

TOWN OF RIB MOUNTAIN  
***Regular Town Board Meeting***  
***February 3, 2015***

Vice Chairman Fred Schaefer called the February 3, 2015 regular meeting of the Rib Mountain Town Board to order at 6:32 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road, Wausau, WI. Supervisors present were Jim Legner and Gerry Klein. Chairman Allen Opall and Supervisor Pete Kachel were excused.

Also present were Administrator Gaylene Rhoden, Attorney Kevin Terry, Streets/Parks Superintendent Scott Turner, SAFER District Deputy Fire Chief Matt Savage and Deputy Clerk Michelle Peter.

On January 30, 2015 copies of the revised meeting notice were made available to the media, Town Board, Town Attorney and posted at the Rib Mountain Municipal Center.

Public Comment on Town Board Agenda Items – There was no public comment.

Approve Minutes of 1/20/2015 Regular Town Board Meeting – **Motion by Legner/Klein to approve the amended minutes of the 1/20/15 Regular Town Board meeting, Questioned and carried 3:0.**

Plan Commission Daft Minutes - *None*

Plan Commission Report & Recommendations – *No Report*

Approval of Resolution 15-01: Satisfaction of Mortgage – The board noted the omission of the resolution number 15-01. **Motion by Klein/Legner to approve Resolution 15-01; Satisfaction of Mortgage. Questioned and carried 3:0.**

Approval of New Hire – Limited Term Employee Building/Zoning Department – Town Administrator Rhoden stated the Building/Zoning Department has requested a limited term employee to assist the current building inspector. This person would assist with the Plan Commission packets and meeting, information and zoning requests and scheduling of inspections. Staff interviewed Spencer Houk, references have been completed and would recommend the hiring of Mr. Houk. **Motion by Legner/Klein to approve Spencer Houk at a rate of \$11/hour for twenty hours a week for fifteen weeks contingent upon successful background check. Questioned and carried 3:0.**

Approval of Contract with Ehlers for Disclosure Support – Administrator Rhoden stated per the board's direction, she sought out additional quotes for Dissemination Agent services. She received one quote from Public Financial Management. They provided a quote but were also seeking to be the Town's financial advisor. Late this afternoon Springsted Incorporated provided a quote and requested they be the Town's financial advisor.

Supervisor Klein questioned why Ehlers was charging the Town 20 times more than the quoted \$150 annual fee. He strongly encouraged the Town go out for three RFPs for bonding services. Supervisor Schaefer noted at his place of employment, they have added three more employees to handle the additional reporting that is required through the SEC.

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Administrator Rhoden noted the Town has had a great working relationship with Ehlers and would like to continue their services for continuity purposes. Scott and Gaylene have already been working with Dawn Gunderson on the 2015 borrowing note.

After further discussion it was decided to address this issue further at a Finance and Personal meeting. **Motion by Legner/Klein to approve the attached agreement with Ehlers, Inc to serve as the Town's Dissemination Agent for one year. Questioned and carried 3:0.**

Approval of Operator License – Attorney Kevin Terry saw no issues with the applicant. He advised the Board they may want to consider drafting a schedule of offences that deem an applicant undeserving for an operator license. He noted he has drafted guidelines for other communities. **Motion by Klein/Leger the operator license for Toni L Morzenti. Questioned and carried 3:0.**

Reports

Town Board – None

Other Agencies – SAFER Deputy Fire Chief Matt Savage informed the board the district is presently reviewing their first year of operation. Some employees attended an EMS training program in Milwaukee. Consideration is underway for in house promotions. Supervisor Schaefer expressed his disappointment on the district's handling of hours pertaining to WRS.

Town Attorney – No updates. He noted that he is working with Dan on a non-compliance issue.

Town Administrator – Report provided. She informed the board that the Town is undergoing key and password changes at the three locations. She asked board members to turn in their keys at the next board meeting. New keys and passwords will be distributed at that time. After a 457 Wisconsin Deferred Compensation presentation, she learn any employee who receives a W2 is eligible for benefits. There are four great candidates for the Community Development Director position. One candidate would need to be flown in. Seeking approval for flight/hotel expenses. GovHR is seeking an additional two weeks for Finance Director position search.

Building Inspector – Written report

Street-Parks Superintendent – Provided a written report. March 4<sup>th</sup> is the public information meeting and public hearing on Rib Mountain Drive Phase 1.5.

Deputy Clerk– None

Code Enforcement Officer - None

Park Commission – None

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Finance Personnel – None

Public Safety Committee – None

Public Works Committee – None

Walkable Community Committee – None

General Comments – None

Adjourn – **Motion by Legner/Klein to adjourn at 7:20 p.m. Questioned and carried 3:0.**

Respectfully Submitted,  
Michelle Peter  
Deputy Clerk

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, they are subject to revision.