

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
March 18, 2014

Chairman Al Opall called the meeting of the Rib Mountain Town Board to order at 6:32 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road. Present were Supervisors Pete Kachel, Jim Legner, Fred Schaefer via phone and John Sybeldon, a quorum.

Also present were Town Attorney Kevin Terry, Town Administrator Gaylene Rhoden, Building Inspector/Zoning Administrator Dan Dziadosz, Streets/Parks Superintendent Scott Turner, Fire Chief Paul Wirth, and Clerk-Treasurer Connie Beyersdorff.

On March 14, 2014 copies of the meeting notice were made available to the media, Town Board, Town Attorney and posted at the Rib Mountain Municipal Center.

Public Comment on Town Board Agenda Items – There was no public comment.

Approve Minutes of 3/04/14 regular Town Board Meeting – **Motion by Kachel/Legner to approve the minutes of the 3/04/14 regular Town Board meeting. Questioned and carried 5:0.**

Plan Commission Report and Recommendations – Review of 3/12/2014 Draft Minutes Only.

RS Holdings of Wisconsin LLC, Warm Water LLC, & JAK Family Investments (Lokre Companies, representative) requesting a Unified Development District Precise Implementation Plan Modification approval for the property addressed 4500 -4530 Rib Mountain Drive, per Rib Mountain Municipal Code Section 17.233 (6)(g) - Zoning Administrator Dan Dziadosz reviewed the minutes of the Plan Commission, which recommended denial of the applicants request, due to insufficient parking. However, the applicant had revised a parking plan and presented it to staff for the town board's consideration. Dan mentioned that they do have additional parking that they could implement on the site. There were eight different conditions set up as a function of the UDD zoning approval, and the applicant seeks to modify the condition related to the changing the proposed occupancy from 90 to 130 patron/seats. They will have to reconstruct the parking and modify landscaping. **Motion by Schaefer / Sybeldon to approve the UDD PIP modification of condition #2 to allow for 130 patrons / seats in the Southeast end-cap tenant space, subject to the provision of additional parking. Questioned and carried 5:0.**

Town of Rib Mountain requesting a Zoning Text Amendment relating to regulating temporary signage for permitted direct sellers within the Town; specifically modifying Rib Mountain Municipal Code (RMMC) Section 17.217- Temporary Signs; - **Motion by Legner/Kachel to approve the recommendation of the Planning Commission to approve the Zoning Text Amendment relating to regulating temporary signage for permitted direct sellers. Questioned and carried 5:0.**

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Approval of Bidding Contract for Municipal Center Roof and Sidewalk Project – Bids were received and opened on 3/14/2014 at 10:00 a.m. at the Town of Rib Mountain Municipal Center. The bids received were as follows: Knutson Construction \$99,250, Eagle Construction \$103,750, Altmann Construction \$115,800, JAS Construction \$115,890, All American Construction \$121,062 & S.D. Ellenbecker \$136,366. Jeff R. Musson Architect LLC submitted a recommendation to the Town Board to award the project to Eagle Construction of Marshfield in the amount of \$103,750. Eagle Construction submitted the second to lowest bid which included warranties and list of sub-contractors. The lowest bid submitted from Knutson Construction was irregular because it did not include the warranties and required list of sub-contractors. Also, the unit cost of \$3.75 per SF for defective sheathing replacement was \$1.25 higher than the second lower bidder which was \$2.50 per SF. Administrator Gaylene Rhoden reported that the town is within budget amount and our current budget for this project is \$125,000. Supervisor Schaefer appreciated the bidding process that was conducted by Jeff R. Musson. **Motion by Kachel/ Legner to accept the recommendation from Jeff Musson to contract with Eagle Construction at the amount of \$103,750 with a total construction cost of \$122,925 for the Municipal Center roof and sidewalk project. Have Jeff Musson send a letter of intent to Eagle Construction for the project. Questioned and carried 5:0.**

Approval of Operator License Applications – Attorney Kevin Terry commented on the background checks of the operator license applicants noting that nothing in their background checks precludes issuance of operator licenses. **Motion by Legner/ Kachel to approve operator licenses for Theresa Neumann, Patricia Marceille, Alexander Johnson, Chad Gilray, Julie Jamrosz, Tami Shier, Shannon Gavinski. Questioned and carried 5:0.**

Approval of Open Pit Mine Applications – Supervisor Schaefer recommended sending a reminder letter to Lyndee Land Corporation to submit application for their open mining permit. **Motion by Schaefer/Legner to approve 2 of the 3 mining licenses for Milestone Materials, Town of Wausau with reminder letter sent to Lyndee Land Corporation. Questioned and carried 5:0.**

