

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
November 5, 2013

Chairman Al Opall called the meeting of the Rib Mountain Town Board to order at 6:30 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road. Present were Supervisors Pete Kachel, Jim Legner, Fred Schaefer and John Sybeldon, a quorum.

Also present were Town Attorney Kevin Terry, Town Administrator Gaylene Rhoden, Streets/Parks Superintendent Scott Turner, Fire Chief Paul Wirth and Clerk-Treasurer Patricia Jahns.

On November 1, 2013 copies of the meeting notice were made available to the media, Town Board, Town Attorney and posted at the Rib Mountain Municipal Center.

Supervisor Kachel led the Pledge of Allegiance.

Audience Remarks for Items on the 11/5/13 Town Board Agenda – None

Approve Minutes of 10/15/13 regular and 10/8/13 and 10/25/13 special Town Board meetings - **Motion by Kachel/Sybeldon to approve the minutes of the 10/15/13 regular meeting and the 10/8/13 and 10/25/13 special Town Board meetings. Questioned and carried 5:0.**

Approval of Rib Mountain Drive (CTH N) East Leg Signals – Scott Turner reviewed the quotes for installation of underground conduits and concrete bases for future traffic signals on the east side of the intersection. It was imperative to authorize proceeding with the installation of the east leg signals on Rib Mountain drive. The Van Ert proposal amount is \$10,871. **Motion by Schaefer/Legner to approve the Van Ert proposal for \$10,871 for CTH N east leg signals. Questioned and carried 5:0.**

Approval of Agreement with Steam Cleaners (Bruce Slaminski) – The Town Board agreed to hire Steam Cleaners for cleaning the Municipal Center for a trial period. The Administrator recommended the Town extend the agreement to an annual basis. The proposed agreement has been reviewed by the Town's insurance agent and the Town Attorney. **Motion by Legner/Sybeldon to approve a one-year contract with Steam Cleaners for cleaning services at the Rib Mountain Municipal Center. Questioned and carried 5:0.**

Approval of Agreement with Schenck for Auditing Services for 2013-2014-2015 – The contract for auditing services with Schenck and Associates expired with the 2013 year-end audit. Staff recommends extending the contract with Schenck for three years as it has provided quality services at a reasonable price. **Motion by**

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
November 5, 2013

Kachel/Schaefer to approve the agreement with Schenck for auditing services for 2013-2014-2015. Questioned and carried 5:0.

Approval of New Hire for Public Works Department - Scott Turner recommended hiring Derek Wilichowski as Operator 2 at the hourly rate of \$18.27 with an effective start date of November 22 subject to his passing a background check and pre-employment physical. **Motion by Schaefer/Legner to approve Derek Wilichowski as an Operator 2 at \$18.27 per hour subject to satisfactory criminal background check and physical as outlined in the Town's Employee Manual. Questioned and carried 5:0.**

Approval of Agent - **Motion by Schaefer/Legner to approve Jane E. Gotzman as the agent for Kwik Trip Inc. Questioned and carried 5:0.**

Approval of Class "A" Beer License - **Motion by Schaefer/Legner to approve a Class A Beer license for Kwik Trip Inc. at 4705 Rib Mountain Drive. Questioned and carried 5:0.**

Operator License Applications - Attorney Kevin Terry commented on the background checks of the operator license applicants and recommended approval without any exceptions or restrictions. **Motion by Kachel/Legner to approve operator licenses for Melanie D. Baca, Dalen A. Diederich, Chad I. Gilray, Evan O. Krombholz, Tiffany J. Venus, Cynthia K. Wood, and Gerard M. Zeitz. Questioned and carried 5:0.**

Reports

Town Board - Chairman Opall reported the Wisconsin Bureau of Aeronautics invited comment until November 22, 2013 on the proposed privately-owned airport.

Supervisor Kachel reported his neighbor complained there was no senior housing in Rib Mountain. The former Tanglewood Lanes site, an Oriole Lane parcel and residential and commercial properties on North Mountain Road were suggested as potential sites.

Supervisor Legner reported the service memorial has been placed on the Rib Mountain Municipal Center property.

Supervisor Schaefer congratulated Supervisor Sybeldon on his recent trip with the Honor Flight to Washington, D. C.

Administrator Rhoden provided a written report. She is working with Department Managers to update the Five Year Capital Plan and asked the Board to adopt it with the 2014 town budget. She encouraged Board members to attend

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
November 5, 2013

the Tourism Dinner on November 11 as a Discover Wisconsin segment on Rib Mountain will be included in the presentation. CVB Director Darien Schaefer resigned to take another position. She summarized the Village of Weston consultant's recommendation for a pay scale.

Fire Chief Paul Wirth provided a written report. He noted there will be a presentation on the Wausau fire department consolidation study on November 7 at 5 p.m.

Building Inspector Dan Dziadosz provided a written report on monthly permit activity. The Board requested that Dan's Assistant, Jeff Kussow, attend Town Board meetings when Dan is unavailable.

Streets/Parks Superintendent Scott Turner reported on town roads and crew activities. He noted problems with the Chickadee project due to several soft areas. He reviewed progress on the Kwik Trip site and utility coordination. The Town submitted a Town Road Improvement (TRI) grant application for the \$75,000 Martin Avenue project. Scott also submitted the Town Road Improvement Discretionary (TRI D) grant application for Rib Mountain Drive Phase 1.5 for \$489,000.

Clerk -Treasurer Patricia Jahns provided a written report. She noted a provisional retail license was issued to Becca's Café. The Wisconsin Dept. of Administration's final estimate of population is 6,854 (18 more than last year).

The Park Commission will meet next week to discuss the Park and Rec plan update. Supervisor Schaefer suggested the public works crew do some shoreline cleanup at Rookery Park and in front of Gulliver's.

General Comments - None

Adjourn - Motion by Kachel/Schaefer to adjourn at 7:08 p.m. Questioned and carried 5:0.

Patricia J. Jahns, MMC/WCPC/CMTW
Clerk/Treasurer