

TOWN OF RIB MOUNTAIN
Regular Town Board Meeting
August 6, 2013

Chairman Al Opall called the meeting of the Rib Mountain Town Board to order at 6:30 p.m. at the Rib Mountain Municipal Center, 3700 North Mountain Road. Present were Supervisors Pete Kachel, Fred Schaefer and John Sybeldon, a quorum. Excused: Supervisor Jim Legner.

Also present were Town Attorney Kevin Terry, Town Administrator Gaylene Rhoden, Streets/Parks Superintendent Scott Turner, Fire Chief Paul Wirth, Building/Zoning Inspector Daniel Dziadosz and Clerk-Treasurer Patricia Jahns.

On August 2, 2013 copies of the meeting notice were made available to the media, Town Board, Town Attorney and posted at the Rib Mountain Municipal Center.

Supervisor Kachel led the Pledge of Allegiance.

Audience Remarks for Items on the August 6, 2013 Town Board Agenda -None

Approve Minutes of July 17, 2013 Town Board Meeting - **Motion by Sybeldon/Schaefer to approve the minutes of the 7/17/13 regular Town Board meeting. Questioned and carried 4:0.**

Amend Minutes of June 18, 2013 Regarding Plan Commission Docket 13-10 to Include 3205 Rib Mountain Drive Rezoning - **Motion by Schaefer/Kachel was questioned and carried 4:0 to amend the 6/18/13 regular Town Board minutes to read: Docket #13-10: Town of Rib Mountain (Glen M. Witter, property owner) requesting rezoning the parcel addressed 3205 Rib Mountain Drive from Suburban Residential-3 (SR-3) to Suburban Commercial (SC). The Plan Commission recommended approval of rezoning 3205 Rib Mountain Drive from Suburban Residential-3 (SR3) to Suburban Commercial (SC). Motion by Schaefer/Kachel to approve the Plan Commission recommendation to rezone 1404 Oriole Lane and 3205 Rib Mountain Drive from Suburban Residential -3 (SR3) to Suburban Commercial (SC).**

Resolution No. 13-10: Resolution Providing for the Sale of \$3,260,000 General Obligation Promissory Notes - **Motion by Schaefer/Kachel to approve Resolution No. 13-10: Resolution Providing for the Sale of General Obligation Promissory Notes not to exceed \$3,260,000. Questioned and carried 4:0.**

Presentation: Municipal Center Repairs by Jeff R. Musson Architect LLC – Jeff Musson provided a report on exterior remodeling options for the Rib Mountain Municipal Center. His recommendations were for materials that will last many years with minimal maintenance. He provided options for the canopy, but recommended it be removed

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rather than updated. The cost for base options is estimated at \$118,315. The report was referred to staff for its recommendation at the next Town Board meeting.

Approval of Kwik Trip Developer Agreement – The Board questioned if the 11/1/15 closing date for the Developer Agreement would allow adequate time to construct the signals for the shared use driveway. Kwik Trip representatives supported the time frame and agreed to the signalization contribution per the Developer Agreement. Scott Turner stated that proper planning could be done to insure that signals would be completed in that time frame. Supervisor Schaefer stated a letter of credit or completion bond is typically required for developer agreements. **Motion by Schaefer/Kachel to approve the Developer Agreement, Storm Water Maintenance Agreement and Driveway License Agreement contingent upon submittal of a letter of credit. Questioned and carried 4:0.**

Approval of Becher Hoppe Agreement for Preliminary Planning on Rib Mountain Drive (Hwy 51 Ramps to Morninglory Lane) – The Kwik Trip project is moving forward. Redevelopment of Rib Mountain Drive corridor is required from the I-39 ramps to Morninglory Lane and adjacent side roads and access points. The proposed contract includes performing preliminary concept design and establishing right-of-way needs for signals and sidewalks. Money for the Becher-Hoppe agreement will be from the 2011 borrowing note. **Motion by Schaefer/Kachel to approve the Becher Hoppe Agreement subject to total compensation not to exceed \$11,300 with funding from the 2011 borrowing. Questioned and carried 4:0.**

Approval of 2014 Recycling Cooperative Agreement – The Marathon County Responsible Units of Recycling Cooperative Waste Reduction, Refuse and Recycling Education Program agreement is for calendar year 2014. This agreement allows the Town's participation in a cooperative recycling education/outreach program. **Motion by Kachel/Schaefer to approve the 2014 Recycling Cooperative Agreement. Questioned and carried 4:0.**

Amend Resolution 12-08: 2013 Salaries & Wages to Update Assistant Building Inspector Wage Rate – Dan Dziadosz reported his Assistant, Jeff Kussow, successfully passed his Uniform Dwelling Code – HVAC examination. He recommended the Town Board amend Resolution 12-08: 2013 Salaries and Wages to approve an increase of .50 per hour effective 7/15/13. **Motion by Schaefer/Kachel to amend Resolution 12-08 to increase Jeff Kussow's hourly rate .50 effective 7/15/13. Questioned and carried 4:0.**

License Applications – Attorney Kevin Terry commented on the background checks of the operator license applicants and recommended approval without any exceptions or restrictions. **Motion by Schaefer/Sybeldon to approve operator licenses for Jeff A. Bargender, Kelsey M. Beasland, Amber R.**

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Bernthal, Dawn R. Borman, John Peter Doyle, Lisa A. Hall, Debra E. Heinzen, Ruth M. Holtz, Melissa J. Khlap, Corrie A. Kordus, Patricia A. Marceille, Erin M. Samuels, Matthew P. Sann, Catherine R. Schaefer, Katie A. Smugala, Josephine A. Stefonek, Sandy M. Sternitzky, Susan M. Wolf. Questioned and carried 4:0.

Approval of Chairman's Appointment to Park Commission to Fill Vacancy (Term ends 7/18) - Motion by Schaefer/Sybeldon to approve the Chairman's appointment of Bradley Conklin to the Rib Mountain Park Commission.
Questioned and carried 4:0.

Reports

Administrator Rhoden provided a written report. She confirmed Board member support for the Urban TIF proposed by State Senator Jerry Petrowski. The Town will respond to an open records request for SAFER information by August 30, 2013. She proposed a budget schedule for Board review noting the budget meeting on October 1 would be at noon. She may not be in attendance at the August 20, 2013 Board meeting.

Fire Chief Paul Wirth provided a written report.

Building Inspector Dan Dziadosz provided a written report on monthly permit activity.

Streets/Parks Superintendent Scott Turner reported on town roads and crew activities. He provided updates on the 51/29 trail project; the Black Knight materials used on Clover Road; and a meeting with WPSC to discuss burial of utilities on Rib Mountain Drive from the I-39 ramps to Morninglory Lane.

Clerk -Treasurer Patricia Jahns provided a written report. She reported on two delinquencies for motel taxes.

The Park Commission has a new member and discussed trail progress.

The Walkable Community Committee will meet in August to discuss a ribbon cutting ceremony.

The SAFER District met today. Keith Langenhahn will be notified of his appointment to the SAFER Board. The District will meet on the second and fourth Tuesdays. Some additional meetings will be scheduled to prepare the 2014 SAFER budget.

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Public Comment Period – Resident Marilyn Mohr inquired when the weeds would be cut on the old Tanglewood Lanes property. Scott Turner will follow up with Paul Hursh.

Adjourn – Motion by Kachel/Schaefer to adjourn at 7:50 p.m. Questioned and carried 4:0.

Patricia J. Jahns, MMC/WCPC/CMTW
Clerk/Treasurer