Approval of New Agent: Rivalz Restaurant - **Motion by Schaefer/ Legner to approve James Flores as the agent for Rivalz Restaurant at the Midway Motel. Questioned and carried 5:0.**

Approval of renewal of Doepke Park Use Agreement with Wausau United Soccer Club Inc. -Wausau United Soccer requested renewal for use of the Doepke Park Soccer field for spring and early summer. This agreement was reviewed in 2013 by Town Attorney and updated with 2014 dates as recommended by the Park Commission. **Motion by Legner/ Kachel to approve the renewal agreement for Doepke Park for use by Wausau United Soccer Club Inc. Questioned and carried 5:0.**

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Approval of New Hire: Summer Recreation – Park Superintendent Scott Turner reported that the assistant from last year decided not to return for this season. Program Director, Becky Paul recommended to the Park Commission to hire Emily Norton. The background check only indicated a few minor traffic violations. **Motion by Kachel/Legner to approve the hire of Emily Norton for the summer program at the hourly rate of \$10.04 for a new hire as approved in the 2014 budget. Questioned and carried 5:0.**

Approval of Representative for CWED Board – At a recent CWED Executive Committee meeting it was noted that John Evans is also a voting member for the Village of Weston. There were questions raised if he should be able to vote twice. It was recommended that Supervisor Schaefer replace Evans as a backup voting member for the Town of Rib Mountain. This issue was discussed at the recent Finance & Personnel Committee held on March 17, 2014 and recommended that Supervisor Schaefer be the backup voter if Chairman and Administrator are unable to be a voting member. **Motion by Legner/Kachel to approve adding Supervisor Schaefer as a backup voting member with Administrator Rhoden and Town Chairman Opall as representative for CWED Board. Questioned and carried 5:0.**

Approval of Recommendation for Fuel Services – The Town requested proposals for fuel services. The town received responses from four vendors. The vendors that submitted proposals were Riiser, Schierl (The Store), Petro Mart & Kwik Trip. The Finance & Personnel committee reviewed proposals and recommends the Town to award the proposal to Kwik Trip. Kwik Trip is able to meet the Town's needs as well as additional services. The committee felt that we received the lowest bid and the added discount. The SAFER District & METRO Sewage is also using Kwik Trip for their fuel services. **Motion by Legner/ Sybeldon to approve recommendation to have Kwik Trip provide fuel services for Town vehicles. Questioned and carried 5:0.**

Reports

Town Board – Supervisor Jim Legner requested that the flag at Doepke Park be replaced.

SAFER District Fire Chief Paul Wirth provided a written report. He noted that the water flow requirements by residents will be split as an average over the last few months amongst all who were required to leave their water running.

Town Attorney- None

Administrator Rhoden provided a written report. She noted the Town Annual Meeting will be held on April 15, 2014 at 6:00 p.m. The Town Board meeting will begin immediately following the Annual Meeting. Pictures of all Town Board members and staff will be taken between 5-5:30p.m. The Town Board will also have a special meeting

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to have a brief discussion with the Auditors of Schenck S.C. on the 2013 audit of the town at 5:30 p.m. Attended meeting for the Lake Wausau project and there are reports of invasive species found. A power point was presented and Administrator will be requesting a copy to share with the Town of Rib Mountain.

Building Inspector Dan Dziadosz provided a written report.

Streets/Parks Superintendent Scott Turner provided a written report. He noted that the frozen pipe near Texas Road House has been fixed and everything is running smoothly again.

Clerk -Treasurer Connie Beyersdorff reported that Election Day is April 1, 2014 and receiving many requests for Absentee voting at the Town Municipal Center. The public test for the M-100 and Auto-mark election equipment is scheduled for March 25, 2014 at 10:00 a.m. Election officials working the polls on April 1, 2014 have been notified by mail and training will be provided to them on March 27, 2014 at 10:00 a.m. by Clerk/Treasurer and Deputy Clerk.

Park Commission - Park Superintendent Scott Turner reported that they are proceeding with work at Doepke Park. The Outdoor Recreation Survey will be available at the Election and was inserted in The Town Beat in March.

Finance & Personnel Committee - Approved the write offs for ambulance charges and 2012 personal property tax charges. Discussed the fuel services that will be provided by Kwik Trip for the municipal vehicles within the township.

Public Safety Committee - None

Public Works Committee - None

Walkable Community Committee - None

General Comments - Boy Scout Troop 453 attended meeting to learn about how government municipalities conduct town business.

Adjourn - Motion by Kachel/Legner to adjourn at 7:25 p.m. Questioned and carried 5:0.

Connie Beyersdorff
Clerk/Treasurer