

TOWN OF RIB MOUNTAIN

Finance & Personnel Committee

April 5, 2016

Chairman Gerry Klein called the Rib Mountain Finance & Personnel Committee to order at 6:02 p.m. at the Town of Rib Mountain Municipal Center, 3700 North Mountain Road. Present were Chairman Klein, Town Board Chairman Allen Opall, Supervisor Jim Legner, and Supervisor Fred Schaefer via telephone.

Also in attendance: Attorney Kevin Terry, Town Administrator Gaylene Rhoden, Street Superintendent Scott Turner, Community Development Director Steve Kunst, and Finance Director/Clerk Jessica Trautman.

Approval of Minutes – **Motion by Opal/Schaefer to approve the minutes of the 2/16/2016 and the 3/1/2016 Finance & Personnel Committee meetings. Questioned and carried 3:0**

Discussion and Recommendation for Formation of a Tourism Commission – Administrator Rhoden talked about previous discussions the Town Board had regarding the new room tax legislation. Currently, the new legislation would not allow the Town keep the current level; rather, it would need to be turned over to a tourism commission. In order to continue using the revenues as the Town had in the past, the Town would need to form its own Tourism Commission. The City of Mosinee has already done that and other neighboring communities are working on it. Attorney Terry prepared a resolution amending the Town's Municipal Code Section 3.11. The resolution would allow the Town to create a Tourism Commission it would contract with to promote tourism and tourism related development in the Town. The Town anticipates keeping its relationship with the Visitors Bureau to contribute to a communitywide effort in tourism promotion. Supervisor Schaefer questioned whether the new law defined tourism related activities, Attorney Terry said it does, but it could use some clarification. The general consensus of the group was tourism related activity is the promotion of the heads-in-beds concept. Committee members questioned whether any organization would challenge the creation of municipal tourism commissions. Attorney Terry noted the two entities policing compliance are the innkeepers association and the visitors bureau. The suggested make-up of the local commission is between four (4) and six (6) members, with at least one representative from the hotel/motel industry. **Motion by Schaefer /Legner to form a Tourism Commission with 6 people. Questioned and carried 3:0**

Approval and Discussion of Modification to Personnel Policy 143 - Light Duty – Administrator Rhoden noted during adoption of the Town's Personnel Policy Manual Attorney Terry identified some concerns with the current light duty policy. Attorney Terry suggested adding the words "on the job" to describe the injury or illness restricting the work done by the employee, along with a few other minor corrections. This policy does not prohibit the Town from making accommodations for employees who are recovering from personal injury or surgery, it simply does not require the Town to do so. **Motion by Legner/Schaefer to approve the changes to the Personnel Policy 143 Light Duty. Questioned and carried 3:0**

Adjourn – **Motion by Opall/ Legner to adjourn at 6:25 p.m. Questioned and carried 3:0.**

Submitted by
Jessica Trautman
Finance Director/Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.