/1/15	Tue 11/17/15		0%	
61	Identify projects for Eagle Scouts for 2016	200 days	Mon 12/7/15	Fri 9/9/16	Park Commission	0%	

Project: Rib Mountain Project1 Date: Wed 10/5/16	Task		External Milestone		Manual Summary Rollup	
	Split		Inactive Task		Manual Summary	
	Milestone		Inactive Milestone		Start-only	
	Summary		Inactive Summary		Finish-only	
	Project Summary		Manual Task		Deadline	
	External Tasks		Duration-only		Progress	

ID	Task Name	Duration	Start	Finish	Resource Names	% Complete	1984
							'84 '09
62						0%	
63	Pedestrian Multi Use Trails		Tue 9/9/14			80%	
64	Trillium to Foxglove Ped Trail (RFP) Done by Fall / Scott / Dave Muerette	400 days	Wed 4/1/15	Tue 10/11/16	John Beatty	100%	
65	Sunrise Connector / Domtar Nature Trail Concept	100 days	Mon 5/2/16	Fri 9/16/16	Brad Conklin	0%	
66						0%	
67	Marking Water Access (easements)	310 days	Tue 8/11/15	Mon 10/17/16	Scott Turner	25%	
68	Teal Ave Marking Done Fall 2015 - Ice Fish / Snowmobile (Town Of Rib Mountain Lake Wausau Access)	50 days	Tue 8/11/15	Mon 10/19/15	Scott Turner	100%	
69	Lakeshore Drive Location - Next Marking	150 days	Mon 1/4/16	Fri 7/29/16	Park Commission	0%	
70	(Attachment G) Rec Plan					0%	
71						0%	
72	Rib Mountain Dog Park	300 days	Tue 1/12/16	Mon 3/6/17	Gerry Klein	98%	
73	Survey Result - Locate	30 days	Tue 2/9/16	Mon 3/21/16	Park Commission	100%	
74	Oriole / Hwy R Corner Lot Proposed - 4.5 Acres	30 days	Tue 2/9/16	Mon 3/21/16	Gerry Klein	100%	
75						0%	
76	Project Resources 2016	300 days	Tue 9/9/14	Mon 11/2/15	Park Commission	0%	
77	Eagle Scouts - Identify Projects	200 days	Tue 2/9/16	Mon 11/14/16	Park Commission	0%	
78	Central Wisconsin Community Foundation - Ideas March Meeting	200 days	Tue 2/9/16	Mon 11/14/16	Jean Tehan,Brad Conklin,Andrea Larson	0%	
79	Eagles Scouts - Liberty Roof	200 days			Brad Conklin	0%	
80	Tree Planting HWY 29 Request	200 days			Jim Nada	0%	

Project: Rib Mountain Project1
Date: Wed 10/5/16

Task		External Milestone		Manual Summary Rollup	
Split		Inactive Task		Manual Summary	
Milestone		Inactive Milestone		Start-only	
Summary		Inactive Summary		Finish-only	
Project Summary		Manual Task		Deadline	
External Tasks		Duration-only		Progress	